



THE CITY OF KEY WEST  
Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

**To: Bogdan Vitas, City Manager**  
**From: Jay Gewin, Utilities Manager**  
**Date: 6/2/2013**  
**Reference: Declaration of Emergency Procurement in Excess of \$20,000 to Fund Installation of Valves at Simonton St. Stormwater Pump Station # 5**

City Code Section 2-797 (2) authorizes the City Manager to make emergency procurement of commodities or contractual services where the cost exceeds \$20,000 when there exists a clear and present threat to public health, property, safety, or other substantial loss to the City, including cases where a natural disaster has occurred, is occurring, or is imminently threatening.

City Staff believes that valves should be installed for each of the Simonton St Stormwater Pump Station's two 120-foot deep wells to better enable us to maintain the station. In order to properly pressure test each of the wells, and to be able to utilize just one of the wells if the other isn't operating efficiently, valves are needed to so that the individual wells can be isolated.

The City's General Services Contract is a competitively-bid contract that enables the City to utilize a qualified contract to perform smaller or emergency projects in a timely manner. Douglas N. Higgins has successfully constructed numerous City of Key West infrastructure and facility projects over the years. Using the terms of the General Services Contract, the cost of this project is \$73,222.67.

City Staff had recommended including this project in the FY 2014 budget. However, recent repeated floodings of the Front Street area have instead made Staff recommend pursuing this project immediately.

We will seek City Commission after-the-fact ratification of this project.

  
Approved by Bogdan Vitas,  
City Manager

  
Date

MEMORANDUM