



MEMORANDUM

Date: December 12, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: Christina Bervaldi
Finance Director

Subject: **File 24-6675 Approving the attached 1st Amendment to Agreement ID #2984**

Introduction

The City Manager's Office requests the approval of the attached "Amendment (1st Amendment) to Agreement" Contract ID# 2984 with Monroe County to extend the termination date to December 31, 2025 for Tourist Development Council funding of the Key West Coffee Butler Amphitheater Enhancements Phase 3 Project; authorizing the City Manager to execute necessary documents upon advice and consent of the City Attorney.

Background

Grant funding in the amount of up to \$641,830.00 to assist with turfing the berm and installing rubber surface material in the grassy areas in front of the stage at the Key West Coffee Butler Amphitheater is available through an agreement with the TDC (Resolution 23-237, September 14, 2023). The current grant termination date of the agreement is September 30, 2024. The rubber surface material has been installed. The remaining project scope to turf the berm has not been completed pending scheduling in coordination with venue activities and bidding the project.

Procurement

This is a no-cost time extension.

Recommendation

The City Manager's Office recommends the City Commission approve the attached "Amendment (1st Amendment) to Agreement" Contract ID# 2984 with Monroe County for the Key West Coffee Butler Amphitheater Enhancements Phase 3 project to extend the termination date to December 31, 2025.