

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA HEREBY REJECTING THE ONE (1) REMAINING PROPOSAL SUBMITTED IN RESPONSE TO RFP #26-007 RE-BID VENDING MACHINE EQUIPMENT, OPERATION AND MANAGEMENT SERVICES AFTER ONE (1) PROPOSER WITHDREW ITS PROPOSAL AND THE REMAINING PROPOSAL FAILED TO SATISFY THE MINIMUM QUALIFICATIONS AND REQUIREMENTS NECESSARY TO BE CONSIDERED RESPONSIVE FOR AWARD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Sec. 2-834(4) of the City's Code of Ordinances, on October 23, 2025 the City of Key West issued and publicly advertised Request for Proposals (RFP) No. 25-021 *Vending Machine, Equipment, Operation and Management Services*, with proposed responses due in the City Clerk's Office no later than December 3, 2025 at 3:00 PM EST, in accordance with the City's procurement requirements; and

WHEREAS, on May 12, 2025 at 3:00 P.M. the City Clerk's Office publicly opened the submittals received in response to RFP No. 25-021 with only one (1) proposal received in response to RFP No. 25-021 from Vending Mama's LLC; and

WHEREAS, upon review of the proposal submitted, staff determined the proposal submitted by Vending Mama's LLC failed to sufficiently meet the City's needs and expectations with respect to scope alignment, technical requirements and overall value to the City and did not recommend the proposal for further evaluation or award, pursuant to Section 2-834(4) of the City's

Code of Ordinances which authorizes the rejection of any or all bids or proposals when determined to be in the best interest of the City; and

WHEREAS, because the proposal was not recommended for further consideration, the solicitation was administratively rejected on February 17, 2026; and

WHEREAS, on March 5, 2026, the City of Key West re-bid the Vending Machine, Equipment, Operations and Management Services Request for Proposal RFP No. 26-007, with proposal responses due on March 18, 2026; and

WHEREAS, the City Clerk's Office received two (2) proposals in response to RFP No. 26-007, Rebid Vending Machine, Equipment, Operations and Management Services, from the following vendors:

- D2C Vends
- Vending Mama's LLC; and

WHEREAS, prior to staff completing its evaluation of the proposals received under RFP No. 26-007, on April 2, 2026, Vending Mama's LLC voluntarily withdrew its proposal. As a result, only the proposal submitted by D2C Vends, remained for review; and

WHEREAS, upon review of the remaining proposal, staff determined D2C Vends did not meet the minimum qualifications and submittal requirements set forth in RFP 26-007; specifically, the RFP required the proposer, or the principals of the firm, to:

- be regularly engaged in the vending machine business and possess a minimum of five (5) years of experience

in performance and operation

- provide three references for similar services performed within the past five years
- and hold a valid DBPR vending machine license; and

WHEREAS, RFP 26-007 further required that copies of all applicable licenses and certifications be submitted with the proposal and that proposals must meet or exceed the minimum qualifications set forth in Section 2.2 of the RFP in order to be deemed responsive; and

WHEREAS, based on the proposal submitted, D2C Vends identified itself under its organizational profile as having been established in 2026 and stated that D2C Vend LLC is a newly established business that has not yet entered into any contracts; and

WHEREAS, while the proposal referenced prior experience of the owner through a separate business, "Vending Bar Box", the proposing entity itself did not demonstrate the required five (5) years of operation. In addition, the proposal identified only one (1) reference rather than the three (3) references required by the RFP 26-007; and

WHEREAS, staff also did not identify clear evidence within the proposal submission that D2C Vends provided a DBPR Vending Machine License, despite that particular license being a minimum qualification required to be submitted under RFP 26-007; and

WHEREAS, accordingly, staff determined the remaining proposal submitted by D2C Vends was non-responsive and failed to

satisfy the minimum qualifications required under the solicitation; and

WHEREAS, given the withdrawal of one proposer, Vending Mama's LLC, and the absence of meaningful competition and the remaining proposer's failure to meet the solicitation's minimum requirements, staff does not recommend an award under RFP No. 26-007; and

WHEREAS, staff recommends that the City Commission reject the remaining proposal submitted by D2C Vends in response to Request for Proposals (RFP) No. 26-007, Re-Bid Vending Machine, Equipment, Operations and Management Services, pursuant to Section 2-834(4) of the Code of Ordinances of the City of Key West, Florida, upon a determination that the sole remaining proposal failed to satisfy the minimum qualifications and solicitation requirements necessary to be deemed responsive for award;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: The City Commission hereby rejects the sole remaining proposal submitted by D2C Vends in response to RFP #26-007 Re-Bid for Vending Machine, Equipment, Operations and Management Services, pursuant to Sec. 2-834(4), of the Code of Ordinances of the City of Key West, Florida based on the determination that the sole remaining proposal failed to satisfy the minimum qualifications and solicitation requirements necessary to be considered responsive for award.

Section 2: That this resolution shall go into effect immediately upon its passage and adoption and the authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Authenticated by the Presiding Officer and Clerk of the Commission on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Filed with the Clerk on \_\_\_\_\_, 2026.

Mayor Danise Henriquez	_____
Vice Mayor Donald "Donie" Lee	_____
Commissioner Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Sam Kaufman	_____
Commissioner Greg Veliz	_____

\_\_\_\_\_  
DANISE HENRIQUEZ, MAYOR

ATTEST:

\_\_\_\_\_  
KERI O'BRIEN, CITY CLERK