




MEMORANDUM

Date: April 11, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Maria Ratcliff
Special Event Administrator

Subject: **24-5712 Recommendation to Approve the "The Annual Sunrise Rotary Foundation Brewfest 2024" on Saturday, August 31, 2024, at 1405 Duval Street from 3:00 p.m. to 8:00 p.m.**

Introduction

The City Manager's Office requests the approval of the Annual "Key West Brewfest 2024", on Saturday, August 31, 2024, from 3:00 p.m. to 8:00 p.m. at South Beach - 1405 Duval Street.

Background

The City Manager's Office has received an application from the Key West Sunrise Rotary Foundation for the annual "Key West Brewfest 2024". This event will take place at South Beach Resort 1405 Duval Street. The event will consist of Beer tasting from all over the world. This fundraising event is for scholarships and support for local charitable causes.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

Recommendation

The City Manager's Office recommends the Mayor & City Commission approve the "Annual Key West Brewfest 2024", on Saturday, August 31, 2024, from 3:00 p.m. to 8:00 p.m.