



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Key West Bight Management District Board

Wednesday, November 13, 2024

4:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 4:00 P.M.

Roll Call

Absent 1 - Chairman Knowles

Present 5 - Mr. Ashby, Mr. Girard, Vice Chair Henson, Mr. Lay, and Mr. Weekley

Pledge of Allegiance to the Flag

Approval of Agenda

The agenda was unanimously approved as presented

Approval of Minutes

1 September 11, 2024

Attachments: [Minutes](#)

A motion was made by Mr. Weekley, seconded by Mr. Lay, that the Minutes be Approved. The motion passed by unanimous vote.

Presentations

2 Key West Bight Preservation Association

Received and Filed

Action Items

- 3 Approving a two-year extension of Eurofins Environment Testing Southeast, LLC Water Testing Contract at the Key West Bight, Key West Bight Ferry Terminal and City Marina at Garrison Bight.

Attachments: [Resolution](#)
 [Cover Memo](#)
 [Extension Request](#)
 [Res 22-117](#)
 [Res 22-137](#)
 [Contract](#)
 [Res 21-270](#)
 [Res 21-277](#)

A motion was made by Mr. Weekley, seconded by Mr. Lay, that the Action Items - Key West Bight be Passed. The motion passed by unanimous vote.

Enactment No: KWBB 24-24

- 4 Recommending CRA approval and execution of the Lease between the CRA and Moro Management, Inc., DBA Half Shell Raw Bar located at 231 Margaret Street in the Historic Seaport.

Attachments: [Resolution](#)
 [Cover Memo](#)
 [Lease](#)
 [*Large File* RES 15-117 Lease](#)
 [Guaranty](#)
 [Sun Biz - Corporate Status](#)

A motion was made by Mr. Lay, seconded by Mr. Weekley, that the Action Items - Key West Bight be Passed. The motion passed by unanimous vote.

Enactment No: KWBB 24-25

- 5 Recommending CRA approval and execution of the Lease between the CRA and Lost Reef Adventures, Inc., located at 261 Margaret Street in the Historic Seaport.

Attachments: [Resolution](#)
 [Cover Memo](#)
 [Lease](#)
 [Guaranty](#)
 [*Large File* RES 19-370 Lease](#)
 [Sun Biz - Corporate Status](#)

A motion was made by Mr. Lay, seconded by Mr. Weekley, that the Action Items - Key West Bight be Passed. The motion carried by the following vote:

Absent: 1 - Chairman Knowles

Yes: 5 - Mr. Ashby, Mr. Girard, Vice Chair Henson, Mr. Lay, and Mr. Weekley

Enactment No: KWBB 24-26

- 6 Recommending CRA approval of the Assignment of Lease for Fisherman's Cafe at Lazy Way Lane at the Historic Seaport

Attachments: [Resolution](#)
 [Cover Memo](#)
 [Lease Assignment](#)
 [Lease](#)
 [Guaranty](#)
 [Exhibit A](#)
 [Corporate Status - Fisherman's Cafe, Inc.](#)

A motion was made by Mr. Weekley, seconded by Mr. Lay, that the Action Items - Key West Bight be Passed. The motion carried by the following vote:

Absent: 1 - Chairman Knowles

Yes: 5 - Mr. Ashby, Mr. Girard, Vice Chair Henson, Mr. Lay, and Mr. Weekley

Enactment No: KWBB 24-27

Reports

- 7 Adept's Marketing Report

Attachments: [2024-10 Adept Update](#)

Received and Filed

8 Schooner Western Union

Attachments: [2024-10 SWUPS KWBB Update](#)

Received and Filed

9 Director's Report

Attachments: [Port Marine Services Monthly Report](#)
[Port and Marine Project Status](#)
[Summary DR15 update](#)
[KWB Rent & Gross Sales Comparison Report](#)
[KWB Rent Roll November 2024](#)
[Combined Report - October 2024](#)
[KWB Marina Tenant Charges November 2024](#)

Received and Filed

Public Comment

Board Member Comment

Adjournment - 4:58 P.M.