



THE CITY OF KEY WEST  
3140 Flagler Ave Key West, FL 33040 (305) 809-3700

MEMORANDUM  
3061203K3

**TO:** Bob Vitas, City Manager  
**FROM:** Janet Muccino, Project Manager  
**CC:** David Fernandez, Asst. City Manager  
Jim Bouquet, City Engineer  
**DATE:** June 12, 2014  
**SUBJECT:** Award contract and necessary budget transfers for Fire Station Door Replacement to Mingo & Company, LLC in the amount of \$101,872.

**ACTION STATEMENT:**

Approving the contract for the replacement of three roll-up doors at Fire Station #3 & six roll-up doors at Fire Station #1 to Mingo & Company.

This project falls under Infrastructure Goal # 4 of the 2011 Strategic Plan which is the long term sustainability of the City's hard assets.

**BACKGROUND:**

The Fire Station Door Replacement was competitively bid and the City received one (1) bid from Mingo Construction. The Invitation to Bid included two alternates to the base bid roll-up doors. Alternates included- overhead doors and bi-fold doors. Roll-up doors are currently installed at both stations. The base bid for roll-up doors was \$101,872. The overheads door alternate was bid at \$94,645, No bid was provide for the bi-fold alternate.

**FINANCIAL IMPACT:**

The Fire Station Door replacement was budgeted in FY 13/14 at \$100,000 from the Infrastructure Surtax Fund (account #101-2201-522-6200). The bid amount of \$101,872 for roll-up doors will require a budget transfer of \$1,872 from the- Infrastructure Surtax Fund Reserves (account # 101-1900-519.94).

**PURPOSE & JUSTIFICATION:**

The purposes of replacing the existing roll-up doors are:

1. The door motors are old and not functioning properly.
2. Some doors are twisted and do not roll properly.

The justification for replacing the existing doors with roll-up vs. overhead doors

1. Fire Department has requested roll-up doors based on past operational experience.
2. Upon further research by the Engineering Department, overhead (sectional) doors will not meet wind load requirements and have a shorter life expectancy than roll-up doors.

**OPTIONS:**

1. Approve award for roll-up doors at \$101,872; doors meet win load requirements.
2. Approve award for overhead doors for \$94,645; doors cannot meet wind load.
3. Reject the bid by Mingo Construction and rebid.

**RECOMMENDATION:**

Engineering staff and the Fire Department recommend awarding the contract to Mingo for roll- up doors at Fire Stations 1 & 3 for \$101,872.