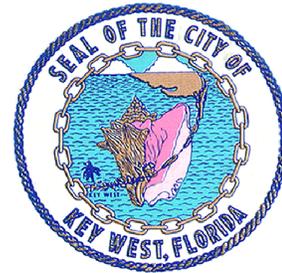


EXECUTIVE SUMMARY



TO: City Commission

CC: Jim Scholl

FR: George Wallace
Marilyn Wilbarger

DT: January 4, 2019

RE: Board of Commissioners of Monroe County and the Monroe County Health Department Inter-Local Agreement

ACTION STATEMENT:

This is a request to enter into an inter-local agreement with Monroe County Board of County Commissioners and the Monroe County Health Department for the occupancy of 830 Emma Street. Key West, FL.

BACKGROUND:

The City and the County are authorized, pursuant to Florida Statute, to enter into inter-local agreements to provide facilities and services. The County has determined that it is in their best interest to operate County Health Department administrative offices at this location.

PREMISES: 830 Emma Street containing 1074 Square feet

TERM: Five (5) years with a ninety (90) day cancellation provision

USE: Operation of administrative offices

EXPENSES: County will pay for operating costs including all utilities, repairs and maintenance.

FINANCIAL: This agreement transfers the costs of utilities, maintenance and repairs to the County eliminating City expenses going forward.

CONCLUSION: The County and the Health Department are aware that the City has a budgeted project that will demolish and replace the existing structure in calendar year 2019 and that this ILA is subject to early termination so as not to delay the plans regarding the property. Therefore, staff recommends the continued support of The Monroe County Health Department with the occupancy of this space.