

**GENERAL EMPLOYEES' RETIREMENT SYSTEM
TRAVEL EXPENSE FORM 2023**

**DESTINATION of
CONFERENCE**

FPPTA January 2025 Orlando Florida

	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
TRAVEL DATES								
MEAL ALLOWANCE								TOTAL
Breakfast								\$0.00
Lunch								\$0.00
Dinner								\$0.00
ACCOMODATIONS								
Hotel								
Hotel-Late Check Out Fee								\$0.00
Parking								\$0.00
TRANSPORTATION								
Air Fare								\$0.00
Airport Parking								\$0.00
Luggage								\$0.00
Taxi/Train/Uber/Lyft Fare								\$0.00
PERSONAL VEHICLE								
Mileage Rate @ 0.65.5 per mile (in miles)								\$0.00
RENTAL CAR								
Daily Rate								\$0.00
Fuel/Tolls								\$0.00
MISCELLANEOUS								
Allowance @ \$10.00/day								\$0.00
Business telephone/fax								\$0.00
Travel Advance								\$0.00
TOTAL								\$0.00

I hereby attest that these expenses were incurred by me in the performance of my
official duties and are true and correct in every matter.

Traveler's Signature Patti McLachlin

Date Paid _____

Date _____

By _____