




## MEMORANDUM

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Date: June 8, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress  
City Manager 

From: Todd Stoughton  
Assistant City Manager

Subject: **Transfer of Mobile Vendor License of #493**

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### **Introduction**

Authorize the City Manager to approve the transfer of a Mobile Vendor License due to hardship.

### **Background**

On May 18, 2023, the City Manager received a written request from Mr. James F. Brown requesting his mobile vendor license that he has held since 1984 be transferred due to hardship. As per Sec. 18-325 'Transferability' in the City Code of Ordinances, the hardship requirements have been proven by the license holder who has held the license for 39 years and has since moved to Michigan and cannot return. Mr. James Brown has provided a notarized copy of his request (attached) to transfer the license to Mr. Colby Fisher and has submitted a check for \$100.00 to cover the transfer fee.

### **Procurement**

There is minimal financial impact outside of the loss of revenue from the Business Tax Receipt and annual Mobile Vendor License fee.

### **Recommendation**

Staff recommends authorizing City Manager approval to execute the transfer of Mobile Vendor License #493 to Colby Fisher.