



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Development Review Committee

Thursday, October 24, 2024

10:00 AM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 10:00 A.M.

Roll Call

Absent 3 - Mr. McDowell, Mr. Ramsingh, and Mr. Smith

Present 8 - Mr. Anderson, Ms. Dismukes, Ms. Halloran, Ms. Ignoffo, Mr. Stachurski, Ms. Torregrosa, Mr. Turner, and Mr. Willman

Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was unanimously approved as amended.

Approval of Minutes

1 October 15, 2024

Attachments: [Minutes](#)

A motion was made by Elizabeth Ignoffo, seconded by Michael Anderson, to approve the Minutes. The motion passed unanimously.

Action Items

2 2025 Proposed Meeting Dates

Attachments: [Proposed 2025 Meeting Dates](#)

A motion was made by Elizabeth Ignoffo, seconded by Michael Anderson, to Postpone the Action Item to the November 21, 2024 DRC meeting. The motion

passed unanimously.

Discussion Items

- 3 **Easement - 430 Greene Street (RE# 0001470-000100) -**
A request for an easement of approximately sixteen (16) square feet, for a property located at 430 Greene Street, in order to accommodate an existing booth used for retail purposes encroaching on the Greene Street right-of-way in the Historic Residential Commercial Core - 1 (HRCC-1) zoning district, pursuant to Section 2-938(B)(1) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Planning Package](#)
 [Multimodal Transportation Comments](#)
 [Utilities Comments](#)
 [Engineering Comments](#)
 [Keys Energy Comments](#)
 [Urban Forestry Comments](#)

Discussed

- 4 **Easement - 217 Virginia Street (RE# 00026910-000100)**
- Applicant seeks an easement to maintain a portion of a contributing historic single-family residence and associated porch and overhang, which encroach on the City-owned right-of-way adjacent to Virginia Street, for a property located within the Historic Medium Density Residential (HMDR) zoning district, pursuant to Section 2-938 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Planning Package](#)
[Multimodal Transportation Comments](#)
[Utilities Comments](#)
[Engineering Comments](#)
[Keys Energy Comments](#)
[Urban Forestry Comments](#)

Discussed

- 5 **Easement - 401 South Street (RE# 00036210-000000) -**
Applicant seeks an easement to maintain a portion of a multi-family residence and associated historic wall, which encroach on the City-owned right-of-way, adjacent to South Street and Whitehead Street, for a property located within the Historic High Density Residential (HHDR) zoning district, pursuant to Section 2-938 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Planning Package](#)
[Multimodal Transportation Comments](#)
[Utilities Comments](#)
[Engineering Comments](#)
[Keys Energy Comments](#)

Withdrawn

- 6 **Major Development Plan - 3101 N. Roosevelt Blvd. (RE# 00002360-000000) -** A request for a Major Development Plan to redevelop an existing 81-unit hotel into an 80-unit transient condominium at property located in the Commercial General (GC) zoning district. The existing on-site restaurant, retail seafood market, marina, and recreational rental vehicle area are proposed to remain; the restaurant seating capacity will be reduced from 150 to 120 seats, pursuant to Section 108-91 of the Land Development Regulations of the Code of Ordinances of the City of Key

West, Florida.

- Attachments:**
- [Planning Package](#)
 - [Keys Energy- Comments](#)
 - [Urban Forestry- Comments](#)
 - [Multimodal Transportation Comments](#)
 - [Utilities Comments](#)
 - [Engineering Comments](#)
 - [Keys Energy Comments](#)

Discussed

Reports

Adjournment - 10:28 A.M.