



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Advisory Screening Committee for a New City Manager

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Wednesday, September 18, 2024

3:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

**Call Meeting To Order - 3:00 P.M.**

#### Roll Call

**Absent** 1 - Mr. Smith

**Present** 6 - Ms. Estenoz, Commissioner Kaufman, Mr. McChesney, Mr. McVeigh, Ms. Sterling, and Mr. Batty

#### Pledge of Allegiance to the Flag

**Approval of Agenda - The agenda was unanimously approved as presented**

#### Presentations

- 1 Process and Timeline Overview - Bridget Flores, HR Director  
Received and Filed

#### Action Items

2 Election of ~~Chair and Vice Chair~~ Co-Chairs

A motion was made by Ms. Estenoz, seconded by Mr. McChesney, to allow co-chairs instead of chair and vice-chair. The motion passed unanimously.

Then a motion was made by Ms. Sterling, seconded by Mr. Batty, to nominate Mr. Smith as Co-Chair. The motion passed unanimously.

A motion was then made by Ms. Estenoz, seconded by Commissioner Kaufman, to nominate Mr. Batty as the other Co-Chair. The motion passed by an unanimous vote and Mr. Batty took the gavel immediately afterwards.

**Discussion Items**

3 Meeting Dates

Discussed

4 Recommendations to City Commission  
Qualification Preferences  
Number of Candidates  
Standard Questions

Discussed

**Public Comment**

**Committee Member Comment**

**Adjournment - 4:01 P.M.**