



MEMORANDUM

Date: December 2, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Rogelio Hernandez
Director of Transportation

Subject: 25-4758 Approving Amendment 2 extension and budget amendment of the Public Transportation Grant Agreement (PTGA) #G2X63 SFY2024 FTA Section 5311 Rural Operating Grant

Introduction

The City Manager's office requests the approval of Amendment 2, PTGA G2X63 with the State of Florida Department of Transportation (FDOT) via FTA Section 5311 Rural Operating Grant to extend the grant term from December 31, 2025 to June 30, 2026 to expend the remaining grant balance and update Exhibit B budget categories.

Background

On June 6, 2024, the City Commission passed and adopted Resolution 24-131, authorizing the grant agreement between the City of Key West and Florida Department of Transportation in the amount of \$1,600,000.00. This grant is used for operations of the city routes.

Key West Transit requested the following budget revisions on Exhibit B, section B – Operations Phase:

- Move \$400,000 from Contractual Services and add to Salaries.
- Move \$37,039 from Contractual Services and add to Indirect Costs

Procurement

Amendment 2 does not adversely affect any financial terms. To date, Key West Transit has sent reimbursement request in the amount of \$436,202.61, leaving a balance of \$1,163,979.39.

Recommendation

The City Manager's office recommends the City Commission approve the attached Amendment 2 Public Transportation Grant Agreement (PTGA) with the State of Florida Department of Transportation (FDOT) via FTA Section 5311 Rural Operating Grant funds in an amount not to exceed \$1,600,000 or the remaining balance of \$1,163,979.39, and authorize any necessary budget amendments, project scope, and/or extension of said grant.