

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 402 Stormwater Utility
Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4020000	3313600	Stormwater Grants		\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
		FLORIDA KEYS STEWARDSHIP ACT								\$250,000
4020000	3313602	FEMA Grant		\$75,154	\$548,762	\$0	\$0	\$0	\$0	\$0
4020000	3343600	Stormwater Grants		\$515,000	\$894,000	\$0	\$0	\$929,000	\$0	\$0
InterGovernmental Revenue				\$590,154	\$1,442,762	\$0	\$0	\$929,000	\$250,000	\$250,000
4020000	3436100	Stormwater Charges		\$162,802	\$28,689	\$2,351,456	\$2,351,456	\$8,674	\$2,240,000	\$27,000
		PORT OPERATIONS								\$27,000
4020000	3436101	Storm Water on Tax Bill		\$2,318,641	\$2,353,891	\$0	\$0	\$2,181,292	\$0	\$2,360,409
4020000	3436300	Penalties		(\$80)	(\$809)	\$0	\$0	(\$82)	\$0	\$0
Charges For Services				\$2,481,363	\$2,381,771	\$2,351,456	\$2,351,456	\$2,189,884	\$2,240,000	\$2,387,409
4020000	3610000	Interest Earnings		\$75,820	\$6,140	\$9,834	\$9,834	\$411	\$75,000	\$26,781
Misc Revenue				\$75,820	\$6,140	\$9,834	\$9,834	\$411	\$75,000	\$26,781
4020000	3811010	Infrastructure		\$462,000	\$0	\$0	\$0	\$0	\$0	\$0
4020000	3815020	Insurance Programs		\$0	\$2,036	\$0	\$0	\$0	\$0	\$0
4020000	3899101	Reserve for R&R		\$0	\$0	\$3,933,653	\$4,058,211	\$0	\$0	\$1,348,983
Other Sources				\$462,000	\$2,036	\$3,933,653	\$4,058,211	\$0	\$0	\$1,348,983
Stormwater Utility Revenue - Total				\$3,609,337	\$3,832,710	\$6,294,943	\$6,419,501	\$3,119,295	\$2,565,000	\$4,013,173

402 3801 STORMWATER UTILITY FUND

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY21/22	FY22/23		FY21/22	FY22/23
FULL TIME:			PART TIME:		
Administrative Assistant II	0.20	0.20			
Civil Engineer	0.20	0.20			
Contract & Permit Engineer	0.20	0.20			
Director - Utilities	0.20	0.20			
Project Manager	0.20	0.20			
Utilities Administrator/GIS	0.20	0.20			
TOTAL FULL TIME:	1.20	1.20	TOTAL PART TIME:	-	-

SALARY BUDGET
FY 22/23 POSITION CONTROL

FY 22/23 POSITION CONTROL											SS Cap (does not incl Med) 147,000 FY2022		7.65%		\$16,014		PY \$14,798		
COST CENTER/ POSITION TITLE	GRD/ STEP	FY 21/22 Apprvd FTEs	FY 22/23 Proposed FTEs	Health Insurance FTEs	PART TIME	CTRCT COUNT	TEMP COUNT	Notes	Change in FTEs	Annual Salary	12 FY 22/23 Salary	12 Longevity	14 Over time	15 Special Pay	21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	TOTAL	
402 STORMWATER UTILITY FUND																			
GENERAL ADMINISTRATION 3801																			
ADMINISTRATIVE ASSISTANT II	G	109	0.20	0.20	0.20					8,063	8,466						677		
CIVIL ENGINEER	N	135	0.20	0.20	0.20					17,388	18,257						1,461		
CONTRACT & PERMIT ENGINEER	N	133	0.20	0.20	0.20					19,002	19,952						1,596		
DIRECTOR-UTILITIES	U	140	0.20	0.20	0.20					24,000	25,200			180			2,016		
PROJECT MANAGER	N	126	0.20	0.20	0.20					13,324	13,991						1,119		
UTILITY ADMINISTRATOR/GIS	N	122	0.20	0.20	0.20					15,379	16,148						1,292		
		1.20	1.20	1.20	0.00	0.00	0.00		0.00	97,156	102,013	0	0	180	7,818	8,161	19,216	137,389	
											Base	Taxes	Pension						
											2% Merit Inc	2,040	156	163	2,360	Merit Contingency			

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 402 Stormwater Utility
Department: 3801 General Administration

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4023801	5381200	Salaries		\$45,480	\$53,778	\$66,269	\$66,269	\$32,303	\$102,013	\$102,013
4023801	5381400	Overtime		\$0	\$190	\$0	\$0	\$0	\$0	\$0
4023801	5381500	Special Pay		\$180	\$180	\$180	\$180	\$90	\$180	\$180
4023801	5382100	FICA		\$3,088	\$3,524	\$5,083	\$5,083	\$2,359	\$7,818	\$7,818
4023801	5382200	Retirement		\$34,678	\$4,825	\$5,302	\$5,302	\$2,379	\$8,161	\$8,161
4023801	5382300	Life & Health Insurance		\$8,831	\$10,864	\$11,838	\$11,838	\$5,017	\$16,014	\$19,216
Personnel Services				\$92,256	\$73,361	\$88,672	\$88,672	\$42,149	\$134,186	\$137,388
4023801	5383100	Professional Services		\$75,435	\$94,351	\$129,600	\$254,158	\$48,737	\$150,000	\$150,000
		FEE TO TAX COLLECTOR FOR BILLING ON TAX ROLL								\$8,000
		INFRASTRUCTURE ASSESSMENT								\$110,400
		RATE STUDY								\$23,100
		TAX ROLL PREPARATION								\$8,500
4023801	5383200	Accounting & Auditing		\$3,890	\$3,750	\$9,489	\$9,489	\$1,329	\$9,489	\$4,035
		SHARE OF ANNUAL CITY AUDIT								\$4,035
4023801	5384000	Travel & Per Diem		\$7	\$0	\$0	\$0	\$0	\$5,000	\$5,000
4023801	5384100	Communications/Postage		\$232	\$85	\$0	\$0	\$0	\$500	\$500
4023801	5384600	Repairs and Maintenance		\$0	\$0	\$0	\$5,600	\$5,500	\$7,500	\$18,500
		ESRI LICENSE								\$11,000
		MISCELLANEOUS REPAIRS								\$7,500
4023801	5384700	Printing & Binding		\$0	\$0	\$3,000	\$2,400	\$0	\$1,200	\$1,200
4023801	5384800	Promotional Expenses		\$4,298	\$466	\$2,500	\$2,500	\$0	\$2,300	\$2,300
		CLEAN UP SUPPLIES : PICKERS TRASH BAGS GLOVES -DISPOSABLE GLOVES- PUNCTURE RESISTANT								\$1,200
		SPRAY PAINT								\$750
		STORM DRAIN STENCILS MS4 COMPLIANCE								\$350
4023801	5384900	Other Current Charges		\$253	\$843	\$0	\$0	\$127	\$0	\$0
4023801	5385100	Office Supplies		\$25	\$79	\$125	\$125	\$23	\$100	\$100
4023801	5385400	Books-Subscrip-Membership		\$0	\$0	\$700	\$700	\$0	\$500	\$500
		FLORIDA STORMWATER MEMBERSHIP \$350 + \$0.01/RESIDENT								\$500

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 402 Stormwater Utility
Department: 3801 General Administration

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4023801	5385500	Training		\$264	\$297	\$1,500	\$2,100	\$0	\$5,000	\$5,000
4023801	5385701	Bad Debt		\$29,596	(\$63,303)	\$0	\$0	\$489	\$0	\$0
Operating Expenditures				\$114,001	\$36,567	\$146,914	\$277,072	\$56,205	\$181,589	\$187,135
4023801	5387200	Debt Service-Interest		\$82,965	\$74,696	\$0	\$0	\$0	\$0	\$0
Debt Service				\$82,965	\$74,696	\$0	\$0	\$0	\$0	\$0
4023801	5389100	Transfers		\$179,753	\$204,503	\$892,755	\$892,755	\$363,615	\$520,279	\$590,691
		GENERAL FUND REPAYMENT FY23								\$182,214
		SEWER FUND REPAYMENT FY23								\$158,312
		TRANSFER TO GENERAL FUND FOR INDIRECT COST ALLOCATION FY23								\$250,165
Transfers				\$179,753	\$204,503	\$892,755	\$892,755	\$363,615	\$520,279	\$590,691
4023801	5389803	Operating		\$0	\$0	\$420,512	\$420,512	\$0	\$0	\$393,241
4023801	5389804	Salary Contingency		\$0	\$0	\$40,599	\$40,599	\$0	\$0	\$2,360
		RESERVE FOR MERIT INCREASES								\$2,360
4023801	5389900	Other Uses		\$0	\$0	\$2,339,090	\$2,333,490	\$0	\$0	\$926,953
Reserves				\$0	\$0	\$2,800,201	\$2,794,601	\$0	\$0	\$1,322,554
General Administration - Total				\$468,975	\$389,127	\$3,928,542	\$4,053,100	\$461,968	\$836,054	\$2,237,768

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 402 Stormwater Utility
Department: 3802 Construction

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4023802	5383100	Professional Services		\$0	\$36,086	\$0	\$0	\$0	\$0	\$0
4023802	5384600	Repairs and Maintenance		\$41,670	\$65,589	\$100,000	\$100,000	\$10,242	\$50,000	\$50,000
		EMERGENCY REPAIR								\$50,000
Operating Expenditures				\$41,670	\$101,676	\$100,000	\$100,000	\$10,242	\$50,000	\$50,000
4023802	5386500	Construction in Progress		\$0	\$0	\$952,766	\$952,766	\$889,348	\$2,988,150	\$654,134
		ST38021601 - DENNIS STREET PUMP STATION (CARRY FORWARD \$137,291)								\$0
		ST38021901 - TIDE VALVES & OUTFALL IMPROVEMENTS (CARRY FORWARD \$3,003,649)								\$0
		ST38022101 - PATRICIA AND ASHBY 2ND WELL (CARRY FORWARD \$129,0339)								\$0
		ST38022102 - HARRIS AND 10TH OUTFALL (CARRY FORWARD \$4,957,434)								\$0
		ST38022201 - FOGARTY AND 3RD STREET PUMP STATION (CARRY FORWARD \$952,766)								\$254,134
		NEW CIP - SOUTH STREET DRAINAGE UPGRADES								\$300,000
		NEW CIP - UNITED STREET DRAINAGE MODIFICATION								\$100,000
Capital Outlay				\$0	\$0	\$952,766	\$952,766	\$889,348	\$2,988,150	\$654,134
Construction- Total				\$41,670	\$101,676	\$1,052,766	\$1,052,766	\$899,591	\$3,038,150	\$704,134

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 402 Stormwater Utility

Department: 3803 Renewal & Replacement

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4023803	5383100	Professional Services		\$0	\$12,899	\$0	\$0	\$0	\$15,000	\$15,000
4023803	5384600	Repairs and Maintenance		\$255,928	\$189,870	\$120,000	\$120,000	\$0	\$150,000	\$150,000
Operating Expenditures				\$255,928	\$202,768	\$120,000	\$120,000	\$0	\$165,000	\$165,000
4023803	5386500	Construction in Progress		\$0	\$0	\$285,000	\$285,000	\$0	\$285,000	\$75,000
		ST38031901 - PATRICIA AND ASHBY NEIGHBORHOOD (CARRY FORWARD \$147,864)								\$0
		ST38031902 - GOVERNMENT ROAD CULVERT 1 (CARRY FORWARD \$71,780)								\$75,000
		ST38032201 - CANAL SYSTEM CLEARING (CARRY FORWARD \$80,000)								\$0
Capital Outlay				\$0	\$0	\$285,000	\$285,000	\$0	\$285,000	\$75,000
Renewal & Replacement - Total				\$255,928	\$202,768	\$405,000	\$405,000	\$0	\$450,000	\$240,000

City of Key West
Budget Preparation Worksheets
Fiscal Year 2022/2023

Fund: 402 Stormwater Utility
Department: 3804 System Operations

Key	Object	Account Description	Category	FY 2019/2020 Actuals	FY 2020/2021 Actuals	FY 2021/2022 Adopted	FY 2021/2022 6 Mth Amnd	FY 2021/2022 6 Mth Actuals	FY 2022/2023 Dept Req	FY 2022/2023 CM Review
4023804	5383400	Other Contractual Service		\$721,433	\$705,228	\$843,635	\$843,635	\$421,817	\$868,944	\$765,917
		OMI CONTRACT								
4023804	5384302	Electricity		\$49,056	\$54,268	\$65,000	\$65,000	\$22,568	\$65,000	\$65,000
Operating Expenditures				\$770,489	\$759,495	\$908,635	\$908,635	\$444,385	\$933,944	\$830,917
System Operations - Total				\$770,489	\$759,495	\$908,635	\$908,635	\$444,385	\$933,944	\$830,917
Stormwater Utility Expenditures - Total				\$1,548,923	\$1,446,277	\$6,294,943	\$6,419,501	\$1,805,944	\$5,258,148	\$4,013,173

FY 2022-23 Carry Forward
Fund 402

FUND	PROJECT	DESCRIPTION	PTD BUDGET	Exp. To Date		Project Balance	Grant Funding	PTD BALANCE
				PTD TOTAL				
402	ST38021601	Dennis Street Pump Station	\$ 3,128,261	\$ 2,990,970	\$ 137,291	\$ 982,094	\$ (844,803)	
402	ST38021901	Tide Valves and Outfall	\$ 3,452,755	\$ 449,106	\$ 3,003,649	\$ 2,978,503	\$ 25,146	
402	ST38022101	Patricia and Ashby 2nd Well	\$ 152,489	\$ 23,456	\$ 129,033		\$ 129,033	
402	ST38022102	Harris & 10th	\$ 5,331,090	\$ 373,657	\$ 4,957,434	\$ 3,998,317	\$ 959,117	
402	st38022201	Fogarty & 3rd Pump Station	\$ 952,766	\$ -	\$ 952,766		\$ 952,766	
402	ST38031901	Patricia and Ashby Neighborhood	\$ 2,250,000	\$ 2,102,136	\$ 147,864	\$ 480,000	\$ (332,136)	
402	ST38031902	Government Road Culvert	\$ 85,000	\$ 13,220	\$ 71,780	\$ -	\$ 71,780	
402	ST38032201	Canal System Clearing	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 80,000	

\$ 1,040,902

\$ 3,375,272 Claim on Cash - 07/15/2022

\$ 2,334,370 Cash - After CIP

\$ 10,000 Remaining Revenue FY22

\$ (628,056) 3801

\$ (13,278) 3802

\$ (30,000) 3803

\$ (324,053) 3804

\$ 1,348,983 FY 22-23 Carry Forward