

RESOLUTION NO. 15-208

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, RENEWING FOR TWO YEARS THE GENERAL ENGINEERING SERVICES CONTRACTS WITH EIGHT (8) FIRMS, ORIGINALLY AWARDED IN RESOLUTION 12-280; CONSENTING TO ASSIGN THE CONTRACT FOR GENERAL ENGINEERING SERVICES WITH AMEC ENVIRONMENT & INFRASTRUCTURE, INC. TO AMEC FORSTER WHEELER ENVIRONMENT & INFRASTRUCTURE, INC.; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution 12-280, the City Commission approved eight (8) engineering firms to provide General Engineering Services for the City of Key West, and authorized the City Manager to negotiate three-year contracts with a two-year renewal; and

WHEREAS, in Resolution 13-111, the City Commission consented to assign the City's General Engineering Services Contract with Corzo Castella Carballo Thompson Salman to Stantec Consulting Services, Inc. for the remaining term of the contract; and

WHEREAS, AMEC Environment & Infrastructure has undergone a name change to AMEC Foster Wheeler Environment & Infrastructure, and City staff recommends that Commission consents to assign the

City's General Engineering Services Contract to the new company name, so that it will continue to provide engineering services to the City, including the same professional staff and equipment necessary to complete task orders in process and to be issued during the remaining term and renewal of the current General and Utility Engineering Services Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That contracts for general engineering services are hereby renewed for a term of additional two years, upon mutually agreed terms for the following eight (8) firms: (1) CH2M HILL; (2) CDM SMITH, Inc. (3) Perez Engineering & Development, Inc.; (4) Chen Moore & Associates (5) Black & Veatch Corporation; (6) Calvin, Giordano & Associates, Inc. (7) AMEC Foster Wheeler Environment & Infrastructure, Inc. (8) STANTEC Consulting Services, Inc.

Section 2: That the City Commission hereby consents to assign the City's General Engineering Services Contract with AMEC Environment & Infrastructure, Inc. to AMEC Foster Wheeler Environment & Infrastructure, Inc. for the remaining term of the contract and two-year renewal.

Section 3: That the City Manager is hereby authorized to execute a two-year renewal upon agreed terms for each of the above-described contracts, upon the advice and consent of the City Attorney.

Section 4: Specific task orders issued pursuant to the contracts shall continue to comply with the City's procurement guidelines.

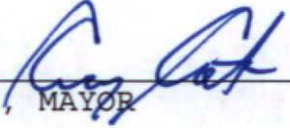
Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 16. day of June, 2015.


Authenticated by the Presiding Officer and Clerk of the Commission on 17 day of June, 2015.

Filed with the Clerk on June 17, 2015.

|                            |            |
|----------------------------|------------|
| Mayor Craig Cates          | <u>Yes</u> |
| Vice Mayor Mark Rossi      | <u>Yes</u> |
| Commissioner Teri Johnston | <u>Yes</u> |
| Commissioner Clayton Lopez | <u>Yes</u> |
| Commissioner Billy Wardlow | <u>Yes</u> |
| Commissioner Jimmy Weekley | <u>Yes</u> |
| Commissioner Tony Yaniz    | <u>Yes</u> |

  
\_\_\_\_\_  
CRAIG CATES, MAYOR

ATTEST:

  
\_\_\_\_\_  
CHERYL SMITH, CITY CLERK



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

### EXECUTIVE SUMMARY

**Date:** May 22, 2015

**To:** Jim Scholl, City Manager

**From:** Jim Bouquet, P.E., Director of Engineering Services

**Cc:** Greg Veliz, Assistant City Manager  
Sarah Spurlock, Assistant City Manager

**Subject:** Approve a two (2) year extension to the General Engineering Services Contracts with eight (8) firms originally approved Under Resolution 12-280.

#### Action Statement

This resolution extends the respective City of Key West General Engineering Services Contracts for eight (8) engineering firms originally approved under Resolution 12-280 for two (2) years. This resolution authorizes the City Manager to execute the contract extensions. This resolution authorizes the name change from AMEC Environment & Infrastructure, Inc. to AMEC Foster Wheeler Environment & Infrastructure, Inc.

#### Background

Eight (8) engineering firms were awarded three (3) year General Engineering Services contracts by Resolution 12-280 in October 2012. The firms consist of:

- 1) CH2M Hill
- 2) CDM Smith
- 3) Perez Engineering and Development
- 4) Chen Moore
- 5) Black & Veatch
- 6) Calvin Giordano
- 7) AMEC (now AMEC Foster Wheeler)
- 8) C3TS (now Stantec under Resolution 13-111)

Current agreements for these firms expire Fall 2015.

*Executive Summary*

### **Purpose and Justification**

This resolution provides exercising a two (2) year, mutually agreed extension of the existing General Engineering Services contracts for all eight (8) engineering firms to continue providing services to the City. This extension is in accordance with Article 4 of the executed agreements.

Current fee schedules for each firm and primary sub-consultants are within allowable increases. This resolution also provides for revising project team members if so requested by the respective engineering firm.

### **Financial Issues**

Financial implications of this resolution are limited to an adjustment of hourly fee schedule rates by the engineering teams as allowed in Article 5.1.2.1 of the respective agreements.

### **Recommendation**

Staff recommends extending the respective City of Key West General Engineering Services Contracts for eight (8) engineering firms originally approved under Resolution 12-280 for two (2) years. This resolution authorizes the City Manager to execute the contract extensions. This resolution authorizes the name change from AMEC Environment & Infrastructure, Inc. to AMEC Foster Wheeler Environment & Infrastructure, Inc.



April 30, 2015

James Bouquet, P.E.  
Director of Engineering Services  
**City of Key West**  
3140 Flagler Avenue  
Key West, FL 33043

Phone (305) 809-3962  
email: [jbouquet@cityofkeywest-fl.gov](mailto:jbouquet@cityofkeywest-fl.gov)

**Subject: General Engineering Services Agreement – Resolution No. 12-280**

Dear Mr. Bouquet:

Amec Foster Wheeler is respectfully requesting an extension as per Article 4 of the General Engineering Services contract with the City of Key West for two (2) years, in accordance with Resolution No. 12-280. Find attached "Exhibit A" for hourly rate in compliance with Paragraph 5.1.2.3. of the Agreement, 2015 W-9 and Certificate of Insurance, State of Florida Board of Professional Engineers license, and affidavit of Change of Name.

Sincerely,

**Amec Foster Wheeler Environment & Infrastructure, Inc.**

Michael Nardone,  
Senior Vice President  
Florida Regional Manager  
Amec Foster Wheeler Environment & Infrastructure

Distribution: Addressee (Email)  
Jose R. Perez  
File (1)

P:\Projects\City of Key West\General Engineering Services - City of Key West 04-28-2015.dot.docx

**Amec Foster Wheeler E&I, Inc.**  
5845 N.W. 158th Street  
Miami Lakes, Florida 33014  
Tel (305) 826-5588  
Fax (305) 826-1799

[www.amecfw.com](http://www.amecfw.com)

**Amec Foster Wheeler  
Hourly Fee Schedule  
EXHIBIT "A"**

A. Professional (Engineer, Geologist, Scientist and Project Management)

|   |                   |
|---|-------------------|
| Staff I                                 | \$ 81             |
| Staff II                                | \$ 88             |
| Project                                 | \$ 97             |
| Senior                                  | \$ 123            |
| Principal/Project Manager               | \$ 176            |
| Senior Principal/Senior Project Manager | \$ 192            |
| Chief Engineer/Scientist                | \$ 220            |
| Special Rate Personnel                  | Separate schedule |

- Special Rate Personnel identified by name (such as certain Senior Principals with specialized expertise) will be billed at a special rate identified for individual projects.

B. Technical Services (Engineering and Science)

|  |                   |
|--|-------------------|
| Technician I   | \$ 51             |
| Technician II  | \$ 63             |
| Senior Technician I  | \$ 68             |
| Senior Technician II   | \$ 80             |
| Principal Technicians and Specialty Technicians (i.e., persons holding specialized certifications) | Separate schedule |
| Project Administrator/Project Coordinator/Subcontract Administrator/Project Accountant             | \$ 85             |
| Technical Writer/Document Processor  | \$ 89             |
| CADD/Draftsperson (includes PC/CAD) I  | \$ 76             |
| CADD/Draftsperson (includes PC/CAD) II   | \$ 114            |
| Admin I  | \$ 46             |
| Admin II   | \$ 60             |

C. Surveying Services

|                      |       |
|----------------------|-------|
| Field Surveyor I     | \$ 49 |
| Field Surveyor II    | \$ 54 |
| Survey Technician I  | \$ 75 |
| Survey Technician II | \$ 82 |
| Survey Party Chief   | \$ 85 |

D. Information Management

|                          |        |
|--------------------------|--------|
| Software Engineer        | \$ 111 |
| Data Technician          | \$ 150 |
| Senior Software Engineer | \$ 183 |
| Business Analyst         | \$ 150 |



## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Amec Foster Wheeler Environment & Infrastructure, Inc**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification; check only one of the following seven boxes:  
 Individual/sole proprietor or single-member LLC  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ \_\_\_\_\_  
 Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.  
 Other (see instructions) ▶ \_\_\_\_\_  
 C Corporation     S Corporation     Partnership     Trust/estate

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) 5  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_  
(Apply to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.)  
**1105 Lakewood Parkway, Suite 300**

**6** City, state, and ZIP code  
**Alpharetta, GA 30009**

**7** List account number(s) here (optional)

Requester's name and address (optional)

Print or type  
See Specific Instructions on page 2.

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

|   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|
| Social security number  |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> </tr> </table>   |   |   |   |   |   |   |   |   |   |   | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> </tr> </table> |  |  |  |  |  |  |  |  |  |  |
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|   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |
| or  |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |
| Employer identification number  |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px; border: 1px solid black;">9</td> <td style="width: 20px; height: 20px; border: 1px solid black;">1</td> <td style="width: 20px; height: 20px; border: 1px solid black;"></td> <td style="width: 20px; height: 20px; border: 1px solid black;">-</td> <td style="width: 20px; height: 20px; border: 1px solid black;">1</td> <td style="width: 20px; height: 20px; border: 1px solid black;">6</td> <td style="width: 20px; height: 20px; border: 1px solid black;">4</td> <td style="width: 20px; height: 20px; border: 1px solid black;">1</td> <td style="width: 20px; height: 20px; border: 1px solid black;">7</td> <td style="width: 20px; height: 20px; border: 1px solid black;">7</td> <td style="width: 20px; height: 20px; border: 1px solid black;">2</td> </tr> </table> | 9 | 1 |   | - | 1 | 6 | 4 | 1 | 7 | 7 | 2   |  |  |  |  |  |  |  |  |  |  |
| 9   | 1 |   | - | 1 | 6 | 4 | 1 | 7 | 7 | 2 |   |  |  |  |  |  |  |  |  |  |  |

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

|                  |   |                      |
|------------------|---|----------------------|
| <b>Sign Here</b> | Signature of U.S. person ▶ <i>Kiklawitter</i> | Date ▶ <i>1/5/15</i> |
|------------------|---|----------------------|

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.  
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (cancelled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/28/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>Construction Risk Partners, LLC<br>1-908-566-1010<br>Campus View Plaza<br>1250 Route 28, Suite 201<br>Branchburg, NJ 08876 | <b>CONTACT NAME:</b><br><b>PHONE (A/C, No, Ext):</b><br><b>E-MAIL ADDRESS:</b>  | <b>FAX (A/C, No):</b> |                               |        |                            |       |                               |       |                                  |       |                                   |       |                                 |       |            |  |
|---|---|-----------------------|-------------------------------|--------|----------------------------|-------|-------------------------------|-------|----------------------------------|-------|-----------------------------------|-------|---------------------------------|-------|------------|--|
| <b>INSURED</b><br>Amec Foster Wheeler Environment & Infrastructure, Inc.<br>5845 NW 158th Street<br>Miami Lakes, FL 33014                     | <table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: ACE AMER INS CO</td> <td>22667</td> </tr> <tr> <td>INSURER B: ZURICH AMER INS CO</td> <td>16535</td> </tr> <tr> <td>INSURER C: ACE PROP &amp; CAS INS CO</td> <td>20699</td> </tr> <tr> <td>INSURER D: AMERICAN ZURICH INS CO</td> <td>40142</td> </tr> <tr> <td>INSURER E: AIG SPECIALTY INS CO</td> <td>26883</td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table> |                       | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A: ACE AMER INS CO | 22667 | INSURER B: ZURICH AMER INS CO | 16535 | INSURER C: ACE PROP & CAS INS CO | 20699 | INSURER D: AMERICAN ZURICH INS CO | 40142 | INSURER E: AIG SPECIALTY INS CO | 26883 | INSURER F: |  |
| INSURER(S) AFFORDING COVERAGE   | NAIC #  |                       |                               |        |                            |       |                               |       |                                  |       |                                   |       |                                 |       |            |  |
| INSURER A: ACE AMER INS CO  | 22667   |                       |                               |        |                            |       |                               |       |                                  |       |                                   |       |                                 |       |            |  |
| INSURER B: ZURICH AMER INS CO   | 16535   |                       |                               |        |                            |       |                               |       |                                  |       |                                   |       |                                 |       |            |  |
| INSURER C: ACE PROP & CAS INS CO  | 20699   |                       |                               |        |                            |       |                               |       |                                  |       |                                   |       |                                 |       |            |  |
| INSURER D: AMERICAN ZURICH INS CO   | 40142   |                       |                               |        |                            |       |                               |       |                                  |       |                                   |       |                                 |       |            |  |
| INSURER E: AIG SPECIALTY INS CO   | 26883   |                       |                               |        |                            |       |                               |       |                                  |       |                                   |       |                                 |       |            |  |
| INSURER F:  |   |                       |                               |        |                            |       |                               |       |                                  |       |                                   |       |                                 |       |            |  |

**COVERAGES**      **CERTIFICATE NUMBER: 43683091**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD        | POLICY NUMBER                  | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|--|-----------|-----------------|--------------------------------|-------------------------|-------------------------|---|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GENL AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC<br><input type="checkbox"/> OTHER:  |           |                 | G24556347                      | 05/01/15                | 05/01/16                | EACH OCCURRENCE    \$ 2,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence)    \$ 100,000<br>MED EXP (Any one person)    \$ 10,000<br>PERSONAL & ADV INJURY    \$ 2,000,000<br>GENERAL AGGREGATE    \$ 4,000,000<br>PRODUCTS - COMP/OP AGG    \$ 4,000,000<br>\$ |
| B        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input checked="" type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS<br><input checked="" type="checkbox"/> Comp \$1,000 <input checked="" type="checkbox"/> Coll \$1,000 |           |                 | BAP 9483148-04                 | 05/01/15                | 05/01/16                | COMBINED SINGLE LIMIT (Ea accident)    \$ 1,000,000<br>BODILY INJURY (Per person)    \$<br>BODILY INJURY (Per accident)    \$<br>PROPERTY DAMAGE (Per accident)    \$<br>\$   |
| C        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ 10,000  |           |                 | XOO G27240665                  | 05/01/15                | 05/01/16                | EACH OCCURRENCE    \$ 1,000,000<br>AGGREGATE    \$ 1,000,000<br>\$  |
| D        | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br><input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  |           | Y/N<br>N    N/A | WC 3504866-14<br>WC 3867133-08 | 05/01/15<br>05/01/15    | 05/01/16<br>05/01/16    | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT    \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE    \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT    \$ 1,000,000  |
| E        | <input checked="" type="checkbox"/> Pollution  |           |                 | CPL 12456119                   | 05/01/15                | 05/01/16                | Each Loss/Agg Limit 1,000,000   |
| B        | <input checked="" type="checkbox"/> Architects & Engineers Prof  |           |                 | IPR 1008375-00                 | 05/01/15                | 05/01/16                | Any One Claim/Agg 1,000,000   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: City of Key West General Engineering Services, Contract #: Resolution #12-280  
City of Key West is an additional insured on the General Liability, Automobile Liability and Umbrella Liability policies as required by written contract.

|   |  |
|---|--|
| <b>CERTIFICATE HOLDER</b><br>City of Key West<br>James W. Bouquet<br>3140 Flagler Avenue<br>Key West, FL 33040<br>USA | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br><br><i>William R. Harrison</i> |
|---|--|



State of Florida  
Board of Professional Engineers  
2639 North Monroe Street, Suite B-112  
Tallahassee, FL 32303-5268

AMEC Environment & Infrastructure, Inc.  
1105 LAKEWOOD PARKWAY  
SUITE 300  
ALPHARETTA, GA 30009

Each licensee is solely responsible for notifying the Florida Board of Professional Engineers in writing the licensee's current address.

Name changes require legal documentation showing name change. An original, a certified copy, or a duplicate of an original or certified copy of a document which shows the legal name change will be accepted unless there is a question about the authenticity of the document raised on its face, or because the genuineness of the document is uncertain, or because of another matter related to the application.

At least 90 days prior to the expiration date shown on this license, a notice of renewal will be sent to your last known address. If you have not yet received your notice 60 days prior to the expiration date, please call (850) 521-0500, or write, Florida Board of Professional Engineers, 2639 North Monroe Street, Suite B-112, Tallahassee, FL 32303-5268 or e-mail: [board@fbpe.org](mailto:board@fbpe.org). Our website address is <http://www.fbpe.org>.

# State of Florida

## Board of Professional Engineers

Attests that

AMEC Environment & Infrastructure, Inc.



**FBPE**  
FLORIDA BOARD OF  
PROFESSIONAL ENGINEERS

is authorized under the provisions of Section 471.023, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2017  
Audit No: 228201701230

CA Lic. No:  
5392

# *State of Florida*

## *Department of State*

I certify from the records of this office that AMEC FOSTER WHEELER ENVIRONMENT & INFRASTRUCTURE, INC. is a Nevada corporation authorized to transact business in the State of Florida, qualified on August 3, 2000.

The document number of this corporation is F00000004389.

I further certify that said corporation has paid all fees due this office through December 31, 2015, that its most recent annual report/uniform business report was filed on February 12, 2015, and its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Twelveth day of February,  
2015*



*Ken Detmer*  
*Secretary of State*

Authentication ID: CC1648778160

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>

**AFFIDAVIT of  
CHANGE OF NAME**

I, David K. Baxter, Assistant Corporate Secretary of Amec Foster Wheeler Environment & Infrastructure, Inc. certify that the name of AMEC Environment & Infrastructure, Inc. has been changed to Amec Foster Wheeler Environment & Infrastructure, Inc. in accordance with all legal requirements pertaining to such changes and request herein that all records be changed accordingly. A copy of the appropriate documentation from the Secretary of State of Florida is attached.

**CONTRACTOR**

Amec Foster Wheeler Environment & Infrastructure, Inc.

Federal I.D. No. 91-1641772

By   
(Signature)

David K. Baxter, Assistant Corporate Secretary  
(Type Name and Title of Authorized Officer)

this 21st day of January, 20 15.





**BLACK & VEATCH**  
Building a world of difference.

**BLACK & VEATCH CORPORATION**  
1300 CONCORD TERRACE, SUITE 120  
SUNRISE, FL 33323 USA  
PH: (954) 838-0686 | FX: (954) 838-0880

May 1, 2015

Mr. Jim Bouquet P.E.  
Director of Engineering Services  
City of Key West  
3140 Flagler Avenue  
Key West, FL 33040

**Subject: Agreement for General Engineering Services Energy Services with  
the City of Key West, RFQ No.12-005 / Resolution No. 12-280 -  
Request for Two (2) Year Contract Renewal**

Dear Mr. Bouquet,

The purpose of this letter is to request to extend the current Agreement for General Engineering Services (Agreement) between Black & Veatch and the City of Key West.

The Agreement with the City (Resolution No. 12-280) is set to expire on October 3, 2015. Per Article 4, the Agreement may be renewed for one (1) two (2) year term. Black & Veatch desires to continue to provide services to the City of Key West per the terms of the original Agreement. The list of Sub-consultants remains the same as indicated in Article 7.6 of the Agreement.

We welcome the opportunity to discuss the details of our request and invite you to contact us at (954) 465-6872. Thank you for your time and consideration; we look forward to continue to support the City on this important contract.

Very truly yours,  
BLACK & VEATCH

Brent Reuss, PE  
Senior Vice-President

Rafael E. Frias III, PE  
Client Director



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Building a world of difference.

**BLACK & VEATCH CORPORATION**  
1300 CONCORD TERRACE, SUITE 120  
SUNRISE, FL 33323 USA  
PH: (954) 838-0686 | FX: (954) 838-0880

May 1, 2015

Mr. Jim Bouquet P.E.  
Director of Engineering Services  
City of Key West  
3140 Flagler Avenue  
Key West, FL 33040

**Subject: Agreement for General Engineering Services with the City of Key West, RFQ No.12-005 / Resolution No. 12-280 - Request for Hourly Rate Schedule Update**

Dear Mr. Bouquet,

The purpose of this letter is to submit a request to update the current Hourly Rate Schedule (Exhibit A of the Agreement), which have been in effect since contract inception on November 14, 2012. Per Article 5.1.2.3, the Hourly Rate Schedule may be adjusted annually based on the Data Resource Institute (DRI) forecast of wage and price escalation (the U.S. Bureau of Labor and Statistics (BLS) employment Cost Index (ECI) for Private Industry).

The requested increase is based on the quarterly ECI compiled by the Bureau of Labor Statistics, for the periods of December 2012 to December 2013 and December 2013 to December 2014 as indicated below:

- December 2012 to December 2013: ECI factor  $119.6/117.3 = 1.02$
- December 2013 to December 2014: ECI factor  $122.4/119.6 = 1.02$
- The overall ECI factor is 1.04.

The proposed Hourly Rate Schedules for Black & Veatch and Sub-consultants listing the adjusted rates are attached to this letter.

We welcome the opportunity to discuss the details of our request and invite you to contact us at (954) 465-6872. Thank you for your time and consideration; we look forward to continue to support the City on this important contract.

Very truly yours,  
BLACK & VEATCH

Rafael E. Frias III, PE  
Client Director



## **ATTACHMENT A**

**General Engineering Services for City of Key West  
City's RFQ 12-005**

**Billing Rates - Black & Veatch Corporation**

| TITLE                         | 2012 BILLING RATES | PROPOSED BILLING RATES |
|-------------------------------|--------------------|------------------------|
| Project Director              | \$250.00           | \$260.87               |
| Senior Project Manager        | \$190.00           | \$198.26               |
| Project Manager               | \$170.00           | \$177.39               |
| Senior Technical Specialist   | \$215.00           | \$224.35               |
| Technical Specialist          | \$195.00           | \$203.48               |
| Senior Engineering Manager    | \$190.00           | \$198.26               |
| Engineering Manager           | \$165.00           | \$172.17               |
| Senior Engineer               | \$150.00           | \$156.52               |
| Project Engineer              | \$135.00           | \$140.87               |
| Staff Engineer III            | \$115.00           | \$120.00               |
| Staff Engineer II             | \$110.00           | \$114.78               |
| Staff Engineer                | \$95.00            | \$99.13                |
| Senior Engineering Technician | \$120.00           | \$125.22               |
| Engineering Technician        | \$90.00            | \$93.91                |
| Professional Architect        | \$155.00           | \$161.74               |
| Professional Geologist        | \$160.00           | \$166.96               |
| Senior Administrator          | \$85.00            | \$88.70                |
| Administrative Assistant      | \$70.00            | \$73.04                |

Proposed Adjustment Factor (1.02 x 1.02) 1.04

|                       |       |
|-----------------------|-------|
| ECI for December 2012 | 117.3 |
| ECI for December 2013 | 119.6 |
| Adjustment 2012-2013  | 1.02  |

|                       |       |
|-----------------------|-------|
| ECI for December 2013 | 119.6 |
| ECI for December 2014 | 122.4 |
| Adjustment 2013-2014  | 1.02  |

Source - U.S. Bureau of Labor and Statistics Employment Cost Index (ECI) for Private Industry



**CRJ & Associates, Inc.**

Consulting Engineers and Planners

**KEY WEST GSA CONTRACT - RATES UPDATE (RFQ No. 12-005)**

**12/31/2012 thru 12/31/2013**

**PROFESSIONAL ENGINEERING FEES (Increased by ECI Factor 1.02)**

| Position / Title                                   | Original Base Hourly Rate | 2012 - 2013 Rates 1.02 |
|--|---------------------------|------------------------|
| 1 Principal  | \$ 139.20                 | \$ 141.98              |
| 2 Senior Project Manager                           | \$ 130.50                 | \$ 133.11              |
| 3 Project Manager                                  | \$ 130.50                 | \$ 133.11              |
| 4 Senior Engineer                                  | \$ 116.00                 | \$ 118.32              |
| 5 Project Engineer                                 | \$ 101.50                 | \$ 103.53              |
| 6 E.I.T. (Engineer in Training)                    | \$ 72.50                  | \$ 73.95               |
| 7 Construction Manager                             | \$ 101.50                 | \$ 103.53              |
| 8 Cost Estimator                                   | \$ 87.00                  | \$ 88.74               |
| 9 Senior Planner                                   | \$ 130.50                 | \$ 133.11              |
| 10 Planner   | \$ 101.50                 | \$ 103.53              |
| 11 Senior CADD Technician                          | \$ 81.20                  | \$ 82.82               |
| 12 CADD Technician                                 | \$ 69.60                  | \$ 70.99               |
| 13 Threshold Inspector                             | \$ 66.00                  | \$ 67.32               |
| 14 Engineering Inspection                          | \$ 88.00                  | \$ 89.76               |
| 15 Field Representative - Construction Observation | \$ 55.00                  | \$ 56.10               |
| 16 Administrative / Clerical                       | \$ 46.40                  | \$ 47.33               |

The above hourly rate increases have been computed as per BLACK & VEATCH's Letter to Mr. Jim Bouguet, P.E. - Director of Engineering Services, City of Key West, FL

Marc A. Fermanian, MSCE, P.E. - President of CRJ & Associates, Inc.

5/1/2015

Date



**CRJ & Associates, Inc.**

Consulting Engineers and Planners

**KEY WEST GSA CONTRACT - RATES UPDATE (RFQ No. 12-005)**

**12/31/2013 thru 12/31/2014**

**PROFESSIONAL ENGINEERING FEES (Increased by ECI Factor 1.02)**

| Position / Title                                   | 2012-2013<br>Hourly Rate | 2013 - 2014 Rates<br>1.02 |
|--|--------------------------|---------------------------|
| 1 Principal  | \$ 141.98                | \$ 144.82                 |
| 2 Senior Project Manager                           | \$ 133.11                | \$ 135.77                 |
| 3 Project Manager                                  | \$ 133.11                | \$ 135.77                 |
| 4 Senior Engineer                                  | \$ 118.32                | \$ 120.69                 |
| 5 Project Engineer                                 | \$ 103.53                | \$ 105.60                 |
| 6 E.I.T. (Engineer in Training)                    | \$ 73.95                 | \$ 75.43                  |
| 7 Construction Manager                             | \$ 103.53                | \$ 105.60                 |
| 8 Cost Estimator                                   | \$ 88.74                 | \$ 90.51                  |
| 9 Senior Planner                                   | \$ 133.11                | \$ 135.77                 |
| 10 Planner   | \$ 103.53                | \$ 105.60                 |
| 11 Senior CADD Technician                          | \$ 82.82                 | \$ 84.48                  |
| 12 CADD Technician                                 | \$ 70.99                 | \$ 72.41                  |
| 13 Threshold Inspector                             | \$ 67.32                 | \$ 68.67                  |
| 14 Engineering Inspection                          | \$ 89.76                 | \$ 91.56                  |
| 15 Field Representative - Construction Observation | \$ 56.10                 | \$ 57.22                  |
| 16 Administrative / Clerical                       | \$ 47.33                 | \$ 48.27                  |

The above hourly rate increases have been computed as per BLACK & VEATCH's Letter to Mr. Jim Bouguet, P.E. - Director of Engineering Services, City of Key West, FL

Marc A. Fermanian, MSCE, P.E. - President of CRJ & Associates, Inc.

5/1/2015

Date



**AVIROM & ASSOCIATES, INC.**  
SURVEYING & MAPPING

Avirom & Associates, Inc. Current Hourly Rates

|                                  |               |
|----------------------------------|---------------|
| Principal                        | \$156.00/hour |
| Professional Land Surveyor       | \$104.00/hour |
| Survey Crew                      | \$130.00/hour |
| Computer Computations & Drafting | \$88.40/hour  |

**GEOSOL, INC.**  
 City of Key West General Engineering Contract  
 Monroe County; FL

DATE PREPARED: OCT. 26, 2012

**EMPLOYEE CATEGORY & CERTIFIED WAGE RATES**

| PROFESSIONAL CATEGORY                         | 2012                        | 2012  | 2012  |
|---|-----------------------------|---|---|
|   | HOURLY RATE (\$) UNBURDENED | PROPOSED CONTRACT HOURLY RATE (\$) UNBURDENED | PROPOSED CONTRACT HOURLY RATE (\$) BURDENED |
| SENIOR ENGINEER (Oracio Riccobono, P.E.)      | 53.25                       | 53.25   | 156.66                                      |
| PROJECT ENGINEER (Reinaldo Villa, P.E.)       | 41.20                       | 41.20   | 121.21                                      |
| ENGINEERING INTERN (Adnan Ismail, E.I.)       | 27.06                       | 27.06   | 79.61                                       |
| SENIOR ENGINEERING TECHNICIAN (Jose Gonzalez) | 26.77                       | 26.77   | 78.75                                       |
| ENGINEERING TECHNICIAN (Roberland Morales)    | 26.27                       | 26.27   | 77.28                                       |
| CADD TECHNICIAN (Santiago Bermudez)           | 25.00                       | 25.00   | 73.55                                       |
| SECRETARIAL/CLERICAL (Aurora Riccobono)       | 33.27                       | 20.00   | 58.84                                       |

FDOT OVERHEAD RATE = 161.61 %  
 OPERATING MARGIN = 30%  
 FCCM = 2.579%  
 DIRECT EXPENSES = 0%  
 MULTIPLIER =  $(161.61/100)+1+(30/100)+(2.579/100)+(0/100) = 2.9419$   
 YEARLY ESCALATION RATE = 0%

I CERTIFY THAT THE ABOVE RATES ARE THOSE CHARGED TO CLIENTS IN THE PRIVATE AND PUBLIC SECTOR.

RESPECTFULLY SUBMITTED BY  
 GEOSOL, INC.



ORACIO RICCOBONO, P.E.  
 PRESIDENT

## **INSURANCE CERTIFICATES**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
 11/1/2015 4/28/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

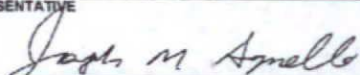
| <b>PRODUCER</b><br>Lockton Companies<br>444 W. 47th Street, Suite 900<br>Kansas City MO 64112-1906<br>(816) 960-9000 | <b>CONTACT NAME:</b><br>_____<br><b>PHONE (A/C, No, Ext):</b> _____ <b>FAX (A/C, No):</b> _____<br><b>E-MAIL ADDRESS:</b> _____   |                               |  |        |            |                                   |       |            |                                   |       |            |                             |       |            |  |  |            |  |  |            |  |
|--|---|-------------------------------|--|--------|------------|-----------------------------------|-------|------------|-----------------------------------|-------|------------|-----------------------------|-------|------------|--|--|------------|--|--|------------|--|
|  | <table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Zurich American Insurance Company</td> <td>16535</td> </tr> <tr> <td>INSURER B:</td> <td>American Zurich Insurance Company</td> <td>40142</td> </tr> <tr> <td>INSURER C:</td> <td>Lexington Insurance Company</td> <td>19437</td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE |  | NAIC # | INSURER A: | Zurich American Insurance Company | 16535 | INSURER B: | American Zurich Insurance Company | 40142 | INSURER C: | Lexington Insurance Company | 19437 | INSURER D: |  |  | INSURER E: |  |  | INSURER F: |  |
| INSURER(S) AFFORDING COVERAGE  |   | NAIC #                        |  |        |            |                                   |       |            |                                   |       |            |                             |       |            |  |  |            |  |  |            |  |
| INSURER A:   | Zurich American Insurance Company   | 16535                         |  |        |            |                                   |       |            |                                   |       |            |                             |       |            |  |  |            |  |  |            |  |
| INSURER B:   | American Zurich Insurance Company   | 40142                         |  |        |            |                                   |       |            |                                   |       |            |                             |       |            |  |  |            |  |  |            |  |
| INSURER C:   | Lexington Insurance Company   | 19437                         |  |        |            |                                   |       |            |                                   |       |            |                             |       |            |  |  |            |  |  |            |  |
| INSURER D:   |   |                               |  |        |            |                                   |       |            |                                   |       |            |                             |       |            |  |  |            |  |  |            |  |
| INSURER E:   |   |                               |  |        |            |                                   |       |            |                                   |       |            |                             |       |            |  |  |            |  |  |            |  |
| INSURER F:   |   |                               |  |        |            |                                   |       |            |                                   |       |            |                             |       |            |  |  |            |  |  |            |  |
| <b>INSURED</b><br>1387568<br>BLACK & VEATCH CORPORATION<br>11401 LAMAR<br>OVERLAND PARK KS 66211<br>FRIAS, RAPHAEL   |   |                               |  |        |            |                                   |       |            |                                   |       |            |                             |       |            |  |  |            |  |  |            |  |

**COVERAGES** BLAVE01      **CERTIFICATE NUMBER:** 13161784      **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD | POLICY NUMBER                               | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|--|-----------|----------|---|-------------------------|-------------------------|---|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> CONTRACTUAL<br><input checked="" type="checkbox"/> BFPD & C/O & XCU<br>GEN'L AGGREGATE LIMIT APPLIES PER<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: _____ | Y         | Y        | GLO 4641358                                 | 11/1/2014               | 11/1/2015               | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 1,000,000<br>\$ |
| A        | AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input checked="" type="checkbox"/> ALL OWNED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS  | Y         | Y        | BAP 4641355                                 | 11/1/2014               | 11/1/2015               | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$ XXXXXXXX<br>BODILY INJURY (Per accident) \$ XXXXXXXX<br>PROPERTY DAMAGE (Per accident) \$ XXXXXXXX<br>\$ XXXXXXXX   |
| C        | <input checked="" type="checkbox"/> UMBRELLA LIAB<br><input checked="" type="checkbox"/> EXCESS LIAB<br><input type="checkbox"/> OCCUR<br><input type="checkbox"/> CLAIMS-MADE<br>DED _____ RETENTION \$ _____   | Y         | Y        | 62785285                                    | 11/1/2014               | 11/1/2015               | EACH OCCURRENCE \$ 2,000,000<br>AGGREGATE \$ 2,000,000<br>\$ XXXXXXXX   |
| B<br>A   | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   | Y/N<br>N  | Y<br>N/A | WC 4641353 (AOS)<br>WC 4641354 (TD, MA, WI) | 11/1/2014<br>11/1/2014  | 11/1/2015<br>11/1/2015  | <input checked="" type="checkbox"/> PER STATUTE<br><input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000                                    |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED  
 NOTE: AON RISK SERVICES, LOCATED AT 8182 MARYLAND AVE., SUITE 1500, ST LOUIS, MO 63105, IS THE BROKER OF RECORD FOR THE UMBRELLA POLICY EVIDENCED ABOVE. GSA CITY'S RFQ 12-005. KEY WEST GENERAL ENGINEERING SERVICES IS INCLUDED AS AN ADDITIONAL INSURED AS RESPECTS GENERAL, AUTO AND UMBRELLA LIABILITY. THESE COVERAGES ARE PRIMARY AND NON-CONTRIBUTORY AS REQUIRED BY WRITTEN CONTRACT. WAIVER OF SUBROGATION APPLIES TO WORKER'S COMPENSATION, GENERAL, AUTO AND UMBRELLA LIABILITY WHERE ALLOWED BY STATE LAW AND AS REQUIRED BY WRITTEN CONTRACT.

|  |  |
|--|--|
| <b>CERTIFICATE HOLDER</b><br>13161784<br>KEY WEST GENERAL ENGINEERING SERVICES<br>CITY OF KEY WEST<br>3140 FLAGLER AVENUE<br>KEY WEST FL 33040 | <b>CANCELLATION</b> See Attachments<br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br>AUTHORIZED REPRESENTATIVE<br> |
|--|--|



## Additional Insured- Automatic- Owners, Lessees or Contractors

| Policy No.     | Exp. Date of Policy | Eff. Date of Policy | Agency NO. | Addl. Prem. | Return Prem. |
|----------------|---------------------|---------------------|------------|-------------|--------------|
| GLO<br>4641358 | 11/1/2015           | 11/1/2014           |            |             |              |

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**Named Insured:**

**Address (including ZIP Code):**

This endorsement modifies insurance provided under the:  
Commercial General Liability Coverage Part

- A. **Section II- Who Is an Insured** is amended to include as an insured any person or organization who you are required to add as an additional insured on this policy under a written contract or written agreement.
- B. The insurance provided to the additional insured person or organization applies only to "bodily injury", "property damage" or "personal and advertising injury" covered under **SECTION 1- Coverage A- Bodily Injury And Property Damage Liability and Section 1- Coverage B- Personal And Advertising Injury Liability**, but only with respect to liability for the "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part by:
  1. Your acts or omissions; or
  2. The acts or omissions of those acting on your behalf; and resulting directly from:
    - a. Your ongoing operations preformed for the additional insured, which is the subject of the written contract or written agreement; or
    - b. "Your work" completed as included in the "products-completed operations hazard", preformed for the additional insured, which is the subject of the written contract or written agreement.
- C. However, regardless of the provisions of paragraphs **A.** and **B.** above:
  1. We will not extend any insurance coverage to any additional insured person or organization
    - a. That is not provided to you in this policy; or
    - b. That is any broader coverage than you are required to provide to the additional insured person or organization in the written contract or written agreement; and
  2. We will not provide Limits of Insurance to any additional insured person or organization that exceed the lower of:
    - a. The Limits of Insurance provided to you in this policy; or

- b. The Limits of Insurance you are required to provide in the written contract or written agreement.
- D. The insurance provided to the additional insured person or organization does not apply to:
  - "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering or failure to render any professional architectural, engineering or surveying services including:
    - 1. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
    - 2. Supervisory, inspection, architectural or engineering activities.
- E. The additional insured must see to it that:
  - 1. We are notified as soon as practicable of an "occurrence" or offense that may result in a claim;
  - 2. We receive written notice of a claim or "suit" as soon as practicable; and
  - 3. A request for defense and indemnity of the claim or "suit" will promptly be brought against any policy issued by another insurer under which the additional insured may be an insured in any capacity. This provision does not apply to insurance on which the additional insured is a Named insured, if the written contract or written agreement requires that this coverage be primary and non-contributory.
- F. For this coverage provided by this endorsement:
  - 1. The following paragraph is added to Paragraph **4a.** Of the Other Insurance Condition of **Section IV-Commercial General Liability Conditions.**

This insurance is primary insurance as respects our coverage to the additional insured person or organization, where the written contract or written agreement requires that this insurance be primary and non-contributory. In that event, we will not seek contribution from any other insurance policy available to the additional insured on which the additional insured person or organization is a named insured.

- 2. The following paragraph is added to Paragraph **4.b** of the Other Insurance Condition of **Section IV- Commercial General Liability Conditions:**

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured by attachment or endorsement to another policy providing coverage for the same "occurrence", claim, or "suit". This provision does not apply to any policy in which the additional insured is a named insured on such other policy and where our policy is required by written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

G. This endorsement does not apply to an additional insured which has been added to this policy by an endorsement showing the additional insured in a Schedule of additional insured's, and which endorsement applies specifically to that identified additional insured.

Any provisions in this Coverage Part not changed by the terms and conditions of this endorsement continue to apply as written.

**COMMERCIAL AUTO**

CA 20 48 02 99  
POLICY NUMBER: BAP 4641355 (AOS)

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**DESIGNATED INSURED**

This endorsement modifies insurance provided under the following:

- Business Auto Coverage Form
- Garage Coverage Form
- Motor Carrier Coverage Form
- Truckers Coverage Form
- Business Auto Physical Damage Coverage Form

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below:

**SCHEDULE**

Name of Person(s) or Organization(s):

Any person or organization with whom you have agreed, through written contract, agreement or permit, executed prior to the loss, to provide primary additional insured coverage.

Policy Number: WC 4641353  
WC 4641354

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY  
(Ed. 4-84)

WC 00 03 13

---

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

**SCHEDULE**

BLANKET - WHERE REQUIRED BY CONTRACT OR AGREEMENT

WC 00 03 13 ( Ed. 4-84)

## Waiver Of Subrogation (Blanket) Endorsement

| Policy No.     | Eff.Date of Pol. | Exp. Date of Pol. | Eff. Date of End. | Producer | Add'l. Prem | Return Prem |
|----------------|------------------|-------------------|-------------------|----------|-------------|-------------|
| GLO<br>4641358 | 11/1/2014        | 11/1/2015         | 11/1/2014         |          |             |             |

This endorsement modifies the insurance provided under the following:

### **Commercial General Liability Coverage Part**

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us Condition:**

If you are required by a written contract or agreement, which is executed before a loss, to waive your rights of recovery from others, we agree to waive our rights of recovery. This waiver of rights shall not be construed to be a waiver with respect to any other operations in which the insured has no contractual interest.

**Policy Number: BAP 4641355**

**ZURICH AMERICAN INSURANCE COMPANY  
Waiver Of Subrogation (AUTO) Endorsement**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the:

**Business Auto Coverage Form  
Truckers Coverage Form  
Garage Coverage Form  
Motor Carrier Coverage Form**

Name of Person or Organization:

**ALL PERSONS AND/OR ORGANIZATIONS THAT REQUIRE A WRITTEN CONTRACT OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THIS POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION.**

The following is added to the **Transfer of Rights of Recovery Against Others To Us Condition:**

We waive any right of recovery we may have against the designated person or organization shown in the schedule because of payments we make for injury or damage caused by an "accident" or "loss" resulting from the ownership, maintenance, or use of a covered "auto" for which a Waiver of Subrogation is required in conjunction with work performed by you for the designated person or organization. The waiver applies only to the designated person or organization shown in the schedule.

U-CA-320-B CW (4/94)

## Notification to Others of Cancellation, Nonrenewal or Reduction of Insurance

|                |                        |                        |                      |                 |            |                 |
|----------------|------------------------|------------------------|----------------------|-----------------|------------|-----------------|
| Policy No.     | Eff. Date of<br>Policy | Exp. Date<br>of Policy | Eff. Date of<br>End. | Producer<br>No. | Add'l Prem | Return<br>Prem. |
| GLO<br>4641358 | 11/1/2014              | 11/1/2015              | 11/1/2014            |                 |            |                 |

### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

Commercial General Liability Part  
Liquor Liability Coverage Part  
Products/Completed Operation Liability Coverage Part

**A.** If we cancel or non-renew this Coverage Part(s) by written notice to the first Named Insured for any reason other than nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation or non-renewal:

1. To the name and address corresponding to each person or organization shown in the Schedule below; and
2. At least 10 days prior to the effective date of the cancellation or non-renewal, as advised in our notice to the first

Named Insured, or the longer number of days notice if indicated in the Schedule below.

**B.** If we cancel this Coverage Part(s) by written notice to the first Named Insured for nonpayment of premium, we will

mail or deliver a copy of such written notice of cancellation to the name and address corresponding to each person or

organization shown in the Schedule below at least 10 days prior to the effective date of such cancellation.

**C.** If coverage afforded by this Coverage Part(s) is reduced or restricted, except for any reduction of Limits of Insurance

due to payment of claims, we will mail or deliver notice of such reduction or restriction:

1. To the name and address corresponding to each person or organization shown in the Schedule below; and
2. At least 10 days prior to the effective date of the reduction or restriction, or the longer number of days notice if

indicated in the Schedule below.

**D.** If notice as described in Paragraphs **A.**, **B.** or **C.** of this endorsement is mailed, proof of mailing will be sufficient proof of such notice.

#### SCHEDULE

| Name and Address of Other Person(s)/ Organization(s)  | Number of<br>days Notice: |
|---|---------------------------|
| KEY WEST GENERAL ENGINEERING SERVICES<br>CITY OF KEY WEST<br>3140 FLAGLER AVENUE<br><br>KEY WEST FL 33040 | 30                        |

All other terms and conditions of this policy remain unchanged.



**Notification to Others of Cancellation, Nonrenewal or Reduction of Insurance**

| Policy No.     | Eff. Date of Pol. | Exp. Date of Pol. | Eff. Date of End. | Producer No. | Add'l. Prem | Return Prem. |
|----------------|-------------------|-------------------|-------------------|--------------|-------------|--------------|
| BAP<br>4641355 | 11/1/2014         | 11/1/2015         |                   |              |             |              |

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the:  
**Commercial Automobile Coverage Part**

- A. If we cancel or non-renew this Coverage Part by written notice to the first Named Insured for any reason other than nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation or non-renewal:
  - a. To the name and address corresponding to each person or organization shown in the Schedule below.
  - b. At least 10 days prior to the effective date of the cancellation or non-renewal, as advised in our notice to the first Named Insured, or the longer number of days notice if indicated in the Schedule below.
- B. If we cancel this Coverage Part by written notice to the first Named Insured for nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation to the name and address corresponding to each person or organization shown in the Schedule below at least 10 days prior to the effective date of such cancellation.
- C. If coverage afforded by this Coverage Part is reduced or restricted, except for any reduction of Limits of Insurance due to payment of claims, we will mail or deliver notice of such reduction or restriction:
  - a. To the name and address corresponding to each person or organization shown in the Schedule below; and
  - b. At least 10 days prior to the effective date of the reduction or restriction, or the longer number of days notice if indicated in the Schedule below.
- D. If notice as described in Paragraphs A, B, or C, of this endorsement is mailed, proof of mailing will be sufficient proof of such notice.

| <b>SCHEDULE</b>   |                               |
|---|-------------------------------|
| <b>Name and Address of Other Person(s) / Organization(s):</b>     | <b>Number of Days Notice:</b> |
| <b>KEY WEST GENERAL ENGINEERING SERVICES<br/>CITY OF KEY WEST</b> | 30                            |
| <b>3140 FLAGLER AVENUE<br/><br/>KEY WEST FL 33040</b>             |                               |

All other terms and conditions of this policy remain unchanged.

**NOTIFICATION TO OTHERS OF CANCELLATION, NONRENEWAL OR REDUCTION OF INSURANCE ENDORSEMENT**

This endorsement is used to add the following to Part Six of the policy.

**PART SIX  
CONDITIONS**

- A.** If we cancel or non-renew this policy by written notice to you for any reason other than nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation or non-renewal to the name and address corresponding to each person or organization shown in the Schedule below. Notification to such person or organization will be provided at least 10 days prior to the effective date of the cancellation or non-renewal, as advised in our notice to you, or the longer number of days notice if indicated in the Schedule below.
- B.** If we cancel this policy by written notice to you for nonpayment of premium, we will mail or deliver a copy of such written notice of cancellation to the name and address corresponding to each person or organization shown in the Schedule below at least 10 days prior to the effective date of such cancellation.
- C.** If coverage afforded by this policy is reduced or restricted, except for any reduction of Limits of Liability due to payment of claims, we will mail or deliver notice of such reduction or restriction to the name and address corresponding to each person or organization shown in the Schedule below. Notification to such person or organization will be provided at least 10 days prior to the effective date of the reduction or restriction, or the longer number of days notice if indicated in the Schedule below.
- D.** If notice as described in Paragraphs **A.**, **B.** or **C.** of this endorsement is mailed, proof of mailing will be sufficient proof of such notice.

| SCHEDULE  |                        |
|---|------------------------|
| Name and Address of Other Person(s) / Organization(s)   | Number of Days Notice: |
| KEY WEST GENERAL ENGINEERING SERVICES<br>CITY OF KEY WEST<br><br>3140 FLAGLER AVENUE<br><br>KEY WEST FL 33040 | 30                     |

All other terms and conditions of this policy remain unchanged.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of this policy)**

Endorsement Effective Date  
Insurance Company

Policy Number

Endorsement No. Prem.



# CERTIFICATE OF LIABILITY INSURANCE

11/1/2015

DATE (MM/DD/YYYY)

10/28/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |                                       |   |
|--|---------------------------------------|---|
| <b>PRODUCER</b><br>Lockton Companies<br>444 W. 47th Street, Suite 900<br>Kansas City MO 64112-1906<br>(816) 960-9000 | <b>CONTACT NAME:</b><br>_____         |   |
|  | <b>PHONE (A/C, No, Ext):</b><br>_____ | <b>FAX (A/C, No):</b><br>_____                |
| <b>E-MAIL ADDRESS:</b><br>_____  |                                       | <b>INSURER(S) AFFORDING COVERAGE</b><br>_____ |
| <b>INSURER A:</b> Lexington Insurance Company  |                                       | <b>NAIC #</b><br>19437                        |
| <b>INSURER B:</b><br>_____   |                                       | _____   |
| <b>INSURER C:</b><br>_____   |                                       | _____   |
| <b>INSURER D:</b><br>_____   |                                       | _____   |
| <b>INSURER E:</b><br>_____   |                                       | _____   |
| <b>INSURER F:</b><br>_____   |                                       | _____   |

**COVERAGES** BLAVE01      **CERTIFICATE NUMBER:** 12051962      **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD | POLICY NUMBER  | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|--|-----------|----------|----------------|-------------------------|-------------------------|--|
|          | <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR<br><hr/> GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: _____ |           |          | NOT APPLICABLE |                         |                         | EACH OCCURRENCE \$ XXXXXXXX<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ XXXXXXXX<br>MED EXP (Any one person) \$ XXXXXXXX<br>PERSONAL & ADV INJURY \$ XXXXXXXX<br>GENERAL AGGREGATE \$ XXXXXXXX<br>PRODUCTS - COMP/OP AGG \$ XXXXXXXX<br>\$ |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS                                   |           |          | NOT APPLICABLE |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX<br>BODILY INJURY (Per person) \$ XXXXXXXX<br>BODILY INJURY (Per accident) \$ XXXXXXXX<br>PROPERTY DAMAGE (Per accident) \$ XXXXXXXX<br>\$  |
|          | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTIONS   |           |          | NOT APPLICABLE |                         |                         | EACH OCCURRENCE \$ XXXXXXXX<br>AGGREGATE \$ XXXXXXXX<br>\$   |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  | Y/N       | N/A      | NOT APPLICABLE |                         |                         | PER STATUTE    OTH-ER<br>E.L. EACH ACCIDENT \$ XXXXXXXX<br>E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX<br>E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX   |
| A        | <b>PROFESSIONAL LIABILITY</b>  | N         | N        | 026030198      | 11/1/2014               | 11/1/2015               | \$1,000,000 EACH CLAIM AND IN THE ANNUAL AGGREGATE FOR ALL PROJECTS  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 GSA. CITY'S RFQ 12-005.

**CERTIFICATE HOLDER**

12051962  
 KEY WEST GENERAL ENGINEERING SERVICES  
 CITY OF KEY WEST  
 3140 FLAGLER AVENUE  
 KEY WEST FL 33040

**CANCELLATION** See Attachment

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

This endorsement, effective: 11/1/2014  
Forms a part of policy no.: 026030198  
Issued to: BLACK & VEATCH CORP  
By:

**ADVICE OF CANCELLATION**

This endorsement modifies insurance provided by the policy:

SCHEDULE

Name of Certificate Holder (s) and Address

KEY WEST GENERAL ENGINEERING SERVICES  
CITY OF KEY WEST

3140 FLAGLER AVENUE

KEY WEST FL 33040

If the **Insurer** cancels this policy for any reason other than cancellation for non-payment of premium, a thirty (30) day notice of cancellation shall be given in accordance with the terms and conditions of the policy to the Certificate Holder(s) shown in the above Schedule.

Other than the right to receive notice of cancellation as set forth herein, this endorsement confers no rights under this policy to the Certificate Holder(s) including, but not limited to, additional insured status or additional Named Insured status.

As used herein, **Insurer** means the insurance company shown in the header of the Declarations Page of this policy.

Other than the right to receive notice of cancellation or a notice of a **Material Change** as set forth herein, this endorsement confers no rights under this policy to the Certificate Holder(s) including, but not limited to, additional **Insured** status or additional **Named Insured Status**.

The following definition applies to this endorsement:

**Material Change** means the addition of an endorsement(s) to the policy after the policy inception date which:

- a. Reduces the Limits of Insurance/Liability; or
- b. Adds and Exclusion(s) to the policy.

All other terms and conditions of the policy remain the same



**Calvin, Giordano & Associates, Inc.**  
EXCEPTIONAL SOLUTIONS

May 5, 2015

**James Bouquet**  
City Engineer  
**City of Key West**  
3132 Flagler Avenue  
Key West, FL 33040

Dear Mr. Bouquet:

Please be advised that pursuant to Article 4 of the General Engineering Services contract between Calvin, Giordano & Associates, Inc. and the City of Key West, we would like to extend the contract for an additional two years in accordance with Resolution No. 12-280.

An updated Exhibit "A" for our current hourly rates associated with the agreement is attached. These slightly higher rates are in accordance with the annual wage adjustment provision in Paragraph 5.1.2.3. of the Agreement. Also attached is an update Certificate of Insurance. Finally, there were no subconsultants included in our original agreement.

We look forward to continuing to provide exceptional solutions to the City of Key West.

Sincerely,

**CALVIN, GIORDANO & ASSOCIATES, INC.**

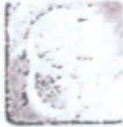
**Shelley Eichner, AICP**  
Senior Vice President

Building Code Services  
Coastal Engineering  
Code Enforcement  
Construction Engineering & Inspection  
Construction Services  
Contract Government  
Data Technologies & Development  
Emergency Management Services  
Engineering  
Governmental Services  
Indoor Air Quality  
Landscape Architecture & Environmental Services  
Municipal Engineering Planning  
Public Administration  
Redevelopment & Urban Design  
Renewable Energy  
Resort Development  
Surveying & Mapping  
Transportation Planning & Traffic Engineering  
Utility & Community Maintenance Services  
Water Resources Management

560 Village Blvd., Suite 340  
West Palm Beach, FL 33409  
Phone: 561.684.6161  
Fax: 561.684.6360

Headquarters:  
1800 Eller Drive, Suite 600  
Fort Lauderdale, FL 33316  
Phone: 954.921.7781  
Fax: 954.921.8807

[www.cgasolutions.com](http://www.cgasolutions.com)



**Calvin, Giordano & Associates, Inc.**  
EXCEPTIONAL SOLUTIONS

**PROFESSIONAL FEE SCHEDULE**

|                                   |        |                                    |        |
|-----------------------------------|--------|------------------------------------|--------|
| Principal                         | 215.00 | <b>LANDSCAPE ARCHITECT</b>         |        |
| Contract Administrator            | 190.00 | Associate, Landscape Architect     | 165.00 |
| Project Administrator             | 165.00 | Senior Landscape Architect         | 135.00 |
| Executive Assistant / Clerical    | 75.00  | Environmental Administrator        | 125.00 |
|                                   |        | Landscape Architect                | 120.00 |
| <b>ENGINEERING</b>                |        | Environmental Specialist           | 105.00 |
| Associate, Engineering (VI)       | 190.00 | Landscape CADD Technician          | 95.00  |
| Director, Engineering (V)         | 175.00 | Environmental Assistant            | 90.00  |
| Project Manager (IV)              | 150.00 | Landscape Inspector/Arborist       | 105.00 |
| Project Engineer (III)            | 130.00 | Landscape Designer                 | 120.00 |
| Engineer (II)                     | 110.00 | Landscape Site Plan Reviewer       | 135.00 |
| Jr. Engineer (I)                  | 100.00 |                                    |        |
| Senior CADD Tech Manager          | 115.00 | <b>INDOOR AIR QUALITY SERVICES</b> |        |
| CADD Technician                   | 95.00  | Sr. Environmental Scientist        | 125.00 |
| Permit Administrator              | 90.00  | Environmental Scientist            | 100.00 |
|                                   |        |                                    |        |
| <b>DATA TECH DEVELOPMENT</b>      |        | <b>CONSTRUCTION</b>                |        |
| Associate, Data Tech Dev.         | 165.00 | Associate, Construction            | 165.00 |
| GIS Coordinator                   | 145.00 | Construction Management Director   | 135.00 |
| GIS Specialist                    | 125.00 | Construction Manager               | 125.00 |
| Multi-Media 3D Developer          | 115.00 | Senior Inspector                   | 100.00 |
| GIS Technician                    | 100.00 | Inspector                          | 90.00  |
| Sr. Applications Developer        | 165.00 | Construction Coordinator           | 90.00  |
| Applications Developer            | 135.00 |                                    |        |
| Network Administrator             | 155.00 | <b>EMERGENCY MANAGEMENT</b>        |        |
| System Support Specialist         | 115.00 | Director                           | 145.00 |
| IT Support Specialist             | 85.00  | Planner                            | 105.00 |
|                                   |        | Assistant Planner                  | 90.00  |
| <b>GOVERNMENTAL SERVICES</b>      |        |                                    |        |
| Associate, VP                     | 190.00 | <b>PLANNING</b>                    |        |
| Director of Code Enforcement      | 145.00 | Associate, Planning                | 175.00 |
| Director of Building Code         | 145.00 | Director of Planning               | 150.00 |
| Project Manager                   | 145.00 | Planning Administrator             | 150.00 |
| Grants Administrator              | 125.00 | Planning Manager                   | 145.00 |
| Code Enforcement Field Supervisor | 110.00 | Senior Planner                     | 125.00 |
| Code Enforcement Field Inspector  | 90.00  | Assistant Planner                  | 90.00  |
| Building Official                 | 115.00 |                                    |        |
| Building Plans Reviewer           | 90.00  | <b>EXPERT WITNESS</b>              |        |
| Building Inspector                | 90.00  | Principal/Associate                | 330.00 |
| Permit Processor                  | 75.00  | Registered Engineer/Surveyor       | 280.00 |
|                                   |        | Project Engineer                   | 230.00 |
| <b>SURVEYING</b>                  |        |                                    |        |
| Associate, Surveying              | 165.00 |                                    |        |
| Senior Registered Surveyor        | 145.00 |                                    |        |
| Survey Crew                       | 135.00 |                                    |        |
| Registered Surveyor               | 130.00 |                                    |        |
| Survey Coordinator                | 105.00 |                                    |        |
| CADD Technician                   | 95.00  |                                    |        |
| 3D Laser Scanner                  | 355.00 |                                    |        |
| Hydrographic Survey Crew          | 330.00 |                                    |        |
| G.P.S. Survey Crew                | 155.00 |                                    |        |
| Sub-meter G.P.S                   | 75.00  |                                    |        |
| Soft Dig (per hole)               | 480.00 |                                    |        |
| Utility Locates (per hour)        | 205.00 |                                    |        |

Building Code Services  
Coastal Engineering  
Code Enforcement  
Construction Engineering & Inspection  
Construction Services  
Contract Government  
Data Technologies & Development  
Emergency Management Services  
Engineering  
Governmental Services  
Indoor Air Quality  
Landscape Architecture & Environmental Services  
Municipal Engineering  
Planning  
Public Administration  
Redevelopment & Urban Design  
Renewable Energy  
Resort Development  
Surveying & Mapping  
Transportation Planning & Traffic Engineering  
Utility & Community Maintenance Services  
Water Resources Management

1800 Eller Drive, Suite 600  
Fort Lauderdale, FL 33316  
Phone: 954.921.7781  
Fax: 954.921.8807

www.cgasolutions.com

*In addition to the hourly rates listed above, charges will include direct out-of-pocket expenses such as reproduction, overnight mail, and other reimbursables billed at a multiplier of 1.25.*

Effective October 1, 2014



# CERTIFICATE OF LIABILITY INSURANCE

CALVI-2

OP ID: LS

DATE (MM/DD/YYYY)

05/04/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |   |  |   |
|--|---|--|---|
| <b>PRODUCER</b><br>Brown & Brown of Florida, Inc.<br>1201 W Cypress Creek Rd # 130<br>P.O. Box 5727<br>Ft. Lauderdale, FL 33310-5727<br>Eric Martin Woodling | <b>CONTACT NAME:</b><br>PHONE (A/C, No, Ext): <b>954-776-2222</b> |  | <b>FAX (A/C, No):</b> <b>954-776-4446</b> |
|  | <b>E-MAIL ADDRESS:</b>  |  |   |
| <b>INSURED</b><br>Calvin, Giordano & Associates, Inc.<br>Attn: Dennis Giordano<br>1800 Eller Drive #600<br>Ft. Lauderdale, FL 33316                          | <b>INSURER(S) AFFORDING COVERAGE</b>                              |  | <b>NAIC #</b>                             |
|  | <b>INSURER A:</b> Hartford Casualty Ins. Co                       |  | <b>29424</b>                              |
|  | <b>INSURER B:</b> American Guar & Llab Ins Co                     |  | <b>26247</b>                              |
|  | <b>INSURER C:</b> Twin City Fire Ins. Co.                         |  | <b>29459</b>                              |
|  | <b>INSURER D:</b> Hartford Fire Insurance Co.                     |  | <b>19682</b>                              |
|  | <b>INSURER E:</b> Landmark American Ins. Co.                      |  | <b>33138</b>                              |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDE INSR | SUBR WVD | POLICY NUMBER                     | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|--|-----------|----------|-----------------------------------|-------------------------|-------------------------|---|
| A        | <input checked="" type="checkbox"/> GENERAL LIABILITY<br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR                                      | X         | X        | 21UUNLK3645                       | 01/01/2015              | 01/01/2018              | EACH OCCURRENCE \$ 1,000,000  |
|          | GENL AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC  |           |          |                                   |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMPROP AGG \$ 2,000,000 |
| D        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS   | X         | X        | 21UENZE9789                       | 01/01/2015              | 01/01/2018              | <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS  |
|          | <input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0 |           |          |                                   |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (PER ACCIDENT) \$   |
| B        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE   | X         | X        | AUC594612806                      | 01/01/2015              | 01/01/2018              | EACH OCCURRENCE \$ 10,000,000   |
|          | <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0   |           |          |                                   |                         |                         | AGGREGATE \$ 10,000,000   |
| C        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>if yes, describe under DESCRIPTION OF OPERATIONS below   | Y/N       | N/A      | 21WBNO3209                        | 01/01/2015              | 01/01/2018              | <input checked="" type="checkbox"/> WC STATL-TORY LIMITS <input type="checkbox"/> OTHER   |
|          | <input checked="" type="checkbox"/> E.L EACH ACCIDENT \$ 1,000,000<br><input checked="" type="checkbox"/> E.L DISEASE - EA EMPLOYEE \$ 1,000,000<br><input checked="" type="checkbox"/> E.L DISEASE - POLICY LIMIT \$ 1,000,000                  |           |          |                                   |                         |                         |   |
| E        | Professional Llab<br>Retention:\$200,000   |           |          | LHR746782<br>RETRO DATE 8/27/1959 | 08/27/2014              | 08/27/2015              | Per Claim 2,000,000<br>Aggregate 2,000,000  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

City of Key West, its agent, representative, employees, and affiliates are additional insured as respects the General Liability and Automobile Liability if required by written contract. Coverage is primary & non-contributory as respects any other insurance. Waiver of subrogation is provided under the General Liability (SEE NOTES ATTACHED...)

**CERTIFICATE HOLDER****CANCELLATION**

|   |   |
|---|---|
| <b>KEYWES1</b><br><br>City of Key West<br>PO Box 1409<br>Key West, FL 33041 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|---|---|

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**NOTEPAD:**

HOLDER CODE KEYWES1  
INSURED'S NAME Calvin, Giordano &

CALVI-2  
OP ID: LS

PAGE 2  
Date 05/04/2015

Worker's Compensation in favor of the additional insured if required by written contract. 30 days notice of cancellation applies except 10 days for non-payment of premium.





1715 North Westshore Blvd., Suite 875  
Tampa, Florida 33607  
tel: 813 281-2900  
fax: 813 288-8787

June 9, 2015

Mr. James Bouquet  
Director of Engineering Services  
City of Key West  
3132 Flagler Ave.  
Key West, FL 33041

Subject: Request for General Engineering Services Contract Extension  
(Resolution No. 12-280)

Dear Mr. Bouquet:

CDM Smith respectfully requests that the City of Key West grant us the two-year contract renewal pursuant to Article 4 of our Agreement with the City dated November 13, 2012 and adopted under Resolution No.12-280.

With this request, I have attached a current "Exhibit A", updated per the provisions of Paragraph 5.1.2.3 of the Agreement and a current Certificate of Insurance. Our research of the BLS shows the employment cost index for Management, Professional and related as of December 2012 at 118.0 and the same index at December 2014 at 123.2 which results in an increase of  $123.2/118.0 = 1.044$  or 4.4 percent.

If there is anything else you require, please do not hesitate to contact me at 813-281-2900 or at [strobridgede@cdmsmith.com](mailto:strobridgede@cdmsmith.com). We look forward to continue working with the City of Key West.

Very truly yours,

Daniel E. Strobridge, QEP  
Vice President  
CDM Smith Inc.





EXHIBIT A  
HOURLY FEE SCHEDULE  
JUNE 2015  
CDM SMITH INC.

| <u>Position Title</u>  | <u>Hourly Rate</u> |
|------------------------|--------------------|
| Officer                | \$255.00           |
| Principal/Associate    | \$230.00           |
| Senior Professional    | \$177.00           |
| Professional II        | \$139.00           |
| Professional I         | \$120.00           |
| Senior Staff Support   | \$117.00           |
| Staff Support          | \$87.00            |
| Project Administration | \$81.00            |
| Outside Professional   | Cost x 1.1         |
| Other Direct Cost      | Cost x 1.1         |

Perez Engineering & Development Inc.

|                    |          |
|--------------------|----------|
| Principal          | \$179.00 |
| Senior Engineer    | \$141.00 |
| Project Engineer   | \$122.00 |
| Design Engineer    | \$94.00  |
| Resident Inspector | \$88.00  |
| CAD Designer       | \$84.00  |
| Clerical           | \$53.00  |

Sandra Walters Consultants Inc.

|                           |          |
|---------------------------|----------|
| Principal                 | \$136.00 |
| Lead Scientist            | \$145.00 |
| Senior Scientist          | \$119.00 |
| Scientist II              | \$92.00  |
| Scientist I               | \$83.00  |
| Senior Engineer           | \$135.00 |
| Engineer I                | \$115.00 |
| Technician III            | \$81.00  |
| Technician II             | \$73.00  |
| Technician I              | \$65.00  |
| Communications Specialist | \$96.00  |
| Asst. Comms. Specialist   | \$73.00  |
| Graphic Artist            | \$92.00  |
| Administrative            | \$65.00  |



|                           |          |
|---------------------------|----------|
| Senior Engineer           | \$144.00 |
| Engineer I                | \$122.00 |
| Technician III            | \$86.00  |
| Technician II             | \$78.00  |
| Technician I              | \$69.00  |
| Communications Specialist | \$102.00 |
| Asst. Comms. Specialist   | \$78.00  |
| Graphic Artist            | \$98.00  |
| Administrative            | \$69.00  |



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MMDDYYYY)  
12/23/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |  |  |               |
|---|--|--|---------------|
| <b>PRODUCER</b><br>Aon Risk Services Northeast, Inc.<br>Boston MA Office<br>One Federal Street<br>Boston MA 02110 USA | <b>CONTACT NAME:</b><br>PHONE (A.C. No. Ext): (866) 283-7122      FAX (A.C. No.): 800-363-0105 |  |               |
|   | <b>E-MAIL ADDRESS:</b>   |  |               |
| <b>INSURED</b><br>CDM Smith Inc.<br>ONE CAMBRIDGE PLACE<br>50 HAMPSHIRE STREET<br>CAMBRIDGE MA 021390000 USA          | <b>INSURER(S) AFFORDING COVERAGE</b>   |  | <b>NAIC #</b> |
|   | INSURER A: Zurich American Ins Co  |  | 27855         |
|   | INSURER B: Lloyd's Syndicate No. 2623  |  | AA1128623     |
|   | INSURER C: ACE Property & Casualty Insurance Co.   |  | 20699         |
|   | INSURER D:   |  |               |
|   | INSURER E:   |  |               |

**COVERAGES**      **CERTIFICATE NUMBER:** 570056318561      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.      **Limits shown are as requested**

| INSR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD     | POLICY NUMBER  | POLICY EFF (MMDDYYYY) | POLICY EXP (MMDDYYYY) | LIMITS  |
|----------|--|-----------|--------------|----------------|-----------------------|-----------------------|---|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER: |           |              | GL0837663219   | 01/01/2015            | 01/01/2016            | EACH OCCURRENCE \$2,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000<br>MED EXP (Any one person) \$10,000<br>PERSONAL & ADV INJURY \$2,000,000<br>GENERAL AGGREGATE \$4,000,000<br>PRODUCTS - COMP/OP AGG \$4,000,000 |
| A        | AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS   |           |              | BAP 8376631-19 | 01/01/2015            | 01/01/2016            | COMBINED SINGLE LIMIT (Ea accident) \$2,000,000<br>BODILY INJURY (Per person)<br>BODILY INJURY (Per accident)<br>PROPERTY DAMAGE (Per accident)   |
| C        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$25,000  |           |              | X00G27637449   | 01/01/2015            | 01/01/2016            | EACH OCCURRENCE \$5,000,000<br>AGGREGATE \$5,000,000  |
| A        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   |           | Y/N<br>N / A | WCB37663320    | 01/01/2015            | 01/01/2016            | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER<br>E.L. EACH ACCIDENT \$1,000,000<br>E.L. DISEASE-EA EMPLOYEE \$1,000,000<br>E.L. DISEASE-POLICY LIMIT \$1,000,000                                   |
| B        | Archit&Eng Prof  |           |              | qc1501367      | 01/01/2015            | 01/01/2016            | per claim \$3,000,000<br>aggregate \$3,000,000<br>SIR/deductible \$100,000  |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 General Engineering Services. City of Key West is included as Additional Insured in accordance with the policy provisions of the General Liability, Auto Liability, Umbrella Liability policies. General Liability, Auto Liability, Umbrella Liability evidenced herein is Primary and Non-Contributory to other insurance available to an Additional Insured, but only in accordance with the policy's provisions. A waiver of Subrogation is granted in favor of Certificate Holder in accordance with the policy provisions of the General Liability, Auto Liability, Umbrella Liability, and Workers Compensation policies.

**CERTIFICATE HOLDER****CANCELLATION**

City of Key West  
3140 Flagler Avenue  
Key West FL 33040 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Aon Risk Services Northeast Inc.*

Holder Identifier :

Certificate No : 570056318561



CH2M HILL  
6410 5th Street  
Suite 2-A  
Key West, FL  
33040-5835  
TEL 305.294.1645  
FAX 305.294.4913

May 4, 2015

James Bouquet, P.E.  
City of Key West  
3140 Flagler Ave.  
Key West, FL 33040

Subject: 2 year Extension Option to the November 19, 2012 Master Agreement to Furnish  
General Engineering Services to the City of Key West

Dear Mr. Bouquet:

Our November 19, 2012 General Engineering Services agreement with the City, provides for an initial three-year term with an option to extend for two additional years. These terms can be found in Article 4 of the agreement. The original three-year term is set to expire on November 29, 2015.


Our proposed per diem rates for work performed under the November 19, 2012 agreement extension for fiscal year 2016, through September 30, 2015 are attached in Exhibit A, along with a description of employer categories.

It has been our pleasure working with the City of Key West over these past three years and many years previously and greatly look forward to assisting the City with your engineering needs. We are hereby requesting that the City exercise the contract option to grant CH2M HILL a two extension to the above-mentioned contract.

If you have any questions or need additional information, please contact me.

Sincerely,

CH2M HILL

  
Andrew Smyth, P.E.  
Key West Office Manager



William D. Beddow, P.E.  
Vice President

c: John Paul Castro/City Key West  
Joanna Phillips/CH2M HILL

EXHIBIT "A"  
 Per Diem Rates for Master Agreement to Furnish Engineering Services to  
 The City of Key West

| Employer Category  | Per Diem Rate<br>(\$ per Hour) |
|--|--------------------------------|
| <u>Professionals</u> -- Engineers, Architects, Planners, Economists, Scientists, Hydrologists, Hydrogeologists, Geologists |                                |
| Regional Group Manager   | 196                            |
| Principal Project Manager,<br>Principal Technologist   | 186                            |
| Senior Project Manager,<br>Senior Technologist   | 170                            |
| Project Manager, Engineering<br>Specialist, Scientific Specialist,<br>Planning Specialist                                  | 157                            |
| Associate Project Manager,<br>Project Engineer, Project<br>Scientist, Project Planner                                      | 135                            |
| Associate Engineer, Associate<br>Scientist, Associate Planner  | 120                            |
| Staff Engineer II  | 106                            |
| Staff Engineer I, Staff<br>Scientist II, Staff Planner II  | 94                             |
| Staff Scientist I, Staff Planner I   | 73                             |
| <u>Technicians</u> -- Drafters, Graphic Artists, Computer, Surveyors, Cartographics, Construction Inspectors               |                                |
| Technician 6   | 118                            |
| Technician 5   | 113                            |
| Technician 4   | 101                            |
| Technician 3   | 82                             |
| Technician 2   | 73                             |
| Technician 1   | 65                             |
| Technical Aide   | 56                             |
| <u>Office Support</u>  |                                |
| Specification Processor  | 89                             |
| Senior Project Assistant   | 67                             |
| Clerical/Office Support  | 63                             |

Note: Rates applicable October 1, 2014 through September 30, 2015.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/17/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |  |  |
|--|--|--|
| <b>PRODUCER</b><br>MARSH USA INC.<br>1225 17TH STREET, SUITE 1300<br>DENVER, CO 80202-5534<br><br>15114 -MOI1-15/16          | <b>CONTACT NAME:</b><br>PHONE (A/C, No, Ext):<br>FAX (A/C, No):<br>E-MAIL ADDRESS: |  |
|  | <b>INSURER(S) AFFORDING COVERAGE</b>   |  |
| <b>INSURED</b><br>CH2M HILL GLOBAL, INC.<br>CH2M HILL ENGINEERS, INC.<br>CH2M HILL E&C, INC.<br>LOCKWOOD GREENE, INC. ET.AL. | <b>INSURER A:</b> Greenwich Insurance Company      NAIC # 22322                    |  |
|  | <b>INSURER B:</b> National Union Fire Ins Co Pittsburgh PA      19445              |  |
|  | <b>INSURER C:</b> XL Insurance America, Inc.      24554                            |  |
|  | <b>INSURER D:</b> Zurich American Insurance Co      16535                          |  |
|  | <b>INSURER E:</b>  |  |
|  | <b>INSURER F:</b>  |  |

**COVERAGES**      **CERTIFICATE NUMBER:** SEA-002401642-16      **REVISION NUMBER:** 8

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSR | SUBR WVD | POLICY NUMBER                             | POLICY EFF (MM/DD/YYYY)  | POLICY EXP (MM/DD/YYYY)  | LIMITS   |
|----------|--|-----------|----------|---|--------------------------|--------------------------|--|
| A        | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> \$500,000 SIR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | X         | X        | RGE500025504                              | 05/01/2015               | 05/01/2016               | EACH OCCURRENCE \$ 1,500,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,500,000<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$ 1,500,000<br>GENERAL AGGREGATE \$ 5,000,000<br>PRODUCTS - COMP/OP AGG \$ 5,000,000 |
| A        | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS  | X         | X        | RAD500025404                              | 05/01/2015               | 05/01/2016               | COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$  |
| B        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$   |           |          | BE 31131560                               | 05/01/2015               | 05/01/2016               | EACH OCCURRENCE \$ 5,000,000<br>AGGREGATE \$ 5,000,000   |
| C        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  |           |          | X RWD500025204 (AOS)<br>RWR500025304 (WI) | 05/01/2015<br>05/01/2015 | 05/01/2016<br>05/01/2016 | <input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000                   |
| D        | <b>PROFESSIONAL LIABILITY*</b>   |           |          | EOC3829621-13                             | 05/01/2015               | 05/01/2016               | Each Claim & Aggregate Each \$2,000,000<br>Policy Period   |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

THE CERTIFICATE HOLDER IS INCLUDED AS AN ADDITIONAL INSURED ON THE GENERAL LIABILITY AND AUTOMOBILE LIABILITY POLICIES AS REQUIRED BY WRITTEN CONTRACT OR AGREEMENT. COVERAGE PROVIDED BY THE ABOVE GENERAL LIABILITY AND AUTO POLICIES SHALL BE PRIMARY AND NON-CONTRIBUTORY AND IS LIMITED TO THE LIABILITY RESULTING FROM THE NAMED INSURED'S OWNERSHIP AND/OR OPERATIONS. GENERAL LIABILITY AND AUTO LIABILITY INCLUDE SEPARATION OF INSUREDS AND NO CROSS SUITS EXCLUSION. GENERAL LIABILITY, AUTO LIABILITY AND WORKERS' COMPENSATION POLICIES INCLUDE A WAIVER OF SUBROGATION.

|   |  |
|---|--|
| <b>CERTIFICATE HOLDER</b><br>CH2M HILL GLOBAL, INC.<br>CH2M HILL ENGINEERS, INC.<br>CH2M HILL E&C, INC.<br>LOCKWOOD GREENE, INC. ET.AL. | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br><b>AUTHORIZED REPRESENTATIVE</b><br>of Marsh USA Inc.<br>Sharon A. Hammer <i>Sharon A. Hammer</i> |
|---|--|

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AGENCY CUSTOMER ID: 15114

LOC #: Denver



## ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

|                          |           |   |  |
|--------------------------|-----------|---|--|
| AGENCY<br>MARSH USA INC. |           | NAMED INSURED<br>CH2M HILL GLOBAL, INC.<br>CH2M HILL ENGINEERS, INC.<br>CH2M HILL E&C, INC.<br>LOCKWOOD GREENE, INC. ET.AL. |  |
| POLICY NUMBER            |           | EFFECTIVE DATE:   |  |
| CARRIER                  | NAIC CODE |   |  |

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

CONTRACTOR'S POLLUTION LIABILITY  
INSURER E: INDIAN HARBOR INSURANCE CO.  
POLICY NO. PEC003468104  
POLICY TERM: 05/01/2015 - 05/01/2016  
EACH POLLUTION CONDITION AND AGGREGATE LIMIT OF LIABILITY: \$2,000,000

\*FOR PROFESSIONAL LIABILITY COVERAGE, THE AGGREGATE LIMIT IS THE TOTAL INSURANCE AVAILABLE FOR CLAIMS PRESENTED WITHIN THE POLICY PERIOD FOR ALL OPERATIONS OF THE INSURED. THE LIMIT WILL BE REDUCED BY PAYMENTS OF INDEMNITY AND EXPENSE.





500 W. Cypress Creek Rd., # 630  
Ft. Lauderdale, FL 33309  
Phone: (954) 730-0707  
Fax: (954) 730-2300  
[www.chenmoore.com](http://www.chenmoore.com)

May 13, 2015

City of Key West  
Mr. Jim Bouquet, P.E.  
Director of Engineering Services  
3140 Flagler Ave  
Key West FL 33040

Re: Contract Extension for the General Engineering Services Contract - Resolution No. 12-280

Dear Mr. Bouquet,

This letter is to formally request a two-year extension of our current contract to provide general engineering services in accordance with our current agreement – Resolution No 12-280. Once authorized, we understand that our contract will be valid until October 3, 2017.

As requested, attached is our current 'Exhibit A' with our updated hourly rates, as well as our current certificate of insurance.

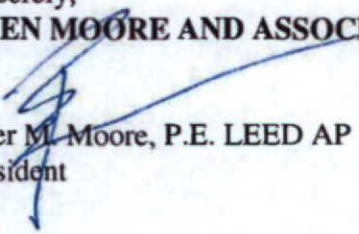
The subconsultants that will potentially work under this contract, included, but not limited to:

Avirom and Associates Inc, BCC Engineering Inc., Coastal Tech, Longitude Surveyors LLC, Nutting Engineers of Florida Inc., Perez Engineering & Development Inc., SWC Inc., Trepanier and Associates Inc. and United Engineering Inc.

We thank you for this opportunity to continue to provide professional services to the City throughout the extension of this contract and look forward to our continued relationship.

If you have any questions or need any further information or documentation, please contact me at 954-730-0707 ext. 1002 or by email: [pmoore@chenmoore.com](mailto:pmoore@chenmoore.com).

Sincerely,  
**CHEN MOORE AND ASSOCIATES INC**

  
Peter M. Moore, P.E. LEED AP  
President

*"Your Trusted Advisor for Infrastructure and Planning Needs"*

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/31/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |  |
|---|--|
| PRODUCER<br>Lassiter-Ware Insurance of Tampa Bay<br>4401 West Kennedy Blvd<br>Suite 200<br>Tampa FL 33609 | CONTACT NAME: Joan Randolph  |
|   | PHONE (A/C, No. Ext): (800) 845-8437 FAX (A/C, No): (888) 883-8680 |
|   | E-MAIL ADDRESS: JoanR@lassiter-ware.com                            |
|   | INSURER(S) AFFORDING COVERAGE NAIC #                               |
|   | INSURER A: Crum & Forster Specialty 44520                          |
|   | INSURER B: Phoenix Insurance Company 25623                         |
|   | INSURER C:   |
|   | INSURER D:   |
|   | INSURER E:   |
|   | INSURER F:   |

COVERAGES CERTIFICATE NUMBER: 15-16 Cert REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL SUBR INSR WVD              | POLICY NUMBER                 | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|--|---------------------------------|-------------------------------|-------------------------|-------------------------|--|
| A        | GENERAL LIABILITY<br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  |                                 | EPK106673                     | 1/1/2015                | 1/1/2016                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COM/POP AGG \$ 2,000,000 |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC  |                                 |                               |                         |                         |  |
| B        | AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS |                                 | BA4C59355815GRP               | 1/1/2015                | 1/1/2016                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>PIP-Basic \$ 10,000   |
|          | UMBRELLA LIAB<br>EXCESS LIAB<br>DED RETENTION \$   |                                 |                               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$   |
| B        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   | Y/N<br><input type="checkbox"/> | N/A                           | 1/1/2015                | 1/1/2016                | <input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER<br>E L EACH ACCIDENT \$ 1,000,000<br>E L DISEASE - EA EMPLOYEE \$ 1,000,000<br>E L DISEASE - POLICY LIMIT \$ 1,000,000                          |
|          | A PROFESSIONAL LIAB LIMITS<br>INCL WITH GENERAL LIAB   |                                 | EPK106673<br>CLAIMS MADE FORM | 1/1/2015                | 1/1/2016                | EACH CLAIM \$1,000,000<br>AGGREGATE \$2,000,000  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
The Certificate Holder is an additional insured under the terms and conditions of the General Liability & Auto Liability policies with respect to work performed by the named insured as required by written contract. The General Liability, Auto Liability & Workers Compensation policies contain a Waiver of Subrogation in favor of the certificate holder providing the contract is executed prior to any loss as required by written contract. The General Liability is primary and non-contributory when required by written contract. Automobile is a statutory coverage mandated by State Law and as such, coverage is primary and non-contributory.

|   |  |
|---|--|
| CERTIFICATE HOLDER<br><br>City of Key West<br>Office of City Clerk<br>3126 Flagler Avenue<br>Key West, FL 33040 | CANCELLATION<br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|   | AUTHORIZED REPRESENTATIVE<br><br>P Schmaltz/JOANR <i>Blanca Joana Schmaltz</i>   |

**Exhibit A**  
**CHEN MOORE AND ASSOCIATES**  
**2014/2015 Labor Rate Schedule**

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| <b>Contract Categories</b>                            | <b>2014/2015<br/>Rates</b> |
|---|----------------------------|
| Principal   | \$ 215.04                  |
| Director of Coastal Management-Flood<br>Plain Manager | \$ 180.22                  |
| Sr Coastal Engineer                                   | \$ 180.22                  |
| Sr Project Manager                                    | \$ 158.72                  |
| Sr Planner  | \$ 153.60                  |
| Project Manager                                       | \$ 148.48                  |
| Lead Scientist  | \$ 142.34                  |
| Sr Structural Engineer                                | \$ 133.12                  |
| Sr Inspector  | \$ 128.00                  |
| Sr Landscape Architect                                | \$ 117.76                  |
| Sr Engineer/Scientist                                 | \$ 117.76                  |
| Structural Engineer                                   | \$ 112.64                  |
| Sr Coastal Ecologist                                  | \$ 110.59                  |
| Planner   | \$ 107.52                  |
| Project Engineer                                      | \$ 102.40                  |
| Coastal Management Specialist                         | \$ 101.38                  |
| Coastal Geologist                                     | \$ 101.38                  |
| Engineer  | \$ 87.04                   |
| Scientist II  | \$ 90.11                   |
| Scientist I   | \$ 81.92                   |
| Inspector   | \$ 90.11                   |
| Designer/Sr Cadd Technician                           | \$ 92.16                   |
| Technician/Cadd Designer                              | \$ 76.80                   |
| Coastal Sediments Lab Technician                      | \$ 61.44                   |
| Clerical  | \$ 61.44                   |



**PEREZ ENGINEERING**  
**& DEVELOPMENT, INC**

May 11, 2015

Mr. James Bouquet, P.E.  
City of Key West  
City Engineer  
3140 Flagler Avenue  
Key West, Fl 33040

**RE: General Engineering Services  
Request for Contract Extension**

Dear Jim:

We understand the General Engineering Services contract with the City of Key West (Resolution No. 12-280) is set to expire on October 3, 2015. This resolution approved a 3-year engineering services agreement between the City and Perez Engineering & Development, Inc.

At this time, we are asking the City to utilize their option of extending the contract for an additional two (2) years per Article 4 of the agreement. We believe our work performance over the past three (3) years as well as our current involvement in ongoing projects warrant this request.

If you have any questions or need additional information, please feel free to contact us.

Sincerely,

Allen E. Perez, P.E.  
President

**Key West Office:**

1010 Kennedy Dr. Suite 201 • Key West, Florida 33040  
tel: (305) 293-9440 Fax: (305)296-0243

Perez Engineering & Development, Inc.

**ATTACHMENT A**

*Fee Schedule - 2015*

| Discipline/Position | Registration | Rate     |
|---------------------|--------------|----------|
| Principal           | P.E.         | \$180/hr |
| Senior Engineer     | P.E.         | \$145/hr |
| Project Engineer    | P.E.         | \$120/hr |
| Design Engineer     | E.I.         | \$95/hr  |
| Resident Inspector  |              | \$90/hr  |
| CAD Designer        | None         | \$85/hr  |
| Clerical            | None         | \$55/hr  |

The depicted rate ranges for each classification include all salaries, overheads, and profit, but do not include allowances for Reimbursable Expenses. These rates are subject to fiscal year adjustments.





## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/13/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |   |                                      |
|---|---|--------------------------------------|
| PRODUCER<br>Collinsworth, Alter, Fowler & French, LLC<br>8000 Governors Square Blvd<br>Suite 301<br>Miami Lakes, FL 33016 | CONTACT NAME: <b>Zoraida Gonzalez</b>                 |                                      |
|   | PHONE (A/C, No, Ext): <b>(305) 822-7800</b>           | FAX (A/C, No): <b>(305) 362-2443</b> |
|   | E-MAIL ADDRESS: <b>zgonzalez@caffllc.com</b>          |                                      |
|   | INSURER(S) AFFORDING COVERAGE                         | NAIC #                               |
|   | INSURER A : <b>Travelers Indemnity Co. of America</b> | <b>25666</b>                         |
|   | INSURER B : <b>Wesco Insurance Company</b>            | <b>25011</b>                         |
|   | INSURER C :   |                                      |
|   | INSURER D :   |                                      |
|   | INSURER E :   |                                      |
|   | INSURER F :   |                                      |

INSURED  
Perez Engineering & Development, Inc.  
1010 Kennedy Drive  
Suite 400  
Key West, FL 33040

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL SUBR INSD WVD | POLICY NUMBER       | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY)             | LIMITS   |
|----------|--|--------------------|---------------------|-------------------------|-------------------------------------|--|
|          | <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |                    |                     |                         |                                     | EACH OCCURRENCE \$<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$<br>GENERAL AGGREGATE \$<br>PRODUCTS - COMP/OP AGG \$<br>\$                                 |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS                 |                    |                     |                         |                                     | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$  |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$   |                    |                     |                         |                                     | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$   |
| <b>A</b> | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  | Y/N<br><b>N</b>    | N/A<br><b>N/A</b>   | <b>UB4336T937</b>       | <b>09/25/2014</b> <b>09/25/2015</b> | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ <b>500,000</b><br>E.L. DISEASE - EA EMPLOYEE \$ <b>500,000</b><br>E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b> |
| <b>B</b> | <b>Professional Liab.</b>  |                    | <b>ARA111964601</b> | <b>02/16/2015</b>       | <b>02/16/2016</b>                   | <b>Each Claim</b> <b>1,000,000</b>   |
| <b>B</b> | <b>Claims-Made Basis</b>   |                    | <b>ARA111964601</b> | <b>02/16/2015</b>       | <b>02/16/2016</b>                   | <b>Annual Aggregate</b> <b>1,000,000</b>   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Professional Liability Retroactive Date 03/21/1999; Professional Liability Deductible \$10,000 Each Claim

## CERTIFICATE HOLDER

## CANCELLATION

City Of Key West  
3140 Flagler Avenue  
Key West, FL 33040

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



**Stantec Consulting Services Inc.**  
901 Ponce de Leon Boulevard, Suite 900, Coral Gables FL 33134-3070

April 24, 2015

City of Key West  
Engineering Services  
3140 Flagler Avenue  
Key West, Florida 33040

**Attention: James Bouquet, PE**  
**Director of Engineering Services**

**Reference: General Engineering Services Contract (Resolution Nos. 12-280 and 13-111)**

Dear Mr. Bouquet:

In accordance with Article 4 of the referenced General Engineering Services Contract, we hereby request a two-year contract extension. Attached please find a current Exhibit "A" for hourly rates, and a Certificate of Insurance.

Regarding our sub-consultants for surveying and geotechnical, we hereby request to substitute our current sub-consultants performing those services with: Florida Keys Land Surveying and Nutting Engineers, respectively.

We look forward to our continued working relationship, and we thank you for this opportunity.

Sincerely,

**STANTEC CONSULTING SERVICES INC.**

A handwritten signature in blue ink, appearing to read "Ramon Castella".

Ramon Castella  
Vice President  
Phone: 305-445-2290 Ext. 2235  
Fax: 305-445-3366  
ramon.castella@stantec.com

Design with community in mind





**Stantec Consulting Services Inc.**

901 Ponce de Leon Boulevard, Suite 900, Coral Gables FL 33134-3070

| <b>STAFF TYPE</b>               | <b>HOURLY RATE</b> |
|---------------------------------|--------------------|
| Principal                       | \$193.50           |
| Engineer (PE) or Architect (RA) | \$141.00           |
| Engineer (ER) or Architect (AI) | \$102.50           |
| Technician                      | \$81.00            |
| Data Processor                  | \$60.50            |
| Construction Inspector (CEI)    | \$73.00            |
| Division Director               | \$162.00           |
| Grants Coordinator              | \$112.50           |
| Senior Technician               | \$88.50            |
| Project Manager                 | \$146.50           |
| Senior Inspector (CEI)          | \$83.50            |
| Public Involvement Coordinator  | \$104.50           |

TERRAMAR ENVIRONMENTAL SERVICES, INC.

1241 CRANE BOULEVARD

SUGARLOAF KEY, FLORIDA 33042

(305) 393-4200 FAX (305) 745-1192 TERRAMAR@BELLSOUTH.NET

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## Identification of Loaded Rates Proposed

**Project Name:** City of Key West - Engineering General Services

### LOADED BILLING RATES BY NAME AND JOB CLASS

| CLASSIFICATION                 | LOADED RATE* |
|--------------------------------|--------------|
| Senior Environmental Scientist | \$125.00     |
| Senior Environmental Scientist | \$125.00     |
| Environmental Scientist        | \$87.50      |
| Environmental Scientist        | \$87.50      |
| Environmental Technician       | \$52.00      |

I do hereby certify that the above fees are the current Terramar Environmental Services, inc. fees for Environmental Consulting services, whether performed for private or governmental clients.

\_\_\_\_\_  
*(Your signature & position)*

**Philip A. Frank, Vice President**



## **FLORIDA KEYS LAND SURVEYING**

19960 OVERSEAS HIGHWAY, SUGARLOAF KEY, FL 33042

PHONE: (305) 394-3690

EMAIL : [FKLSemail@gmail.com](mailto:FKLSemail@gmail.com)

[www.floridakeyslandsurveying.net](http://www.floridakeyslandsurveying.net)

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### **- SURVEY SERVICES RATES -**

| <b>SERVICE</b>  | <b>HOURLY RATE</b> | <b>DAILY RATE</b> |
|---|--------------------|-------------------|
| 1-3 MAN TOTAL STATION<br>CONVENTIONAL FIELD CREW        |                    | \$1,680           |
| AUTOCAD DRAFTING  | \$150.00           |                   |
| RECORDS RESEARCH  | \$35.00            |                   |
| FLORIDA LICENSED<br>PROFESSIONAL SURVEYOR AND<br>MAPPER | \$175.00           |                   |

**\*\*ALL HOURLY RATES ARE CHARGED AT A MINIMUM OF 1 HOUR & DAILY RATES SHOWN HEREON ARE FOR A TYPICAL 8 HOUR WORK DAY.**

**WE LOOK FORWARD TO WORKING WITH YOU!**

**NUTTING ENGINEERS OF FLORIDA, INC.  
PROFESSIONAL SERVICE FEE SCHEDULE**

|    | DESCRIPTION  | RATE                  |                 |
|----|--|-----------------------|-----------------|
| 1  | Chief Engineer   | \$175.00              | Hour            |
| 2  | Senior Engineer  | \$150.00              | Hour            |
| 3  | Project Engineer   | \$104.00              | Hour            |
| 4  | Geotechnical Engineer  | \$85.00               | Hour            |
| 5  | Senior Engineering Technician  | \$65.00               | Hour            |
| 6  | CADD/Computer Technician   | \$65.00               | Hour            |
| 7  | Secretary/Clerical   | \$50.00               | Hour            |
| 8  | Mobilization of Truck Mounted Equipment                                | \$700.00              | Each            |
| 9  | <del>Mobilization of Barge Within Project with Crane &amp; Truck</del> | <del>\$5,500.00</del> | <del>Each</del> |
| 10 | <del>Safety Boat</del>   | <del>\$400.00</del>   | <del>Day</del>  |
| 11 | Barge with Drill Rig (5 Days & 8 Hours/day)                            | \$13,000.00           | Week            |
| 12 | Barge with Drill Rig (Standby - Weekend)                               | \$650.00              | Day             |
| 13 | <del>Mobilization (ATV/Mudbug)</del>                                   | <del>\$1,000.00</del> | <del>Each</del> |
| 14 | Mobilization (Track Mounted Rig)                                       | \$1,500.00            | Each            |
| 15 | Auger Borings  | \$8.90                | Foot            |
| 16 | SPT - Truck 0-50 Ft  | \$11.50               | Foot            |
| 17 | SPT - Truck 50-100 Ft  | \$13.60               | Foot            |
| 18 | SPT - Truck 100-150 Ft   | \$20.90               | Foot            |
| 19 | <del>SPT - ATV/Mudbug 0-50 Ft</del>                                    | <del>\$11.00</del>    | <del>Feet</del> |
| 20 | <del>SPT - ATV/Mudbug 50-100 Ft</del>                                  | <del>\$13.00</del>    | <del>Feet</del> |
| 21 | <del>SPT - ATV/Mudbug 100-150 Ft</del>                                 | <del>\$20.00</del>    | <del>Feet</del> |
| 22 | <del>SPT - ATV/Mudbug 150-200 Ft</del>                                 | <del>\$20.00</del>    | <del>Feet</del> |
| 23 | SPT - Barge/Track 0-50 Ft  | \$16.10               | Foot            |
| 24 | SPT - Barge/Track 50-100 Ft  | \$19.85               | Foot            |
| 25 | SPT - Barge/Track 100-150 Ft   | \$31.25               | Foot            |
| 26 | SPT - Barge/Track 150-200 Ft   | \$31.35               | Foot            |
| 27 | Field Vane Shear Tests   | \$120.00              | Each            |
| 28 | Cone Penetrometer 0-100 Ft   | \$9.40                | Foot            |
| 29 | <del>Dilatometer Tests (Minimum 10 per order)</del>                    | <del>\$100.00</del>   | <del>Each</del> |
| 30 | Shelby Tube Sample - Land 0-30 Ft                                      | \$88.00               | Each            |
| 31 | Shelby Tube Sample - Barge 0-30 Ft                                     | \$125.00              | Each            |
| 32 | Rock Cores (4-inch) - Land 0-50 Ft                                     | \$42.00               | Foot            |
| 33 | Rock Cores (4-inch) - Land 50-100 Ft                                   | \$51.00               | Foot            |
| 34 | Rock Cores (4-inch) - Land 100-150 Ft                                  | \$60.00               | Foot            |
| 35 | Rock Cores (4-inch) - Land 150-200 Ft                                  | \$75.00               | Foot            |
| 36 | Rock Cores (4-inch) - Barge 0-50 Ft                                    | \$55.00               | Foot            |
| 37 | Rock Cores (4-inch) - Barge 50-100 Ft                                  | \$70.00               | Foot            |
| 38 | Rock Cores (4-inch) - Barge 100-150 Ft                                 | \$105.00              | Foot            |
| 39 | Grout - Truck 0-50 Ft  | \$4.40                | Foot            |
| 40 | Grout - Truck 50-100 Ft  | \$5.20                | Foot            |
| 41 | Grout - Truck 100-150 Ft   | \$5.75                | Foot            |

|    |  |          |       |
|----|--|----------|-------|
| 42 | Grout - ATV/Mudbug 0-50 Ft                           | \$4.25   | Foot  |
| 43 | Grout - ATV/Mudbug 50-100 Ft                         | \$5.00   | Foot  |
| 44 | Grout - ATV/Mudbug 100-150 Ft                        | \$5.50   | Foot  |
| 45 | Grout - ATV/Mudbug 150-200 Ft                        | \$6.00   | Foot  |
| 46 | Grout - Barge 0-50 Ft                                | \$5.50   | Foot  |
| 47 | Grout - Barge 50-100 Ft                              | \$7.50   | Foot  |
| 48 | Grout - Barge 100-150 Ft                             | \$9.50   | Foot  |
| 49 | Casing Allowance - 3 inch - Land                     | \$6.50   | Foot  |
| 50 | Casing Allowance - 3 inch - Water                    | \$8.00   | Foot  |
| 51 | Casing Allowance - 6 inch - Land                     | \$11.00  | Foot  |
| 52 | Casing Allowance - 6 inch - Water                    | \$12.00  | Foot  |
| 53 | Extra Split Spoon Sample - Land 0-50 Ft              | \$32.00  | Foot  |
| 54 | Extra Split Spoon Sample - Land 50-100 Ft            | \$37.00  | Foot  |
| 55 | Extra Split Spoon Sample - Land 100-150 Ft           | \$42.00  | Foot  |
| 56 | Extra Split Spoon Sample - Barge 0-50 Ft             | \$35.00  | Foot  |
| 57 | Extra Split Spoon Sample - Barge 50-100 Ft           | \$41.50  | Foot  |
| 58 | Extra Split Spoon Sample - Barge 100-150 Ft          | \$46.00  | Foot  |
| 59 | Infiltration Test (Double Ring - Max 12 inches deep) | \$450.00 | Each  |
| 60 | Percolation Test                                     | \$350.00 | Each  |
| 61 | Pavement Cores, Asphalt (Not Including MOT)          | \$87.00  | Each  |
| 62 | Pavement Cores, Concrete (Not Including MOT)         | \$95.00  | Each  |
| 63 | Clearing, Chainsaw and Operator                      | \$500.00 | Day   |
| 64 | Clearing, Dozer and Operator                         | \$608.00 | Day   |
| 65 | Clearing, Backhoe and Operator                       | \$541.50 | Day   |
| 66 | Stand-by Drill Rig and Crew (Land)                   | \$125.00 | Hour  |
| 67 | Cones, Signs, Flags, Arrow Board (Barrieades)        | \$210.00 | Day   |
| 68 | Attenuator Truck                                     | \$900.00 | Day   |
| 69 | Mobile Variable Message Sign                         | \$150.00 | Day   |
| 70 | Grain Size Analysis (Hydrometer)                     | \$82.00  | Each  |
| 71 | Atterberg Limits                                     | \$55.00  | Each  |
| 72 | Moisture Content Tests                               | \$9.00   | Each  |
| 73 | Loss on Ignition Organic Content Tests               | \$32.00  | Each  |
| 74 | Specific Gravity Tests                               | \$35.00  | Each  |
| 75 | LBR Tests  | \$280.00 | Each  |
| 76 | Consolidation Tests                                  | \$395.00 | Each  |
| 77 | Triaxial Compression Tests (UU, CC or CD)            | \$160.00 | Each  |
| 78 | Unconfined Compression Tests (Soil)                  | \$68.00  | Each  |
| 79 | Unconfined Compression Tests (Rock)                  | \$75.00  | Each  |
| 80 | Corrosion Series                                     | \$125.00 | Each  |
| 81 | Full Gradation (With Wash)                           | \$55.00  | Each  |
| 82 | 200 Wash   | \$26.00  | Each  |
| 83 | Splitting Tension Tests                              | \$75.00  | Each  |
| 84 | Laboratory Permeability Test on Granular Soil        | \$275.00 | Each  |
| 85 | Vibration Monitoring                                 | \$150.00 | Day   |
| 86 | Saximeter  | \$60.00  | Week  |
| 87 | Per Diem Per Crew                                    | \$200.00 | Night |
| 88 | Law Officer  | \$42.50  | Hour  |



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/01/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|          |   |                               |                                   |               |
|----------|---|-------------------------------|-----------------------------------|---------------|
| PRODUCER | AON REED STENHOUSE INC.<br>AON RISK SERVICES CENTRAL, INC.<br>900 - 10025 - 102A AVENUE<br>EDMONTON, AB T5J 0Y2 | CONTACT NAME                  | ANDREA OTTO                       |               |
|          |   | PHONE (A/C No, Ext)           | 1-952-807-0679                    | FAX (A/C, No) |
|          |   | E-MAIL ADDRESS                | ANDREA.OTTO@AON.COM               |               |
|          |   | INSURER(S) AFFORDING COVERAGE | NAIC #                            |               |
| INSURED  | STANTEC CONSULTING SERVICES INC.<br>901 PONCE DE LEON BOULEVARD, SUITE 900<br>CORAL GABLES, FL 33134-3070       | INSURER A:                    | ZURICH AMERICAN INSURANCE COMPANY | 16535         |
|          |   | INSURER B:                    | SENTRY INSURANCE A MUTUAL COMPANY | 24988         |
|          |   | INSURER C:                    | ZURICH INSURANCE COMPANY          |               |
|          |   | INSURER D:                    | SENTRY INSURANCE A MUTUAL COMPANY | 24988         |
|          |   | INSURER E:                    |                                   |               |
|          |   | INSURER F:                    |                                   |               |

COVERAGES      CERTIFICATE NUMBER: 78      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADOL INSR | SUBR WVD | POLICY NUMBER   | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|---|-----------|----------|---|-------------------------|-------------------------|---|
| A        | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br>CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> CONTRACTUAL/CROSS LIABILITY<br><input checked="" type="checkbox"/> OWNERS & CONTRACTORS<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC | X         | X        | GLO5415704<br><br>XCU COVER INCLUDED                                  | 05/01/14                | 05/01/15                | EACH OCCURRENCE \$ 2,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 2,000,000<br>GENERAL AGGREGATE \$ 4,000,000<br>PRODUCTS - COMPROP AGG \$ 2,000,000 |
| B        | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br>ALL OWNED AUTOS<br>HIRED AUTOS<br>SCHEDULED AUTOS<br>NON-OWNED AUTOS   | X         | X        | 90-17043-03   | 11/01/14                | 11/01/15                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$   |
| C        | <input checked="" type="checkbox"/> UMBRELLA LIAB<br><input checked="" type="checkbox"/> EXCESS LIAB<br>DED <input checked="" type="checkbox"/> RETENTION \$10,000<br>OCCUR<br>CLAIMS-MADE  | X         | X        | 8831307<br>EXCESS GENERAL, AUTO AND EMPLOYERS LIABILITY (FOLLOW FORM) | 05/01/14                | 05/01/15                | EACH OCCURRENCE \$ 5,000,000<br>AGGREGATE \$ 5,000,000  |
| D        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NY)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  |           | X        | 90-17043-01   | 11/01/14                | 11/01/15                | <input checked="" type="checkbox"/> WC STATUTORY LIMITS<br>OTHER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CORAL GABLES, FL. STANTEC PROJECT # PC #2167. RE: PROFESSIONAL SERVICES AGREEMENT. THE CITY OF KEY WEST IS INCLUDED AS AN ADDITIONAL INSURED BUT ONLY ARISING OUT OF THE OPERATIONS OF THE NAMED INSURED. THIS COVER IS PRIMARY AND OTHER INSURANCE IS EXCESS AND NON-CONTRIBUTORY. WAIVER OF SUBROGATION ID INCLUDED. THE COVERAGE SHALL NOT BE CANCELLED OR NON RENEWED EXCEPT AFTER THIRTY (30) DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER. ENDORSEMENTS # CG 20 10 07 04 AND #CA 20 48 07 97 ARE ATTACHED.

## CERTIFICATE HOLDER

CITY OF KEY WEST  
P.O. BOX 1409  
KEY WEST, FL 33041

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Andrea P. Otto*

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RESOLUTION NO. 12-280

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING STAFF RANKING AND AWARDED CONTRACTS ON A TASK ORDER BASIS TO EIGHT BIDDERS IN RESPONSE TO REQUEST FOR QUALIFICATIONS NO. 12-005 FOR GENERAL ENGINEERING SERVICES; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued a Request for Qualifications for engineering firms capable of providing general engineering services; and

WHEREAS, twenty one firms responded, and at a public meeting on September 12, 2012, a committee comprised of City staff members reviewed the responses, and determined eight firms to be particularly qualified, and recommended that the City engage each one on a Task Order basis;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the responses for general and utility engineering consulting services are hereby ranked by staff, and approved by the City Commission as follows:

- (1) CH2M Hill
- (2) CDM Smith
- (3) Perez Engineering & Development
- (4) Chen Moore
- (5) Black & Veatch
- (6) Calvin Giordano
- (7) AMEC
- (8) C3TS

Section 2: That the City Manager is hereby authorized to negotiate and execute contracts with each of the companies in order of ranking, upon advice and consent of the City Attorney, for a term not to exceed three (3) years, with an option for one-two-year extension.

Section 3: Specific task orders issued pursuant to the contracts shall comply with the City's procurement guidelines.



Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.


Passed and adopted by the City Commission at a meeting held this 2 day of October, 2012.

Authenticated by the presiding officer and Clerk of the Commission on October 3, 2012.

Filed with the Clerk October 3, 2012.

  
\_\_\_\_\_  
CRAIG CATES, MAYOR

ATTEST:

  
\_\_\_\_\_  
CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST  
3140 Flagler Ave Key West, FL 33040 (305) 809-3700

## EXECUTIVE SUMMARY

**TO:** Bob Vitas, City Manager

**FROM:** Doug Bradshaw, Senior Project Manager  
Jay Gewin, Utilities Manager  
Birch Ohlinger, Engineer  
Elizabeth Ignaffo, Permit Engineer

**DATE:** September 17, 2012

**RE:** Approving Ranking of Firms Submitting Responses to Request for Qualifications (RFQ) No. 12-005: General Engineering Services

### ACTION STATEMENT:

Approving staff ranking of firms submitting responses to RFQ No. 12-005: General Engineering Services and authorizing City Manager to negotiate and pursuant to legal review enter into a contract.

### BACKGROUND:

The City issued RFQ No. 12-005: General Engineering Services on July 1, 2012 and qualification packages were received on August 1, 2012. The City received the following twenty-one (21) responses to the RFQ:

- CH2M Hill
- CDM Smith
- Perez Engineering & Development
- Chen Moore
- Black & Veatch
- Calvin Giordano
- AMEC
- C3TS
- Weiler Engineering
- Corradino Group
- Bermello-Ajamil & Partners
- Shaw Engineering
- SRS Engineering
- Kissinger, Campo, & Assoc (KCA)
- Meridian Engineering
- Metric Engineering
- URS
- Langan
- Preble-Rish
- Hanis Wilson & Assoc
- Building Technology Associates (BTA)

Engineering staff reviewed each proposal to ensure the proposal contained the required submittals. Results are attached. One firm, Building Technology Associates

*Key to the Caribbean – Average yearly temperature 77° F.*

MEMORANDUM

(BTA), submitted a proposal that only related to roofing construction. Staff considered this proposal non-responsive to the requirements of the RFQ.

At an advertised public meeting held on September 12, 2012, a committee of City Staff reviewed the 21 firms that responded. Using the Selection Criteria Matrix in the RFQ, the selection committee developed a shortlist consisting of the following firms in highest to lowest ranking order:

1. CH2M Hill
2. CDM Smith
3. Perez Engineering & Development
4. Chen Moore
5. Black & Veatch
6. Calvin Giordano
7. AMEC
8. C3TS

Staff contacted clients of each shortlisted firm to check past work performances. All firms were highly recommended by past clients. Additionally, all shortlisted firms submitted proposals that were considered responsive to the RFQ. Perez Engineering & Development did fail to submit a signed addendum as required by the RFQ. However, the information in the addendum would not have altered their bid as the information was only in response to other firms' questions. Staff considers this a minor issue and not a reason to reject the proposal. Additionally, Perez has submitted a signed addendum after-the-fact.

As the City has multiple departments that manage projects of all sizes and disciplines simultaneously, the City typically prefers to contract with multiple firms to handle the workload and types of work. The term of contracts shall be for a period of three (3) years with the option of one (1) two (2) year renewal.

#### **OPTIONS:**

There are two (2) options:

1. Accept the rankings of staff and authorize City Manager to negotiate and pursuant to legal review enter into a contract with each of the short-listed firms,
2. Modify the staff's ranking and authorize City Manager to negotiate and pursuant to legal review enter into a contract with one or all of the firms of the modified ranking,

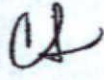
#### **FINANCIAL ISSUES**

There are no financial obligations with ranking and entering into contracts with each of the short-listed firms. The contracts will be task order based with which a dollar amount will have to be approved along with the task order per City Ordinance. All task orders over \$20,000 will be approved by the City Commission, and those below will be approved by the City Manager.

#### **RECOMMENDATION**

It is recommended that the City Commission accept the rankings of staff and authorize City Manager to negotiate and pursuant to legal review enter into a contract with each of the short-listed firms.

# INTEROFFICE MEMORANDUM

To: Doug Bradshaw, Engineering Senior Project Manager  
CC: Jay Gewin, Utilities Manager  
Sue Snider, Purchasing  
From: Cheri Smith, City Clerk   
Date: August 1, 2012  
Subject: **GENERAL ENGINEERING SERVICES; RFQ 12-005**

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The following bids were opened Wednesday, August 1, 2012 at 3:00 p.m. in response to the above referenced project.

- |   |   |    |   |
|---|---|----|---|
| 1 | AMEC Environmental & Infrastructure<br>3142 Boog Powell Court<br>Key West, FL 33040             | 8  | CH2M Hill Engineers, Inc.<br>6410 5 <sup>th</sup> Street, Suite 2-A<br>Key West, FL 33040   |
| 2 | Bermello Ajamil & Partners, Inc.<br>2601 S. Bayshore Drive, Suite 1000<br>Miami, FL 33133       | 9  | The Corradino Group, Inc.<br>4055 NW 97 <sup>th</sup> Avenue<br>Miami, FL 33178   |
| 3 | Black & Veatch Corporation<br>1300 Concord Terrace, Suite 120<br>Sunrise, FL 33323              | 10 | Corzo, Castella, Carballo, Thompson,<br>Salman, P.A. (C3TS)<br>901 Ponce de Leon Boulevard<br>Suite 900<br>Coral Gables, FL 33134 |
| 4 | Building Technology Associates, Inc.<br>3001 N. Rocky Point Dr. E, Suite 200<br>Tampa, FL 33607 |    |   |
| 5 | Calvin, Giordano & Associates, Inc.<br>1800 Eller Drive, Suite 600<br>Fort Lauderdale, FL 33316 | 11 | Hans Wilson & Associates, Inc.<br>1938 Hill Avenue<br>Fort Myers, FL 33901  |
| 6 | CDM Smith, Inc.<br>1715 Westshore Blvd., Suite 875<br>Tampa, FL 33607                           | 12 | Kissinger Campo & Associates<br>201 N. Franklin Street, Suite 400<br>Tampa, FL 33602  |
| 7 | Chen, Moore and Associates<br>1444 Biscayne Boulevard, Suite 204<br>Miami, FL 33132             | 13 | Langan Engineering & Environmental<br>15150 N.W. 79 <sup>th</sup> Court, Suite 200<br>Miami Lakes, FL 33016                       |

GENERAL ENGINEERING SERVICES

RFQ 12-005

August 1, 2012

Page 2

- |    |  |    |  |
|----|--|----|--|
| 14 | Meridian Engineering, LLC<br>201 Front Street, Suite 210<br>Key West, FL 33010         | 18 | Shaw Environmental & Infrastructure<br>1228 Winter Garden Vineland Road<br>Winter Garden, FL 34787 |
| 15 | Metric Engineering, Inc.<br>13940 S.W. 136 Street, Suite 200<br>Miami, FL 33186        | 19 | SRS Engineering, Inc.<br>5001 S.W. 74 <sup>th</sup> Court, Suite 201<br>Miami, FL 33155            |
| 16 | Perez Engineering & Development<br>1010 Kennedy Drive, Suite 400<br>Key West, FL 33040 | 20 | URS Corporation Southern<br>7650 Corporate Center Dr. Suite 400<br>Miami, FL 33126                 |
| 17 | Preble-Rish, Inc.<br>324 Marina Drive<br>Port St. Joe, FL 32456                        | 21 | Weiler Engineering Corporation<br>6805 Overseas Highway<br>Marathon, FL 33050                      |

CS/sph

RFQ 12-005 General Engineering Services

**OVERALL SCORES**

|    | FIRM                                 | Doug | Birch | Elizabeth | Jay | TOTAL  | Utility | Environ | Coastal | Civil | Solid Waste |
|----|--------------------------------------|------|-------|-----------|-----|--------|---------|---------|---------|-------|-------------|
| 1  | CH2M Hill                            | 94   | 95    | 80        | 90  | 89.75  | x       | x       | x       | x     | x           |
| 2  | CDM Smith                            | 89   | 88    | 56        | 80  | 78.25  | x       | x       | x       | x     | x           |
| 3  | Perez Engineering & Development      | 92   | 68    | 65        | 82  | 76.75  | x       |         |         | x     |             |
| 4  | Chen Moore                           | 89   | 85    | 56        | 76  | 76.5   | x       | x       | x       | x     | x           |
| 5  | Black & Veatch                       | 90   | 80    | 44        | 81  | 73.75  | x       | x       |         | x     |             |
| 6  | Calvin Giordano                      | 86   | 70    | 65        | 74  | 73.75  | x       | x       | x       | x     |             |
| 7  | AMEC                                 | 81   | 72    | 64        | 77  | 73.5   | x       | x       |         | x     |             |
| 8  | C3TS                                 | 84   | 65    | 70        | 72  | 72.75  | x       | x       | x       | x     |             |
| 9  | Weller Engineering                   | 80   | 55    | 74        | 78  | 71.75  |         |         |         |       |             |
| 10 | Corradino Group                      | 81   | 68    | 63        | 75  | 71.75  |         |         |         |       |             |
| 11 | Bermello-Ajamil & Partners           | 82   | 60    | 65        | 73  | 70     |         |         |         |       |             |
| 12 | Shaw Engineering                     | 92   | 48    | 61        | 76  | 69.25  |         |         |         |       |             |
| 13 | SRS Engineering                      | 81   | 70    | 55        | 68  | 68.5   |         |         |         |       |             |
| 14 | Kissinger, Campo, & Assoc (KCA)      | 89   | 50    | 59        | 74  | 68     |         |         |         |       |             |
| 15 | Meridian Engineering                 | 74   | 60    | 64        | 74  | 68     |         |         |         |       |             |
| 16 | Metric Engineering                   | 83   | 55    | 41        | 74  | 63.25  |         |         |         |       |             |
| 17 | URS                                  | 77.5 | 50    | 39        | 74  | 60.125 |         |         |         |       |             |
| 18 | Langan                               | 86.5 | 55    | 27        | 69  | 59.375 |         |         |         |       |             |
| 19 | Preble-Rish                          | 71   | 35    | 65        | 62  | 58.25  |         |         |         |       |             |
| 20 | Hans Wilson & Assoc                  | 82   | 55    | 26        | 66  | 57.25  |         |         |         |       |             |
| 21 | Building Technology Associates (BTA) | 0    | 0     | 0         | 0   | 0      |         |         |         |       |             |

|    | Firm                                 | Sub Firms   | Submissions Requirement |                    |                     |  |                 |                                   |                     | Disciplines        |                      |                          |                      |                      |
|----|--------------------------------------|---|-------------------------|--------------------|---------------------|--|-----------------|-----------------------------------|---------------------|--------------------|----------------------|--------------------------|----------------------|----------------------|
|    |                                      |   | Company Profile         | Key Personnel Exp. | 5 yr Prev. Projects | Key Personnel Exp. Assigned to project | Manag. Approach | Anti-Kickback, Public Crimes Form | Equal Benefits Form | Civil Eng Services | Utility Eng Services | Solid Waste Eng Services | Coastal Eng Services | Environ Eng Services |
| 1  | AMEC **                              | NONE  | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      |                          | X                    |                      |
| 2  | Bermello-Ajamil & Partners **        | Island Survey, Inc., and E-Sciences, Inc.   | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      | X                        | X                    |                      |
| 3  | Black & Veatch **                    | NONE  | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      |                          | X                    |                      |
| 4  | Building Technology Associates (BTA) | ROOFING ONLY  |                         |                    |                     |  |                 |                                   |                     |                    |                      |                          |                      |                      |
| 5  | C3TS **                              | TerraMar Environmental Services, Inc., Reece & White Land Surveying, Inc., Professional Service Industries, Inc.          | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      | X                        | X                    |                      |
| 6  | Calvin Giordano **                   | NONE  | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      | X                        | X                    |                      |
| 7  | CDM Smith **                         | Perez Engineering & Sandra Walters Consultants  | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  | X                    | X                        | X                    |                      |
| 8  | CH2M Hill **                         | Nutting Engineers   | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  | X                    | X                        | X                    |                      |
| 9  | Chen Moore **                        | Coastal Technology Corp., BCC Engineering, Trepanier & Associates, Inc., United Engineering                               | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  | X                    | X                        | X                    |                      |
| 10 | Corradino Group **                   | BCC Engineering, Inc., Perez Engineering, Sandra Walters, Inc. and Hadonne Corp.  | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      |                          | X                    |                      |
| 11 | Hans Wilson & Associates             | SWC Consulting Services, HSA Engineers and Scientists, Reuben Clarson Consulting, Inc., Island Surveying, Inc.            | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      | X                        | X                    |                      |
| 12 | Kissinger, Campo, & Assoc (KCA) **   | Keith Associates, Inc., Taylor Engineering, Inc., Island Surveying, Inc., Professional Service Industries, Inc., and KCCS | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      | X                        | X                    |                      |
| 13 | Langan **B15                         | NONE  | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      |                          | X                    |                      |
| 14 | Meridian Engineering **              | Hole Montes   | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      |                          |                      |                      |
| 15 | Metric Engineering **                | NONE  | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      | ?                        | X                    |                      |
| 16 | Perez Engineering & Development      | NONE (Amendment #1 not in RFQ)  | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      |                          |                      |                      |
| 17 | Preble-Rish                          | NONE (Amendment #1 not in RFQ)  | X                       | X                  | X                   | X                                      | X               | X                                 | X                   | X                  |                      |                          |                      |                      |
| 18 | Shaw Engineering **                  | NONE  | X                       | X                  | X                   | X                                      | X               | X                                 | X                   |                    | X                    | X                        | X                    |                      |

|    |                       |   |   |   |   |   |   |   |   |   |   |   |   |   |
|----|-----------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 19 | SRS Engineering **    | SRS Engineering, Inc., G.M. Selby, Inc., J Bonfill & Associates, Inc. and Professional Service Industries, Inc. | X | X | X | X | X | X | X | X | X | X | X | X |
| 20 | URS **                | CALTRAN Engineering Group, Island Surveying, Inc., and Bell David Planning Group, Inc.                          | X | X | X | X | X | X | X | X |   |   |   | X |
| 21 | Weiler Engineering ** | NONE  | X | X | X | X | X | X | X | X | X |   | X |   |

**\*\*ADDENDUM #1 RECEIVED & SIGNED**



RESOLUTION NO. 13-111

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AMENDING THE CONTRACT FOR GENERAL ENGINEERING SERVICES WITH CORZO CASTELLA CARBALLO THOMPSON SALMAN ("C3TS") BY CONSENTING TO ASSIGN THE CONTRACT TO STANTEC CONSULTING SERVICES, INC. PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution No.12-280, the City Commission approved a three-year contract with C3TS; and

WHEREAS, STANTEC CONSULTING SERVICES, Inc. acquired C3TS on November 30, 2012 and will continue to provide engineering services to the City, including the same professional staff and equipment necessary to complete task orders in process and to be issued during the remaining term of the current General and Utility Engineering Services Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the City Commission hereby consents to assign the City's General Engineering Services Contract with Corzo Castella Carballo Thompson Salman to Stantec Consulting Services, Inc. for the remaining term of the contract.

Section 2: That the City Manager is hereby authorized to execute a Consent to assign from Corzo Castella Carballo Thompson Salman to Stantec Consulting Services, Inc., upon advice and consent of the City Attorney.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

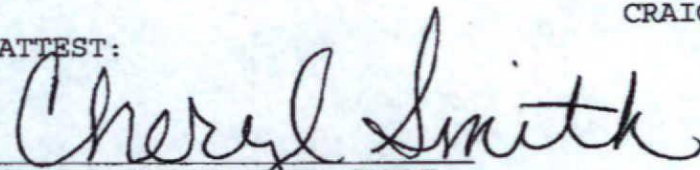
Passed and adopted by the City Commission at a meeting held this 7 day of May, 2013.

Authenticated by the presiding officer and Clerk of the Commission on May 8, 2013.

Filed with the Clerk May 8, 2013.

\_\_\_\_\_  
CRAIG CATES, MAYOR

ATTEST:

  
\_\_\_\_\_  
CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

**TO:** Bob Vitas, City Manager

**CC:** David Fernandez, Asst. City Manager  
Mark Finigan, Asst. City Manager

**FROM:** Doug Bradshaw, Senior Project Manager Engineering

**DATE:** April 23, 2013

**RE:** Amending the City's General Engineering Services Contract to reflect the name change from Corzo Castella Carballo Thompson Salman ("C3TS") to Stantec Consulting Services, Inc. ("Stantec")

**ACTION STATEMENT:**

This resolution will assign the City's General Engineering Services Contract to reflect the name change from Corzo Castella Carballo Thompson Salman ("C3TS") to Stantec Consulting Services, Inc. ("Stantec")

**BACKGROUND:**

The City maintains a General Engineering Services Contract with C3TS that was approved for a 3-year term on October 2, 2012 (Resolution #12-280). Stantec has acquired C3TS and is requesting a name change on their existing contract with the City.

**PURPOSE AND JUSTIFICATION**

C3TS was acquired by Stantec on November 30, 2012.

**OPTIONS / ADVANTAGES / DISADVANTAGES:**

1. The City Commission can consent to assign the contract to reflect the name change from C3TS to Stantec. Doing so will allow the current level of service and contractual terms to remain.
2. The City Commission can decline to amend the contract. This option is not recommended by Staff, as the City may not be able to utilize the General Engineering Services that are essential in completing numerous current projects.

*Key to the Caribbean – Average yearly temperature 77° F.*

KEY WEST SUMMARY

**FINANCIAL IMPACT:**

There is no financial impact to amending this contract to reflect the name change. The hourly rates will remain the same.

**RECOMMENDATION:**

Staff recommends that the City Commission select option 1, approving to consent to assign the City's General Engineering Services Contract to reflect the name change from C3TS to Stantec.