



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

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Thursday, December 15, 2022

10:00 AM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

**To join online via Zoom follow this link:**

**<https://cityofkeywest-fl-gov.zoom.us/j/88316919746>**

**Join by Telephone:**

**1- 305-224-1968**

**Webinar ID: 88316919746**

**Passcode: 164709**

**Call Meeting To Order - 10:00 AM**

#### Roll Call

**Bridget Flores represented the building department on behalf of Raj Ramsingh**

**Absent** 5 - Ms. Gardner, Mr. McDowell, Mr. Ramsingh, Mr. Smith, and Mr. Turner

**Present** 7 - Mr. Berger, Ms. DeMaria, Ms. Halloran, Ms. Ignoffo, Mr. Stachurski, Ms. Torregrosa, and Mr. Willman

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

A motion was made by Ms. Enid Torregrosa, seconded by Ms. Karen DeMaria that the agenda be approved. The agenda was passed by a unanimous vote.

#### Approval of Minutes

1 November 17, 2022

A motion was made by Ms Enid Torregrosa, seconded by Matt Willman that the Minutes be Approved. The motion passed by an unanimous vote.

### Discussion Items

2 **Conditional Use - 901 Fleming Street (RE# 00005650-000000)**: A request for a conditional use approval to operate a food and beverage establishment, excluding drive-through, on the ground floor of a two-story building, located in the Historic Neighborhood Commercial (HNC-2) zoning district, pursuant to Section 122-836 through Section 122-840 and Section 122-62 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Received and Filed

3 **Easement - 1103 Watson (RE #00033480-000000)** - A request for an easement for existing encroachment of portions of a concrete wall, and the overhang of a framed shed, consisting of approximately 122 square feet, more or less, at a property located at 1103 Watson Street, pursuant to Section 2-938(b)(3) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida; providing fees and conditions.

Received and Filed

4 **Easement - Vacant Land, Truman Waterfront Park, Key West (RE #00001630-001100)** - A request for an easement of approximately 2,216.54 square-feet, more or less, in order to install an underground cable on a City-owned parcel, pursuant to Section 2-938 of the Code of Ordinances of the City of Key West, Florida.

Received and Filed

- 5                    **Easement - 21 Quay Road (RE # 00001630-001000)** - A  
request for an easement of approximately 1,483.5  
square-feet, more or less, in order to install an underground  
cable on a City-owned parcel, pursuant to Section 2-938 of  
the Code of Ordinances of the City of Key West, Florida.

Received and Filed

**Adjournment - 10:40 AM**