

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING STAFF SHORT LISTING OF RESPONDENTS TO RFQ 11-001 FOR NELSON ENGLISH/WILLIE WARD PARK ENHANCEMENT PROJECT; RANKING THE TOP THREE FIRMS BASED UPON QUALIFICATIONS; AUTHORIZING STAFF TO NEGOTIATE WITH THE TOP RANKED FIRM AND EACH FIRM THEREAFTER UNTIL AN ACCEPTABLE CONTRACT IS BROUGHT BEFORE THE COMMISSION; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued RFQ 11-001 regarding the Nelson English/Willie Ward Park Enhancement Project; and

WHEREAS, City staff, at a properly noticed meeting conducted consistent with the "Sunshine Law," ranked the ten respondents to the RFQ, and determined a short list of three eligible firms in order of their qualifications;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the City Commission accepts staff's short listing of firms from ten to three.

Section 2: That the top three ranked firms based on qualifications as determined in order by the Commission are:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Section 3: That City staff is authorized to negotiate a contract starting with the topped ranked firm, and each firm thereafter if necessary, until an acceptable agreement is reached. The City Manager is directed to bring the contract before the City Commission for final consideration.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this \_\_\_\_ day of \_\_\_\_\_, 2011.

Authenticated by the presiding officer and Clerk of the Commission on \_\_\_\_\_, 2011.

Filed with the Clerk \_\_\_\_\_, 2011.

\_\_\_\_\_  
CRAIG CATES, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL SMITH, CITY CLERK