




MEMORANDUM

Date: May 9, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Steve McAlearney
Director Port & Marine Services

Subject: 24-5875 Approving the purchase of a new 2024 Ford F-350 dump truck in the amount of \$67,221, which includes an increase of \$17,239 over original purchase price

Introduction

Staff requests Commission authorize the purchase of a new 2024 Ford F-350 dump truck in the amount of \$67,221, which includes an increase of \$17,239 over the original purchase price.

Background

As part of the regular FY2021/2022 budget approval process, the City Commission authorized the purchase of a dump truck in the Key West Bight/Common Area Maintenance/ Machinery & Equipment account 405-7504-575-6400 in the amount of \$40,000 via Resolution 21-198.

On April 1, 2022, a quote was issued to the City of Key West from Duval Ford, LLC providing a cost estimate for a 2023 Ford F-350 regular cab dump truck in the amount of \$49,982.00. This quote was provided to the City leveraging a Florida Sheriff's Cooperative purchasing contract, and a purchase order in the amount of \$49,982 was issued on April 24, 2022, under purchasing exception 2-797(3), "Purchases and Acquisitions under Federal/State/Local Govt." At the time of purchase, we were informed that the vehicle was not expected to be delivered until 2023.

Subsequently, Ford did not produce a 2023 model of this chassis type, and we were told that the City would need to upgrade the model year to a 2024. When the vehicle was delivered in March 2024, the price was now \$67,221 due to an increase in the price of the vehicle itself. The dump body price did not change.

During the 2-year delay in receiving the vehicle, the department's fleet condition has continued to degrade, and the need for the vehicle was further amplified. The F-350 includes a 9-foot Knapheide brand dump body, requiring only one employee to make a run to the Waste Management facility on Rockland Key.

As the department has needed this vehicle since budget season in 2021, and the vehicle is two model years newer than originally ordered, we request acceptance of the vehicle at the higher total price of \$67,221.

Procurement

This vehicle purchase is funded in account 405-7504-575-6400 in the amount of \$49,982, a budget transfer of \$17,239 from Key West Bight reserve account 405-7501-575-9803 is necessary.

Recommendation

The City Manager's Office recommends Commission authorize the purchase of a new 2024 Ford F-350 dump truck in the amount of \$67,221, which includes an increase of \$17,239 over the original purchase price and authorize any budget amendments necessary.