



MEMORANDUM

Date: June 4, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: David Allen PE
Engineering Director

Subject: **FILE ID 25-3835 Ratification of Emergency Change Order per section 2-845(a) of the Code of Ordinances for Change Order #6 for the John Jones Navigation Center**

Introduction

Staff recommends the ratification of the approval of a Change Order #6 in the amount of \$74,915.00. This resolution will approve change order #6 (PCCO #006) to Keystar Inc. to add a complete Bi-Directional Amplifier (BDA) system interconnected with the Fire Alarm system for the John Jones Navigation Center (JJNC) facility and authorize the City Manager to execute the contract and provide any necessary budget transfers/amendments.

Background

The original JJNC project did not include BDA communication system. It was unknown if the building would require a BDA system until the building was constructed and could be tested.

At the time the project was awarded as part of the contract, it was the contractor's responsibility to provide the JJNC building testing for a BDA communication system. The BDA system testing was completed on March 28, 2025, in which the John Jones Navigation Center failed, therefore requiring a BDA system.

Due to the materials lead time from date of approval and the proposed move-in date, it is imperative that this change order is approved and materials are ordered to minimize the potential impact to the completion of the JJNC project.

Procurement

Current funding for the John Jones Navigation Center project is budgeted in account 101-1900-519-6200, Project IS19002101, in the amount of \$10,020,726.00, and has a total remaining available budget of \$341,014.27.

The current Purchase Order to Keystar Inc. for the construction of the JJNC is \$8,605,863.73. Upon the completion of all change orders and funding allocations being appropriated, the additional contract amount of \$74,915.00 will be funded.

		Contract Total:	
1. Base bid	\$8,573,874.89	\$8,573,874.89	Initial funding
2. Change Order #001	\$31,988.84	\$8,605,863.73	
3. Change Order #002	(\$231,934.00)	\$8,373,929.73	
4. Change Order #003	(\$17,968.00)	\$8,355,961.73	
5. Change Order #004	\$419,617.30	\$8,775,579.03	Current funding
6. Change Order #005	N/A	\$8,775,579.03	
7. Change Order #006	\$74,915.00	\$8,850,494.03	Required Funding

Total funding required for Change Order 6 is \$ 74,915.00

Recommendation

The City Manager's Office recommends the Mayor and Commission ratify the approval of Change Order #6 in the amount of \$74,915.00, from KEYSTAR Inc. for the John Jones Navigation Center facility and authorize the City Manager to execute the contract and provide any necessary budget transfers/amendments.