



# City of Key West, FL

Old City Hall  
510 Greene Street  
Key West FL 33040

## Meeting Agenda Full Detail City Commission

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Wednesday, September 4, 2013

6:00 PM

Old City Hall

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Revised Agenda on September 3, 2013

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3951 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**CALL MEETING TO ORDER**

**ROLL CALL**

**INVOCATION - Pastor Timothy Jemly, Impact Community Church**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**APPROVAL OF AGENDA**

**PROCLAMATIONS**

1 Carl Eric Johanson Awareness Day

Sponsors: Mayor Cates

Attachments: [Proclamation](#)

**PRESENTATIONS**

City Attorney's Report

City Manager's Report

**CONSENT AGENDA\***

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

**MINUTES**

2 \*August 6, 2013 (Regular)

**Attachments:** [Minutes](#)

## RESOLUTIONS

3 \*Authorizing and directing the City Manager to immediately establish loading and unloading areas for tour buses at the 525 Angela Street site.

**Sponsors:** Commissioner Yaniz

**Attachments:** [Resolution](#)  
[Letter From McVeigh](#)  
[Letter From Simpson](#)  
[Letter From Fortin](#)

4 \*Authorizing the purchase of ten (10) Cale MP104 Compact Multi-space Pay and Display Parking Stations in accordance with City Code Section 2-844, (concurrently with one (1) Cale Parking Station for the Key West Bight, approved in CRA Resolution No. 13- ) in an amount not to exceed \$97,900.00 installed, pursuant to City Code Section 2-797(1).

**Sponsors:** City Manager Vitas

**Attachments:** [Resolution](#)  
[Executive Summary](#)  
[Cale Pay station quote](#)  
[Sole Source Letter](#)  
[2013 Brand Name Memo](#)  
[Pay station specs](#)  
[Proposed pay station installations](#)

5 \*Approving the attached Strategic Alliance Memorandum between the City of Key West and the United States Small Business Administration.

**Sponsors:** City Manager Vitas

**Attachments:** [Resolution](#)  
[Strategic Alliance Memorandum](#)  
[SBA E-mail](#)

6 \*Approving the attached Letter and Terms of Engagement with Holland & Knight LLP for Federal Lobbyist Services; Providing for conditions.

**Sponsors:** City Manager Vitas

**Attachments:** [Resolution](#)  
[Resolution 12-356](#)  
[Holland and Knight engagement 2013](#)

7 Ranking the proposals received in response to RFP 007-13 for External

Auditing Services; Authorizing the City Manager to negotiate and execute a contract in substantial conformance with the bid documents.

**Sponsors:** City Manager Vitas

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Request for Proposal #007-13](#)

[Addendum No. 1-A](#)

[Addendum No. 1-B](#)

[Addendum No. 1-C](#)

[Addendum No. 2](#)

[City Clerk Bid Tabulation Memo](#)

[\\*Large File\\* Alberni Caballero & Co. LLC](#)

[\\*Large File\\* Carr Riggs & Ingram, LLC](#)

[\\*Large File\\* Cherry Bekaert LLP](#)

[Clifton Larson Allen LLP](#)

[\\*Large File\\* GLSC & Co., PLLC](#)

[Keefe, McCullough & Co., LLP](#)

[Marcum LLP](#)

[Nowlen, Holt & Miner, P.A.](#)

[Public Notice - City Evaluation Review Team](#)

[Summary of Proposals](#)

[\\*Large File\\* References](#)

[Carr Riggs Domestic Partner Declination](#)

[Rating and Ranking Evaluation Team](#)

[Resolution 08-227](#)

## ORDINANCES – FIRST READING

- 8 An Ordinance of the City of Key West, Florida, amending Chapter 78 of the Code of Ordinances entitled “Vehicles For Hire” by adding Sections 78-65, 78-66 and 78-67 to provide for wheelchair accessible vehicles, operational requirements for such vehicles and a revocation process; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

**Sponsors:** Commissioner Weekley

**Attachments:** [Ordinance](#)

## ORDINANCES - SECOND READING (Public Hearing)

- 9 An Ordinance of the City of Key West, Florida, amending Chapter 78 of the Code of Ordinances entitled "Vehicles for Hire" by adding Section 78-167, to provide a clean up fee; Providing for severability; Providing

for an effective date.

**Sponsors:** Commissioner Weekley

**Attachments:** [Ordinance](#)

**Legislative History**

8/20/13 City Commission Passed to Second Reading

10

An Ordinance of the City Of Key West, Florida, amending Chapter 110 of the Land Development Regulations Entitled "Resource Protection," by amending Article VI Entitled "Tree Protection," by Amending Sections 110-252, through and including 110-435; Amending Section 110-252 to add and amend Definitions; Amending Section 110-253 to adjust the list of specially protected Trees; Amending Section 110-254 to adjust the list of unprotected Trees; Amending Section 110-255 to clarify Prohibited Acts Against Coconut Palm Trees; Amending Section 110-256 to clarify Tree abuse and exceptions; Amending Section 110-258 to amend application procedure for Emergency After-The-Fact Permits; Amending Section 110-259, Duty Of Private Property Owner; Amending Section 110-260 to clarify Champion Tree Census Updates; Amending Section 110-287 to clarify Authority for use of funds; Amending Section 110-228 to clarify hearings on violations; Amending Section 110-289 to clarify authority for required Notice of Hearing; Amending Section 110-290 to clarify hearing procedure; Amending Section 110-291 to clarify compliance Settlement Agreements; Amending Section 110-293 to clarify Statutory Authority; Amending Section 110-294 to provide for confirmed Electronic Mail Notification; Amending Section 110-321 to amend permit requirements; Amending Section 110-322 to amend exceptions; Amending Section 110-323 to require application to Urban Forestry Manager; Amending Section 110-324 to provide for determination by Urban Forestry Manager; Amending Section 110-326 to provide for a finding by Urban Forestry Manager; Amending Section 110-327 to amend approval criteria to allow replacement of Dicot Trees with Native Palms and Native Palms with Dicot Trees, establish amount of standard donation and hardship criteria; Amending Section 110-331 to amend issuance and compliance provisions; Amending Section 110-334 to amend Urban Forestry Manager authority to grant renewals; Amending Section 110-335 to clarify Keys Energy Service requirements; Amending Section 110-336 to amend Permit Requirements for pruning or heavy maintenance; Amending Section 110-366 to provide for barricading review by Urban Forestry Manager; Amending Section 110-396 to add and amend certain definitions; Amending Section 110-402 to amend provisions for removal of live, healthy palm fronds, and use of climbing spurs; Amending Section 110-431 to provide reference to Section 110-258; Amending Section 110-433 to provide for Direction of the Urban Forestry Manager; Amending Section 110-434, to provide for evaluation and designation by Urban Forestry Manager; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date

**Sponsors:** City Manager Vitas  
**Attachments:** [Ordinance](#)  
[Executive Summary](#)  
[Planning Board Resolution 2013-36](#)

**Legislative History**

7/24/13	Planning Board	Passed
8/20/13	City Commission	Passed to Second Reading

## RESOLUTIONS - CONTINUED

- 11** Appointing Commissioners Clayton Lopez, Tony Yaniz and City Clerk Cheryl Smith to serve on the Canvassing Board for the Municipal Election of October 1, 2013 and the Run-off Election, if any, November 5, 2013.

**Sponsors:** Commissioner Lopez and Commissioner Yaniz  
**Attachments:** [Resolution](#)

*Proposed Add-On*

- 12** Recognizing the accomplishment of Diana Nyad for her completion of a swim from Cuba to Key West on September 2, 2013.

**Sponsors:** Commissioner Yaniz  
**Attachments:** [Resolution](#)

*Proposed Add-On*

## CITIZEN COMMENTS

## COMMISSION COMMENTS

## ADJOURNMENT