





E. PROJECT INFORMATION

What type of project is proposed: *Check one:*  Construction/Restoration  Program

Provide a brief description of the project:

Full time police officer to patrol the Key West Bight area on foot patrol or bicycle.

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If a Construction/Restoration Project, please provide information that fully describes the physical boundaries of the proposed project as follows:

- map(s)
- deeds(s)
- boundary survey
- Monroe County Property Appraiser data for the site (<http://www.mcpafl.org>)

If a Program, please fully describe the population served by the program and the address of the program facility location on a separate sheet of paper. Please attach authorization from the property owner for the proposed program facility location.

Facility location authorization

F. OWNERSHIP AND LEGAL STRUCTURE

Provide the full name(s) of the person(s) or entity(s) expected to own (or operate if a program) the project and fully describe their legal structure (i.e. principals, ownership interests, relationship to parent organization, subsidiaries, etc.). Include a complete list of officers, directors and board members (as applicable) associated with entity who requested the appropriation. Attach additional information if necessary.

City of Key West

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Is the facility or program open to the public regardless of the individual's race, color, sex, gender identity or expression, religion, disability, national origin, ancestry, sexual orientation, marital status, parental status, or source of income and is there a charge associated with public use or entry to the facility or program? Please describe if necessary or explain if facility or programs have limitations to access. Attach additional information if necessary.

The Key West Bight was purchased by the City to ensure public access to the waterfront.

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**G. PREAPPLICATION MEETING**

A pre-application with the City Planner and Historic Preservation Planner is required prior to application submittal. Please provide the following pre-application meeting dates:

9/27/11 Planning Department  
9/27/11 Historic Preservation Planner

**H. PROJECT BUDGET**

Note: Applicants are encouraged to consider the total amount available for TIF funding in 2012 relative to their project request.

1. Is funding requested for multiple phases (over more than one funding cycle?)  
 yes  no
2. Project Cost for 2012 \$79,012.43  
Total Project Cost \$250,000.00 (if multiphase, for all years)
3. Amount of TIF Funding Requested for 2012 \$79,012.43  
Total Amount of TIF Funding Requested \$250,000.00  
(if multiphase, for all years)
4. Total Amount of matching funds provided for 2012 0  
Total Amount of matching funds provided 0  
(if multiphase, for all years)  
Describe the source and amount of matching funds \_\_\_\_\_
5. Attach a detailed budget for the project describing each key element and estimated costs (if multiphase, for all years)  
 Detailed budget attached

**I. PROJECT SCHEDULE**

Please provide a schedule for approvals, construction and implementation of proposal, including multiyear phasing if relevant.

Schedule attached

**J. GREEN FEATURES**

Although not specifically required by Chapter 163, part 3, Florida Statutes of the Community Redevelopment Act, it is important to encourage the concept of going green within the context of implementation of a community redevelopment. Going green in this instance means conscious attempts to reduce overall negative environmental impacts by individuals, businesses and government. Community redevelopment activities including the appropriation and use of tax increment when reasonably feasible should



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consider a focus on conserving the earth's resources, energy efficient activities, production of consumption of energy, use of sustainable materials, elimination of waste, compliance with environmental regulations and the use of environmentally friendly products, equipment and services. In this context green services are earth friendly, ethically produced and made energy efficient and employ the use recyclable materials. Please indicate how this application will promote green services. **Projects with green features will be given priority for funding.**

Green Features response attached

K. CERTIFICATION

By making this application, Applicant certifies that he or she has read Section 163.340(9), Florida Statutes (the definition of "community redevelopment") and the City's Community Redevelopment Plan (including any amendment or restatement thereof, and understands that any funding pursuant to application must be consistent with the City's community redevelopment policy objectives and City of Key West guidelines and procedures.)

The undersigned has read this form, authorized its preparation and, under penalty of perjury, hereby certifies that, to the best of his or her knowledge and belief that the information provided is true, accurate and complete. Applicant understands that any appropriation is subject to available funds and if requested agrees to provide any and all additional information in a timely fashion as requested by the CRA or City.

Chapter 837.06 Florida Statues - False Official Statements - Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree punishable as provided for in S. 775.082 or S. 775.083.

Applicant's Signature: [Signature] Date: 9-30-11

Subscribed and sworn to (or affirmed) before me on 9/30/11 (date) by

Marilyn Wilbarger  
Please Print Name of Affiant

He/She is personally known to me or has presented \_\_\_\_\_ as identification.

[Signature]  
Notary's Signature and Seal



Name of Acknowledger printed or stamped

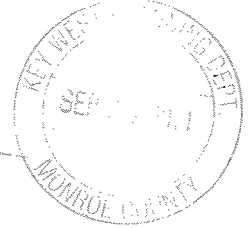
Title or Rank

Commission Number, if any

**Section E**  
**Project Information**



# Community Policing



(3) Employ a transparent annual process that evaluates the success and effectiveness of prior years' allocations of funds for community redevelopment.

(I) **Primary Objective 9: Support Community Redevelopment.** Ensure that revitalization, redevelopment and new projects within the Community Redevelopment Area comply with planning review, the Historical Architecture Review Commission ("HARC"), the Tree Commission and any other applicable local, state or federal regulatory provisions. The following is an initial non-exclusive strategy to achieve the objective:

(1) Ensure that projects or programs proposed for funding undergo pre-application review by City staff to identify regulatory procedures, issues and concerns.

(J) **Primary Objective 10: Emphasize a Safe and Clean Environment.** Ensure that the Community Redevelopment Area is safe and clean over a period of time; identify and implement extraordinary maintenance and community policy innovation activities. The following are a series of non-exclusive strategies to achieve the objective:

(1) ~~The Community Redevelopment Act encourages "community policing innovations."~~ This concept is defined as policing techniques or strategies designed to reduce crime by reducing opportunities for, and increasing the perceived

risks of engaging in, criminal activity through visible presence of law enforcement in the community, including, but not limited to, community mobilization, neighborhood block watch, citizen patrol, foot patrol, storefront police stations or intensified motorized patrol. The intent of these programs will be to improve the actual and perceived security, building safety and appearance of the Community Redevelopment Area. The following principles, based upon the experience within the City and of other communities, shall be established to guide these programs, they include: addressing socioeconomic or environmental/urban design problems which cause, encourage or facilitate criminal activity; involve local citizens in the campaign against crime; make the local law enforcement or security force approachable and trusted in order to foster an image of the community as a safe place to live, work and do business. To realize the full intent of the community policing, the following initiatives may be undertaken:

(a) Law enforcement officers and security personnel will be able to circulate throughout the Community Redevelopment Area on a regular basis to meet visitors, residents and business owners, listen to their security concerns and ask for their ideas to solve crime problems. Whenever possible, officers will attend community meetings and special events.

(b) Periodically analyze the crime "blotter" to assess the numbers and types of law enforcement responses within the Community

Redevelopment Area. This analysis can be used to identify problems and trends.

(c) Create a special patrol or "beat" for the Community Redevelopment Area to provide a stronger law enforcement presence, additional door checks, bicycle patrols and like alternatives.

(d) Develop innovative techniques to address special needs of visitors.

(e) Implement crime prevention through environmental/urban design standards to correct any security problems related to site improvements such as site design, lighting and landscaping. These standards may be integrated into information posted on the City's website or printed materials distributed throughout the Community Redevelopment Area.

(f) The CRA and City may identify, execute, and coordinate special maintenance standards and programs for public facilities or areas such as streetscape, landscape and other embellishments within the public right-of-ways, roadways, open space areas and active and passive recreation areas.



**Section F**  
**Ownership & Legal Structure**

**City of Key West  
Planning Department**

**Verification Form**

*(Where Authorized Representative is an Entity)*

I, Marilyn Wilbarger, in my capacity as Senior Property Mgr  
*(print name)* *(print position, president, managing member)*

of Key West Bight  
*(print name of entity serving as Authorized Representative)*

being duly sworn, depose and say that I am the Authorized Representative of the Owner (as appears on the deed), for the following property identified as the subject matter of this application:

201 William  
*Street Address of subject property*

All of the answers to the above questions, drawings, plans and any other attached data which make up the application, are true and correct to the best of my knowledge and belief. In the event the City or the Planning Department relies on any representation herein which proves to be untrue or incorrect, any action or approval based on said representation shall be subject to revocation.

  
*Signature of Authorized Representative*

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ by \_\_\_\_\_  
*date*

\_\_\_\_\_  
*Name of Authorized Representative*

He/She is personally known to me or has presented \_\_\_\_\_ as identification.

\_\_\_\_\_  
*Notary's Signature and Seal*

\_\_\_\_\_  
*Name of Acknowledger typed, printed or stamped*

**Section H**  
**Project Budget**



Community Redevelopment Area  
TIF Application 2012  
Community Policing Officer

	YEAR 1	YEAR 2	YEAR 3	
	Police Officer 5 Years Svc	Police Officer 6 Years Svc	Police Officer 7 Years Svc	3 YEAR TOTAL
Salary	\$54,061.00	\$55,683.00	\$57,354.00	\$167,098.00
Pension (20%)	\$10,812.20	\$11,136.60	\$11,470.80	\$33,419.60
Medicare (1.44%)	\$778.48	\$801.84	\$825.90	\$2,406.21
Soc Security (6.15%)	\$3,324.75	\$3,424.50	\$3,527.27	\$10,276.53
Med Benefits	<u>\$10,036.00</u>	<u>\$10,036.00</u>	<u>\$10,036.00</u>	<u>\$30,108.00</u>
<b>Annual Total</b>	<b>\$79,012.43</b>	<b>\$81,081.94</b>	<b>\$83,213.97</b>	<b>\$243,308.34 *</b>

<u>Medical</u>	<u>Per Pay Period</u>
Health	\$365.00
Life	\$3.00
Dental	\$15.00
Vision	<u>\$3.00</u>
Sub Total	\$386.00
	26 Pay Periods
<b>Annually</b>	<b>\$10,036.00</b>

\*Salaries include Step Raises from HR. Do not include any PBA raises.  
 Med Benefits are 2011 rates. May increase over 3 year period.  
 Total Funding Requested for 3 years = \$250,000 for unknown increases.

**Police Step Plan - 2008**

Years of

Service	Step	Officer	Sgt	Lt
Hire	1	43,181	20.7602	62,668 30.1289 70,533 33.9101
1	2	44,476	21.3828	64,548 31.0325 72,649 34.9276
2	3	46,700	22.4520	66,485 31.9640 74,828 35.9751
3	4	49,036	23.5750	68,479 32.9226 77,073 37.0543
4	5	51,487	24.7536	70,533 33.9101 79,386 38.1662
5	6	54,061	25.9911	72,649 34.9276 79,386 38.1662
6	7	55,683	26.7709	72,649 34.9276 79,386 38.1662
7	8	57,354	27.5740	
8	9	59,074	28.4010	
9	10	60,847	29.2536	
10	11	62,673	30.1311	
11	12	64,552	31.0348	
12	13	65,843	31.6552	
13	14	65,843	31.6552	
14	15	65,843	31.6552	
15	16	65,843	31.6552	
16	17	65,843	31.6552	



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# **Request for Additional Information**



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

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December 11, 2011

VIA ELECTRONIC MAIL

Ms. Marilyn Wilbarger  
City of Key West  
201 William Street  
Key West, Florida 33040

**RE: Application for Tax Increment Appropriation  
Community Policing Officer  
Request for Additional Information and Clarification**

Dear Ms. Wilbarger:

The City is in receipt of your timely submitted application for the Community Policing Officer project. Staff has conducted a preliminary review of the application and is requesting the following additional information or clarification regarding the submitted materials:

- Identify what policing and security problems exist in the area;
- Provide justification based on incident documentation;
- Clarify whether this is a request of the Bight Board;
- Describe how this application will promote green services.

This additional information is requested by December 28, 2011.

Your project presentation is tentatively scheduled before the Community Redevelopment Agency on Wednesday, January 18, 2012. The CRA meets after the City Commission meeting; that meeting convenes at 6:00 p.m. Please be prepared to describe the key aspects of your project in 10 minutes or less and to answer questions that may be posed by the board. In addition, staff or board members may have additional information or clarification requests during the review period. The ranking and allocation approvals are also expected to take place that night.

Please do not hesitate to call me with any questions or concerns.

Sincerely,



Donald Leland Craig, AICP  
Planning Director

Xc: Mark Finigan, Assistant City Manager  
Shawn Smith, City Attorney  
CRA Files

# **Amended Application Information**





THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

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December 27, 2011

Mr. Don Craig  
City of Key West  
P.O. Box 1490  
Key West, FL 3041

Dear Mr. Craig:

The Key West Bight, a department of the City of Key West, has submitted an application for Tax Increment Financing Funds to provide funding for one full time community policing officer as outlined in Primary Objective 10: Emphasize a Safe and Clean Environment.

There is a long history of police and security issues in the Historic Seaport and those issues remain prevalent on an on-going basis. This is a busy and vibrant tourist destination that provides for many types of police interaction such as; public intoxication, trespassing, loitering, thefts, and altercations, etc. The marina provides dockage for dozens of tenants, transient boaters and businesses in addition to live aboard vessels moored in the harbor providing an additional need for police support.

In reviewing the actual police call outs for the year 2011 we found 110 specific incidents that required police action with the primary infractions related to homeless contact, followed by suspicious activity, intoxication, thefts, assault, harassment, drugs, and trespassing. The Key West Bight employs a private security firm as well and their logs revealed 130 incidents mostly related to trespassers sleeping in the public areas, intoxication and thefts.

This request was also submitted to the Key West Bight Board and Community Redevelopment Agency during the 2012 budget process and was approved by those governing bodies with the understanding that we would seek funding support through the tax increment.

It is our intention to have the community police officer on foot/bicycle patrol in support of green initiatives which are also described as a primary objective of the CRA plan. We believe that this interaction within the community will strengthen the relationship with law enforcement and promote the area as a safe place to work, live and do business while also providing a sense security to the thousands of visitors we receive each year.

Please do not hesitate to call should you need any additional information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Marilyn D. Wilbarger".

Marilyn D. Wilbarger, RPA, CCIM  
Senior Property Manager