

**TASK ORDER PURSUANT TO
THE MASTER AGREEMENT TO FURNISH
GENERAL ENGINEERING AND UTILITY ENGINEERING SERVICES
BETWEEN THE CITY OF KEY WEST AND CHEN AND ASSOCIATES
CONSULTING ENGINEERS, INC. (C&A)**

DATE: June 26, 2012

TASK ORDER NO. 13

PROJECT NO. 107.014 (Chen Moore and Associates)

TITLE: **ENGINEERING SERVICES FOR TURTLE KRAALS WALL
RECONSTRUCTION**

A. PROJECT TASKS

Based on our site visit of April 18, 2011, our Basic Services includes the replacement of the existing southwest load bearing wall at the Turtle Kraals office. The wall is currently exhibiting numerous stair-step, vertical, and horizontal cracking. The wall also demonstrates signs of unpermitted modifications (i.e. window opening).

Our services will include design, and limited construction administration. Our structural construction documents will detail the new wall. In addition to the new wall details, our documents will include a construction sequence and limited exploration to determine possible causes of the existing cracking. We will also provide Structural Calculations, Construction Documents sufficient for permit, and construction observation reports from our site visits.

The following tasks describe the specific activities to be performed and the work products to be prepared by the ENGINEER under this task order.

Task 1 – Reconstruction Drawings

- 1.1 ENGINEER shall prepare Reconstruction Drawings that quantify areas identified for reconstruction.
- 1.2 The reconstruction documents shall include bid level documents with quantities, size, and limits necessary to reconstruct the existing wall.
- 1.3 ENGINEER shall provide the following deliverables as part of this task: Wall Reconstruction Drawings and an Estimate of Probable Cost.
- 1.4 A \$3,135 budget allowance has been included in this subtask for exploratory services at the existing wall.

Task 2 – Construction Services

- 2.1 ENGINEER shall provide construction services in the form of the following: field visit.
- 2.2 This agreement estimates a total of two (2) site visits for this task.

- 2.3 ENGINEER shall provide the following deliverables as part of this task: Field visit reports within five (5) business days of the site visit.

Task 3 – Reimbursables

- 3.1 ENGINEER will be reimbursed in accordance to *Article 2* in the Master Service Agreement. The CITY shall pay for reimbursable expenses invoiced at the actual cost of expenditures incurred by the ENGINEER. Direct expenses are those necessary costs and charges incurred for the PROJECT including courier charges, field equipment incurred directly for the PROJECT, printing and reproduction, the costs of travel, subsistence, lodging and related expenses of personnel while traveling in connection with the PROJECT in accordance with CITY policy and Florida Statute FS 112.061.

B. BASIS OF SCOPE

The following assumptions were used in the development of this Task Authorization:

- 1) Up to two (2) site visits for construction observation.
- 2) Up to one (1) meeting regarding the project with the Client.
- 3) Additional special studies, value engineering options, geotechnical investigations, if requested, shall be rendered as an Additional Service.
- 4) The design and detailing of non-structural elements, such as water proofing systems and cladding, ceiling framing, architectural systems, architectural features and decorations, and non-bearing partitions not included in this scope. If requested, it shall be rendered as an Additional Service.
- 5) The ENGINEER will not answer questions, respond to RFI's, conduct negotiations, or provide direction to the contractor on issues that could potentially affect Contract Time or Contract Amount without the concurrence of the CITY's Project Manager.
- 6) The ENGINEER is not responsible for obtaining environmental permits, conducting special inspections, preparation of Conformed Contract Documents, preparation of Record Drawings and Certification of Construction Completion that may be required for permitting agencies for this project except as specifically stated in the original Task Order and prior amendments.
- 7) Change orders, claims negotiation, and dispute resolution, as well as, arbitration, litigation, expert witness and/or other activities involving additional parties are specifically excluded from this Scope of Services.

C. SCHEDULE

Work will begin immediately following Notice-to-proceed (NTP) and repair documents will be submitted to the City within 30 days after conducting field exploratory inspections.

D. COMPENSATION

Compensation for the above scope of services is a lump sum amount as follows:

FEE SUMMARY	
TASK	LUMP SUM FEE
Task 1 - Reconstruction Drawings	\$6,380
Task 2 - Construction Services	\$2,390
Task 3 - Reimbursables	\$700
TOTAL FEE	\$9,470