



## CITY MANAGER'S OFFICE MEMORANDUM

**TO:** Jim Scholl, City Manager  
**FROM:** Mark Z. Finigan, Assistant City Manager  
**DATE:** August 30, 2010  
**SUBJECT:** Budget Transfer  
School Crossing Guard Program

A handwritten signature in black ink, appearing to read "M. Finigan", is written over the "FROM:" line.

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### **ACTION STATEMENT:**

Request City of Key West City Commission approves the transfer of \$41,600 from the City Manager General Fund Operating Contingency account to the General Fund account for the School Crossing Guard Program.

### **BACKGROUND:**

The City of Key West adopted operating budget for FY 2009-2010 included an appropriation of \$47,590 which was intended to cover the cost of a Monroe County Sheriff Office (MCSO) managed School Crossing Guard Program for the period October 1, 2009 through November 30, 2009. The transition of the School Crossing Guard Program from one managed by MCSO to a program managed by the City of Key West was delayed for two months. Transfer of responsibilities to the City did not occur until February 1, 2010. The actual MCSO costs for managing the program through the end of January 2010 are \$89,126.16.

### **RECOMMENDATION:**

Approve the transfer of \$41,600 from the City Manager General Fund Operating Contingency account to the General Fund account for the School Crossing Guard Program.