



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Caroline Street Corridor and Bahama Village Community Redevelopment Agency

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Thursday, October 10, 2024

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

**Call Meeting To Order - 6:16 P.M.**

#### Roll Call

*Commissioner Hoover attended via media conferencing*

**Present** 7 - Commissioner Carey, Commissioner Haskell, Commissioner Hoover, Commissioner Kaufman, Commissioner Lee, Commissioner Lopez, and Mayor Henriquez

#### Public Comment

#### Approval of Agenda

*The agenda was unanimously approved as presented*

#### CONSENT AGENDA\*

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

#### Approval of Minutes

1 \*September 12, 2024

Attachments: [Minutes](#)

Approved

## Resolutions

2 \*Approving the attached Lease Agreement between the  
CRA and Reef Relief, Inc. for certain property located at  
621 Greene Street.

Sponsors: Interim City Manager Stoughton

Attachments: [Resolution](#)  
[Cover Memo](#)  
[KWBB 24-01](#)  
[Lease](#)  
[Corporate Status](#)  
[Current Lease](#)

Passed

Enactment No: Res 24-262

- 3 \*Ratifying an Emergency Procurement awarding the Bid of D.L. Porter Constructors, Inc., in response to ITB #24-013 in a total amount of \$2,391,954.00 for Base Bid and Alternate Bids #1, #2, #3, and #5 for Ferry Terminal Renovation at Key West Historic Seaport (Project KB75062201); Authorizing any necessary budget transfers or adjustments; Authorizing the City Manager to execute necessary documents in conformance with the bid documents, upon consent of the City Attorney.

**Sponsors:** Interim City Manager Stoughton

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[City Manager Emergency Procurement](#)  
[Resolution KWBB 24-20](#)  
[Purchasing Statement](#)  
[Contract](#)  
[Bid Memo](#)  
[D.L. Porter Proposal](#)  
[DL Porter Clarification](#)  
[Marino Proposal](#)  
[Marino Clarification](#)  
[Pedro Falcon Proposal](#)  
[Sea Tech Proposal](#)  
[Res #22-069](#)  
[ITB #24-013 Contract Documents](#)  
[ITB #24-013 Drawings 8.9.24](#)  
[Addendum #1](#)  
[Addendum #2](#)  
[Addendum #3](#)  
[Resolution](#)

**Passed**

Enactment No: Res 24-263

- 4 \*Approving a Task Order to Tetra Tech, Inc. for design, permitting, bidding, and construction services for A-Dock replacement at the Key West Bight in a total amount of \$123,490.00; Approving any necessary budget transfers.

**Sponsors:** Interim City Manager Stoughton

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[Resolution KWBB 24-21](#)  
[Proposal](#)  
[Tetra Contract](#)  
[Res #20-039 Env Eng Svcs](#)  
[Res #23-058 Contract Extension](#)

**Passed**

Enactment No: Res 24-264

- 5 \*Approving the attached "Assignment of Lease and Consent of Lessor" for AER Photography, Inc./Alicia E. Renner to and Anthony Chatman for the property located at Lazy Way Unit F.

**Sponsors:** Interim City Manager Stoughton

**Attachments:** [Resolution](#)  
[Cover Memo](#)  
[KWBB 24-22](#)  
[Lease Assignment](#)  
[Guaranty](#)  
[Lease 2023](#)

Enactment No: Res 24-265

- 6 \*Approving the attached "First Amendment to Lease Agreement" between the CRA and Anderson Outdoor Advertising, Inc. for advertising space at the Key West Bight Ferry Terminal.

Sponsors: Interim City Manager Stoughton

Attachments: [Resolution](#)  
[Cover Memo](#)  
[KWBB 24-23](#)  
[First Amendment to Lease](#)  
[Res #19-369 Lease](#)  
[Sun Biz](#)

**Passed**

Enactment No: Res 24-266

#### **Approval of the Consent Agenda**

A motion was made by Commissioner Lopez, seconded by Commissioner Carey to Approve the Consent Agenda. The motion was carried unanimously.

**Adjournment - 6:18 P.M.**