



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager

VIA: Sarah Hannah-Spurlock, Assistant City Manager

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: February 3, 2016

RE: **Approval of the attached Third Amendment to Agreement between the City of Key West and the Southernmost Homeless Assistance League (SHAL). Authorize the City Manager to execute the Third Amendment to Agreement.**

ACTION STATEMENT:

This resolution will approve the attached Third Amendment to Agreement between the City of Key West and the Southernmost Homeless Assistance League (SHAL). This resolution will authorize the City Manager to execute the Third Amendment to Agreement.

BACKGROUND:

The original Agreement with SHAL was entered into on October 1, 2011 and ended September 30, 2012 (Resolution 12-096) for the operation and maintenance of the Keys Overnight Temporary Shelter (KOTS). The First Amendment to Agreement, entered into on August 9, 2013, extends the original Agreement on a month to month basis until such time the City Commission determines the daily management of KOTS should be solicited and made available to other qualified service providers (Resolution 13-095). The Second Amendment to Agreement, Resolution 14-289 passed and adopted by the City Commission on October 7, 2014, pertains to a previous Emergency Solutions Grant (ESG) grant that increased the amount paid to SHAL in FY 2015 and added language that required the same grant compliance standards applicable to the City also be applicable to SHAL as the operator/subcontractor of KOTS for the City.

PURPOSE AND JUSTIFICATION:

The City was awarded a new ESG grant in the amount of \$14,569.87. A third amendment to the City's agreement with SHAL is needed to provide sufficient

Key to the Caribbean – Average yearly temperature 77° F.

supporting documentation to the grantor, Florida Department of Children and Families, of the City's agreement with SHAL to operate KOTS. The third amendment updates SHAL's contract to reflect the new ESG grant agreement contract number (KPZ40) and the scope of work included in the grant (maintenance/repairs, equipment, security wages and benefits and shelter supplies).

FINANCIAL IMPACT:

There is no financial impact with the approval of the Third Amendment to Agreement.

RECOMMENDATION:

Staff recommends that the City Commission approve the Third Amendment to Agreement between the City of Key West and the Southernmost Homeless Assistance League (SHAL).