

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, RANKING AND AWARDING THE RESPONSE TO RFP 25-002 TO THE LAW OFFICES OF DONALD E. YATES, P.A., FOR CODE COMPLIANCE SPECIAL MAGISTRATE SERVICES; DIRECTING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT IN SUBSTANTIAL CONFORMANCE WITH RFP 25-002; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued a Request for Proposals for a Code Compliance Special Magistrate, capable of providing services set forth in RFP No. 25-002; and

WHEREAS, on October 23, 2024 the City Clerk opened one proposal, and on November 1, 2024 a selection committee comprised of City staff reviewed the proposal, and recommended a contract be negotiated with the proposer; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the sole response to RFP No. 25-002 for Code Compliance Special Magistrate was presented to the Commission, with a staff recommendation to award an agreement to the respondent, Donald E. Yates, P.A., and the City Commission accepted the recommendation and selected the proposal of Donald E. Yates, P.A.

Section 2: That the City Manager is authorized to negotiate and enter into a contract with Donald E. Yates, P.A., for Code Compliance Special Master Services, in substantial conformance with documents in the RFP Response.

Section 3: Funds for this Agreement are budgeted annually in account No. 001-2402-524-3100, and any necessary budget adjustments or transfers are hereby approved.

SIGNATURES ON NEXT PAGE

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this _____ day of _____, 2024.

Authenticated by the Presiding Officer and Clerk of the Commission on _____ day of _____, 2024.

Filed with the Clerk on _____, 2024.

Mayor Danise Henriquez	_____
Vice Mayor Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____
Commissioner Donald "Donie" Lee	_____

DANISE HENRIQUEZ, MAYOR

ATTEST:

KERI O'BRIEN, CITY CLERK