



July Utilities Department Report

To: Brian L Barroso, City Manager

Date: August 1, 2025

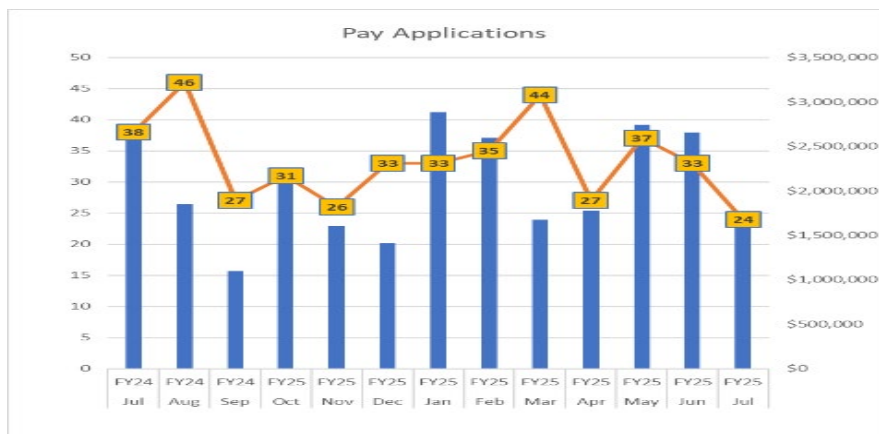
From: Matt Willman, Utilities Director

Subject: July Report 2025

Utilities Department

Administrative

- Pay Apps Processed: 24 for \$1,704,999

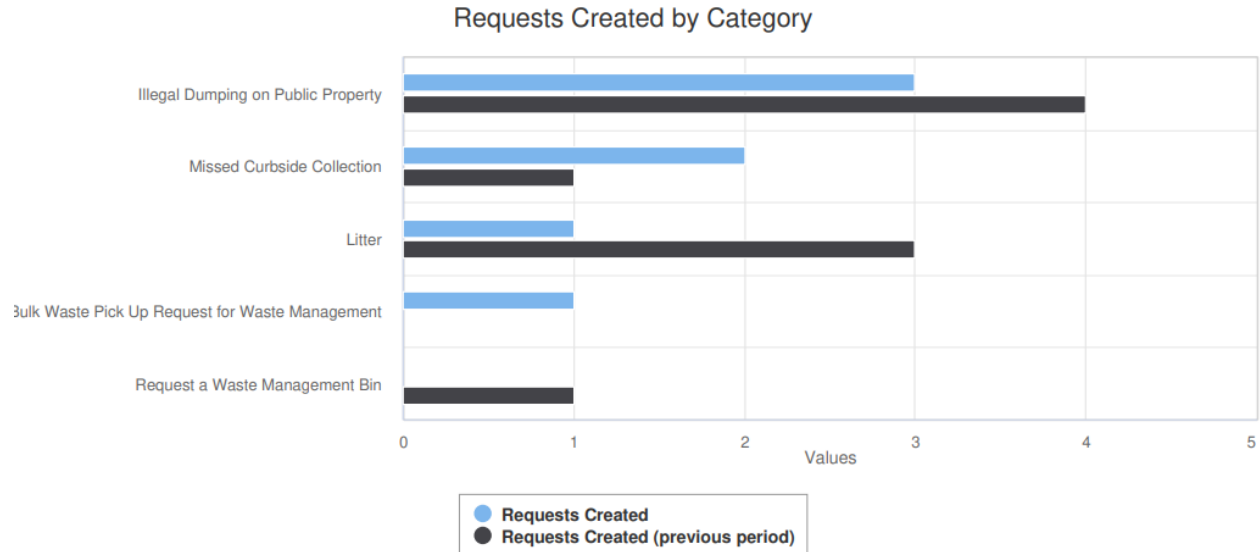


- Purchase Requests Submitted: 6 for \$136,178



City of Key West

Requests filtered by request category that have been created 07/01/2025 - 08/01/2025 compared to 07/01/2024 - 07/31/2024 filtered to 5 categories within all geographies



- Issues Resolved-Click Fix 15 of 15 resolved to date (all categories)
- Back Utility Fees: \$261,220 Assessed/ \$0 Collected
- Undiscovered Sewer Base Charges recognized: EDUs 5@ \$27.51 = \$138/month
- Add or Re-assess new parcels: 2 @ 357.59= \$714/year

Solid Waste

- Waste Hauled
 - Municipal Solid Waste: 3053 tons
 - Recycling: 348 tons
 - Yard Waste: 486 tons
 - Construction and Demolition: 3.7 tons
 - Metal: 34 tons
 - Leachate: 55 tons
 - Household Waste & E-Waste: 2.25 tons
 - Tires: 6 tons
- White Goods: 171 items picked up
- Free Bulk Pick Ups by Waste Management: 354 pick up locations
- Charged Bulk Pick Ups by Waste Management: 75 pick up locations
- Tonnage of bulk picked up by Waste Management: 226 tons in 95 vehicle trips
- Bulk Pick Ups by Public Works: 44 billable tons in 45 vehicle trips
- Extra Pick Ups: 7
- Carts Delivered: 90
- Carts Repaired: 0
- Cart Exchanges: 7
- Commercial Recycling Participation Rate: 50%

- Solid Waste related code cases opened: 71
- Solid Waste code cases closed: 96

Recycling Update:

- Created *Plastic Free July* flyer for both print and digital use.
- Created *Skip the Stuff* guidelines in both Spanish and Haitian Creole.
- Collaborated with Monroe County, Islamorada, and the TDC to launch a Keys-wide *Skip the Stuff* campaign. Developed various outreach materials including flyers, placemats, table tents, and buttons.
- Recruited organizational support for the *Skip the Stuff* campaign; secured backing from 21 organizations.
- Conducted site visits to Key West businesses to encourage participation in the *Skip the Stuff* campaign.
- Requested removal of all recycling bins on Duval Street due to high contamination rates.
- Contacted St. Augustine Solid Waste Division to gather information on Big Belly bins.
- Delivered a composter to the Montessori school across the street.
- Designed *Back to School* flyer.
- Edited and submitted draft Waste and Recycling pages for the Special Events Application.

Sewer/Storm/GIS/Solid Waste:

- Conducted and/or attended monthly and bi-weekly meetings with Directors & Staff, Waste Management, OMI, Navy SBIR, Florida Commerce, and Monroe County.
- Generated quarterly reports for Community Development Block Grants.
- Attended the final review for acceptance of the S. Roosevelt Blvd Stormwater Pump Station.
- Prepared Annual Assessment Rates for adoption by the City Commission.
- Met with Monroe County staff on site at Government Road to survey the potential location of a new stormwater pump station.
- Met with OMI and Monroe County Health Department staff regarding beach sampling at South Beach; agreed to construct a “Healthy Beaches” sign.
- Billed the Navy for the annual solid waste assessments.
- Reviewed and planned for the I & I Sewer Project.
- Conducted a joint exercise with OMI simulating a sewer plant shutdown and the processes and procedures related to bringing the plant back online.
- Cleared major brush from the City’s utility easement between Poinciana Trailer Park and Solana Village; gate was under construction.
- Substantially completed the Pump Station G Rehabilitation project; most punch list items were completed.
- Received the 100% design package for the Pump Station R Rehabilitation.