



October 26, 2017

James W. Bouquet P.E.

Director of Engineering
City of Key West
3140 Flagler Ave
Key West, FL 33040

Reference: Resolution No. 14-359, Key West, Florida

Subject: Environmental Services Contract Extension Request

Dear Mr. Bouquet:

As you know, the Environmental Engineering Services contract with the City of Key West (Resolution No. 14-359) is set to expire in February 23, 2018. Article 4 of the *Agreement between City of Key West and Tetra Tech, Inc. for Environmental Engineering Services Key West, Florida* (the Agreement) provides for the option of one (1) two (2) year renewal. Please accept this letter as our request for the contract extension in accordance with the referenced resolution and agreement.

A current "Exhibit A" for hourly rates associated with the agreement, and our current Certificate of Insurance is attached. The proposed increase in rates, is in accordance with the annual wage adjustment provision in Paragraph 5.1.2.3. of the Agreement.

At this time we do not anticipate any changes in sub-consultants listed in the original Agreement. If you have any questions or require any additional information, please contact me at 772-781-3400.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Proctor'.

Brian Proctor

Vice President, Southeast Operations

cc: Shauna Stotler, Tetra Tech

Tetra Tech, Inc.

759 South Federal Highway, Suite 314, Stuart, FL 34994
Tel 772.781.3400 Fax 772.781.3411 www.tetrattech.com

TETRA TECH, INC.
SCHEDULE OF HOURLY RATES

Position Title	Current Labor Rate	1.0695 2018 Labor Rates	1.023 2019 Labor Rate
Technician, Survey Field Data Specialist, Rodman	\$69.00	\$74.00	\$76.00
Technical Professional I: Scientist I, Engineer I, Tech Coordinator I, Estimator/Scheduler I, GIS Analyst I, Sr Designer I, Property Acquisition Agent I, Surveyor I	\$95.00	\$102.00	\$104.00
Technical Professional II: Scientist II, Engineer II, Tech Coordinator II, Estimator/Scheduler II, GIS Analyst II, Sr Designer II, Property Acquisition Agent II	\$115.00	\$123.00	\$126.00
Sr Technical Professional I: Scientist I, Engineer I, Tech Coordinator I, Estimator/Scheduler I, GIS Analyst I, Sr Designer I, Property Acquisition Agent I, Geomaticist II	\$125.00	\$134.00	\$137.00
Sr Technical Professional II: Scientist II, Engineer II, Project Manager, Estimator/Scheduler II, GIS Analyst II, Sr Designer II, Property Acquisition Agent II, Surveyor II, Construction Manager	\$158.00	\$169.00	\$173.00
Project Manager	\$165.00	\$176.00	\$180.00
Sr Technical Professional III: Scientist III, Engineer III, Resident Engineer, GIS Analyst III, Sr Designer III	\$179.00	\$191.00	\$195.00
Sr. Project Manager, Sr Technical Professional IV: Principal Technical Professional, Engineer IV, Sr Program Manager, Division Manager, Project Director	\$192.00	\$205.00	\$210.00
Sr. Division Manager	\$215.00	\$230.00	\$235.00



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
09/26/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Insurance Services West, Inc. Los Angeles CA Office 707 Wilshire Boulevard Suite 2600 Los Angeles CA 90017-0460 USA		CONTACT NAME: PHONE (A/C. No. Ext.): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		NAIC #	
INSURED Tetra Tech, Inc. 3475 E. Foothill Boulevard Pasadena, CA 91107 USA		INSURER A: Lexington Insurance Company 19437 INSURER B: National Union Fire Ins Co of Pittsburgh 19445 INSURER C: The Insurance Co of the State of PA 19429 INSURER D: American Home Assurance Co. 19380 INSURER E: AIG Europe Limited AA1120841 INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 570063784534 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> X,C,U Coverage GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			GL7468716	10/01/2017	10/01/2018	EACH OCCURRENCE	\$2,000,000	
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000	
							MED EXP (Any one person)	\$10,000	
							PERSONAL & ADV INJURY	\$2,000,000	
							GENERAL AGGREGATE	\$4,000,000	
							PRODUCTS - COMP/OP AGG	\$4,000,000	
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CA4288055	10/01/2017	10/01/2018	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000	
							BODILY INJURY (Per person)		
							BODILY INJURY (Per accident)		
							PROPERTY DAMAGE (Per accident)		
E	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$100,000			CSUSA1702199	10/01/2017	10/01/2018	EACH OCCURRENCE	\$5,000,000	
							AGGREGATE	\$5,000,000	
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC014629496	10/01/2017	10/01/2018	<input checked="" type="checkbox"/> PER STATUTE	OTHER	
D				WC014629497	10/01/2017	10/01/2018	E.L. EACH ACCIDENT		\$1,000,000
D				WC014629498	10/01/2017	10/01/2018	E.L. DISEASE-EA EMPLOYEE		\$1,000,000
C				WC014629499	10/01/2017	10/01/2018	E.L. DISEASE-POLICY LIMIT		\$1,000,000
A	Professional Liability and Contractor's Pollution Liability			028182375 Prof/Poll Liab SIR applies per policy terms & conditions	10/01/2017	10/01/2019	Each Claim Aggregate	\$5,000,000 \$5,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Evidence of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Insurance Services West, Inc.

Table 9. Employment Cost Index for wages and salaries, for private industry workers, by occupational group and industry — Continued

(Not seasonally adjusted)

Occupational group and industry	Indexes (Dec. 2005 = 100)				Percent changes for—								
	Mar.	June	Sep.	Dec.	3-months ended—				12-months ended—				
					Mar.	June	Sep.	Dec.	Mar.	June	Sep.	Dec.	
Management, business, and financial													
2010	112.0	112.6	112.8	113.2	1.1	0.5	0.2	0.4	1.5	2.1	2.2	2.2	
2011	113.9	114.4	114.9	115.0	.6	.4	.4	.1	1.7	1.6	1.9	1.6	
2012	115.7	116.7	116.7	116.9	.6	.9	.0	.2	1.6	2.0	1.6	1.7	
2013	117.9	119.3	119.4	119.8	.9	1.2	.1	.3	1.9	2.2	2.3	2.5	
2014	120.2	121.7	122.8	122.7	.3	1.2	.9	-.1	2.0	2.0	2.8	2.4	
2015	123.4	124.2	125.7	126.2	.6	.6	1.2	.4	2.7	2.1	2.4	2.9	
2016	127.1	127.3	128.4	129.2	.7	.2	.9	.6	3.0	2.5	2.1	2.4	
2017	129.9	131.0	—	—	.5	.8	—	—	2.2	2.9	—	—	
Excluding incentive paid occupations²													
2006	101.1	102.0	102.6	103.2	1.1	.9	.6	.6	—	—	—	3.2	
2007	104.6	105.7	106.6	106.9	1.4	1.1	.9	.3	3.5	3.6	3.9	3.6	
2008	108.4	109.3	110.1	110.7	1.4	.8	.7	.5	3.6	3.4	3.3	3.6	
2009	111.0	110.9	111.1	111.2	.3	-.1	.2	.1	2.4	1.5	.9	.5	
2010	112.4	112.8	113.4	113.7	1.1	.4	.5	.3	1.3	1.7	2.1	2.2	
2011	114.5	114.9	115.2	115.4	.7	.3	.3	.2	1.9	1.9	1.6	1.5	
2012	116.1	116.8	116.9	117.0	.6	.6	.1	.1	1.4	1.7	1.5	1.4	
2013	118.2	119.2	119.5	119.7	1.0	.8	.3	.2	1.8	2.1	2.2	2.3	
2014	120.4	121.2	121.6	122.0	.6	.7	.3	.3	1.9	1.7	1.8	1.9	
2015	123.0	123.6	124.4	124.8	.8	.5	.6	.3	2.2	2.0	2.3	2.3	
2016	125.9	126.4	127.2	128.0	.9	.4	.6	.6	2.4	2.3	2.3	2.6	
2017	128.9	129.8	—	—	.7	.7	—	—	2.4	2.7	—	—	
Professional and related													
2001	86.9	87.8	88.7	89.3	1.3	1.0	1.0	.7	5.0	4.6	4.2	4.1	
2002	90.1	90.5	91.0	91.4	.9	.4	.6	.4	3.7	3.1	2.6	2.4	
2003	92.1	92.7	93.6	94.2	.8	.7	1.0	.6	2.2	2.4	2.9	3.1	
2004	95.3	95.7	96.7	97.2	1.2	.4	1.0	.5	3.5	3.2	3.3	3.2	
2005	98.2	98.8	99.6	100.0	1.0	.6	.8	.4	3.0	3.2	3.0	2.9	
2006	100.9	101.8	103.1	104.0	.9	.9	1.3	.9	2.7	3.0	3.5	4.0	
2007	105.1	106.0	107.0	107.6	1.1	.9	.9	.6	4.2	4.1	3.8	3.5	
2008	108.7	109.5	110.4	110.9	1.0	.7	.8	.5	3.4	3.3	3.2	3.1	
2009	111.6	111.8	112.1	112.1	.6	.2	.3	.0	2.7	2.1	1.5	1.1	
2010	112.8	113.2	113.9	114.1	.6	.4	.6	.2	1.1	1.3	1.6	1.8	
2011	114.8	115.2	115.6	115.9	.6	.3	.3	.3	1.8	1.8	1.5	1.6	
2012	116.7	117.2	117.7	118.2	.7	.4	.4	.4	1.7	1.7	1.8	2.0	
2013	118.8	119.5	120.2	120.5	.5	.6	.6	.2	1.8	2.0	2.1	1.9	
2014	120.9	121.7	122.3	122.8	.3	.7	.5	.4	1.8	1.8	1.7	1.9	
2015	123.4	124.2	124.7	125.2	.5	.6	.4	.4	2.1	2.1	2.0	2.0	
2016	126.0	126.6	127.2	127.2	.6	.5	.5	.0	2.1	1.9	2.0	1.6	
2017	128.2	129.3	—	—	.8	.9	—	—	1.7	2.1	—	—	