



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

Date: April 24, 2018

To: Jim Scholl, City Manager

From: James Bouquet, P.E., Director of Engineering

Cc: Greg Veliz, Assistant City Manager
Mark Finigan, Finance Director

Subject: Design Task Order
Angela Street ADA Improvements from Emma to Thomas Streets

Action Statement

Authorize City Manager approval of a Design Task Order to Stantec Consulting Services, Inc., in the amount of \$23,571.00 for Angela Street Improvements from Emma Street to Thomas Street including Americans with Disabilities Act access.

Background

To provide an Americans With Disabilities Act (ADA) accessible pedestrian, bicycle and one-way vehicular link between Bahama Village and Truman Waterfront Park, the City of Key West (City) is proposing improvements to Angela Street from Emma Street to Thomas Street. The street will remain one-way from the recently completed section of Angela Street between the park and Emma Street. The roadway will utilize City right-of-way and will include vehicle parking and an ADA accessible sidewalk along the west side of Angela Street. A gravel shoulder for drainage control will be constructed along the east side and the roadway asphalt surface milled and paved.

Stantec Consulting Services, Inc. (Stantec) was requested by the City to prepare a proposal for design services in accordance with their General Engineering Services Agreement with the City (Resolution 17-207).

MEMORANDUM

Key to the Caribbean – Average yearly temperature 77° F.

As indicated in the attached Stantec proposal dated April 12, 2018, design services will be performed as a lump sum fee and include, but not limited be to:

- Survey
- Geometry and Layout
- Drainage
- Construction Drawings
- Cost Estimate
- Permitting

Bid document assembly and Post Design services will be performed by Engineering Services Staff.

Stantec's proposed fee breakdown is as follows:

Design and Permitting (lump sum)	\$ 16,881.
Survey Sub-Consultant	\$ 5,690
Reimbursable Expenses (allowance)	<u>\$ 1,000.</u>
Total Fee	\$ 23,571.

Purpose and Justification

The proposed improvements will extend the ADA accessible pedestrian, bicycle and one-way vehicular link to the Truman Waterfront Park via Angela Street.

This project supports the Key West Strategic Plan including meeting Infrastructure Goal #3, *Parks and recreation areas are accessible to all residents and visitors*, and Infrastructure Goal #5, *All of the City's destinations and resources are accessible to residents and visitors*.

Financial Issues

Staff reviewed the Stantec Fee Worksheet and found the proposed labor hours appropriate for the required scope of work and hourly rates consistent with Stantec's General Engineering Services Agreement with the City.

Funds for design will be used from account #102-4102-541-6300, Project Number II41021801 ADA Compliant Sidewalks. Upon approval, a purchase order will be issued to Stantec Consulting Services, Inc., for the not-to-exceed fee of \$23,571.00

Recommendation

Staff recommends authorizing City Manager approval of a Design Task Order for Angela Street Improvements, including Americans with Disabilities Act access, from Emma Street to Thomas Street to Stantec Consulting Services, Inc., in the amount of \$23,571.00.