



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041 (305) 809-3883

MEMORANDUM

**TO:** Jim Scholl, City Manager

**FROM:** Kelly Crowe, City Engineer

**Cc:** Steve McAlearney, Engineering Director  
Greg Veliz, Assistant City Manager  
Mark Finigan, Finance Director

**DATE:** March 18, 2019

**SUBJECT:** Keith & Schnars Corporate Name Change

### **ACTION STATEMENT**

Approve the corporate name change of Keith & Schnars to KCI Technologies, Inc. to provide services to the City of Key West under existing General Engineering and General Architectural Services Agreements. Keith & Schnars will also be professionally known as Keith & Schnars, a division of KCI Technologies, Inc.

### **BACKGROUND**

Per Resolution 17-207, the City of Key West City Commission approved the staff ranking for General Engineering Services. Based on the rankings, Keith & Schnars was awarded a contract for general engineering services on a task order basis.

### **PURPOSE AND JUSTIFICATION**

City staff was informed on January 23, 2019 that Keith & Schnars had been purchased by KCI Technologies, Inc. Although Keith & Schnars was purchased by KCI Technologies, Inc., their current resources, contract and other existing services to the City of Key West will be maintained and is not expected to affect current projects. KCI Technologies has submitted a completed W-9 form, Certificate of Liability Insurance (COI) as well as a vendor setup form to the Finance Department.

### **FINANCIAL ISSUES**

This action is administrative in nature and the existing contract with Keith &

*Key to the Caribbean - Average yearly temperature 77°*

Schnars will remain in effect; however financial transactions will be completed with KCI Technologies, Inc.

**RECOMMENDATION**

Staff recommends approving the name change from Keith & Schnars to KCI Technologies, Inc. to continue to provide services to the City of Key West under existing General Engineering Services Agreements.