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September 26, 2011

Mr. Jay Gewin Utilities Manager City of Key West P.O. Box 1409 Key West, FL 33041-1409

Subject:

Request to Extend Financial Consultant Agreement

Dear Mr. Gwin:

As you are aware, CDM presently has a Financial Consulting Agreement with the City of Key West dated July 22, 2009. The Agreement has a term of 3 years with 2 yearly renewal options maintained by the City. CDM is requesting the City to exercise its first option year. This will benefit the City in the following ways:

- The expiration of the Agreement would occur during the utility rate adoption period for the City. The possibility of having two rate consultants during the development and adoption of utility rates will not be economically efficient. Extending our Agreement will make this a most issue.
- The City can defer, for up to two years, the expense and staff time required to conduct a procurement process for replacement Financial Consultant(s).
- The billing rates currently in effect under the existing agreement will remain in effect. Entering into new agreements will likely cost the City more money because the private sector, to remain competitive in the labor market place, has had to give employees raises even in these economic hard times. Consequently, new Agreements will likely include higher billing rates.

CDM respectfully requests that the City grant a one year extension, in accordance with Section 6.1 A, of our current Agreement with the City so that we may continue to provide the high level of financial consulting service and expertise that the City receives and has come to expect from CDM.

Very truly yours

Daniel E. Strobridge, QEP

Vice President

Camp Dresser & McKee Inc.

cc: Dan Anderson, CDM