

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COMMISSION OF THE
CITY OF KEY WEST, FLORIDA, APPOINTING MEMBERS
TO AN ADVISORY SCREENING COMMITTEE FOR A NEW
CITY ATTORNEY; PROVIDING RESIDENCE
REQUIREMENTS; PROVIDING DUTIES AND SUNSET;
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City Commission terminated its City Attorney
on April 24, 2025; and

WHEREAS, Sec. 2-243(b) of the Code of Ordinances requires
that upon the determination of the need for hiring of a new City
Attorney, the City Commission shall by resolution set the hiring
criteria as set forth in Sec. 2-150(b)(1)-(4) within one month;
and

WHEREAS, the City Commission has expressed an intent to find
the most qualified candidate to fill the position of Key West City
Attorney; and

WHEREAS, members of the City Commission find that it would be
beneficial to assemble a committee of citizens and staff with
interest and expertise about the skills and experience necessary
for a superior City Attorney, to provide recommendations during
the search process; and

WHEREAS, it is the Commission's desire to limit Advisory
Screening Committee candidates to full-time City residents or
living full-time south of Mile Marker 33 and have full-time
employment in the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That individual appointments to the Advisory Screening Committee are as follows:

Mayor Danise Henriquez	_____
Vice Mayor Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____
Commissioner Donald "Donie" Lee	_____

Section 2: That the Committee shall conduct its initial meeting following the establishment of preferred criteria by the City Commission for the selection of a new City Attorney.

Section 3: That the Committee shall review all applications for the position of City Attorney and provide a list of recommended applicants to the City Commission for consideration.

Section 4: That the Committee shall be governed by the Uniform Procedures for Advisory Boards found in Chapter 2, Division 2 of the Key West Code of Ordinances, except that all members shall be full-time City residents or live full-time south of Mile Marker 33 and have full-time employment in the City. The Committee shall sunset upon submitting recommendations to the City Commission

for a new City Attorney.

Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this _____ day of __, 2025.

Authenticated by the Presiding Officer and Clerk of the Commission on _____ day of _____, 2025.

Filed with the Clerk on _____, 2025.

Mayor Danise Henriquez	_____
Vice Mayor Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____
Commissioner Donald "Donie" Lee	_____

Danise Henriquez, MAYOR

ATTEST:

Keri O'Brien, City Clerk