



## EXECUTIVE SUMMARY

**TO:** Jim Scholl, City Manager  
**FROM:** Patti McLauchlin, Information  
**CC:** Greg Veliz, Assistant City Manager  
Sarah Spurlock, Assistant City Manager

**DATE:** June 11, 2015

### **SUBJECT: Restructuring the GIS Manager Position**

#### **Action Statement:**

The Information Technology Department requests the reclassification of the GIS Manager to a GIS Administrator.

#### **Background:**

The GIS Manager position was approved at the FY 14-15 budget. The position reported to the Planning Director. The position has now been relocated to the Information Technology Department. It is the opinion of staff that this is a stand-alone position that does not warrant "Manager" classification.

#### **Financial Impact:**

There will be an approximate savings of \$16,423.26 in salary and \$1,478.09 in the City's portion of pension contributions per year.

#### **Options:**

1. The City Commission could approve the reclassification of the GIS Manager with a budgetary savings of \$17,901.35 per year
2. The City Commission could disapprove the reclassification.

#### **Recommendation:**

Staff recommends option 1, reclassifying the GIS position from "Manager" to "Administrator".