



THE CITY OF KEY WEST

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TO: James Scholl, City Manager
Cc: Greg Veliz, Assistant. City Manager
FROM: David Hawthorne, Marina Supervisor
Mark Tait, Marina Manager
DATE: March 26, 2019
RE: Key West Mooring Field Inspections Contract Extension

ACTION ITEM

The purpose of this item is to request approval of a two-year extension to Seamar Divers original inspection contract to inspect the Key West Mooring Field rig assemblies and mooring anchors.

BACKGROUND

Resolution #16-008 awarded Seamar Divers the contract to inspect the Key West Mooring field mooring anchors for a period of three (3) years. The contract began on 11/18/2015 and ended on 11/18/2018. Seamar's contract states that an option for an extension of two additional years may occur if both parties can agree to any additional increase in the cost to inspections. Seamar has proposed to provide inspections for the additional term of two (2) years provided for in the contract if the City of Key West can agree to an increase of 10% to each inspection in the amount of \$686.14. The contract calls for two inspections per year. The current cost for each inspection is \$6861.45, the new cost for each inspection would increase to \$7547.59. The next inspection would be June 2019.

Staff believes that accepting the 2-year extension offered by Seamar Divers would be far less expensive than re-bidding the contract at this time.

Seamar Divers has been doing the mooring field inspections for the last 8 years. They are familiar with the mooring field, schedule the inspections on time and perform the inspections in a professional manner. We have had no issues with Seamar Divers.

The original bid tabulation is below:

11 /25/2015	
<u>Original Bid Tabulation</u>	<u>Per Inspection</u>
Seamar Divers	\$6861.45
Earth tech	\$83,400.00
Underwater Mech services	\$6,928.00

Staff contacted Boot Key who has the only other mooring field near us. They also use Seamar Divers and the price they pay is consistent with what we would be paying.

Key to the Caribbean – Average yearly temperature 77° F.

RESOLUTION 30612019

OPTIONS

- The City of Key West can accept Seamar Divers new proposal and extend the contract for two additional years with the small increase.
- The City of Key West can reject Seamar Divers proposal and offer an invitation to bid for a new contract to interested bidders.

ADVANTAGES/DISADVANTAGES

- Project will not have to be re-bid most likely increasing the cost of service.
- Seamar Divers has been doing a good job inspecting the mooring field.

FINANCIAL

The cost of each inspections will increase from \$6,861.45 to \$7,547.59. The increase to the current inspection is an additional \$686.14 per inspection which occurs two times annually. The item is budgeted in City Marina @ Garrison Bight / Mooring Field / Other Contractual Services / Account Number 413-7554-575-3400 for a total budget amount of \$18,000, this increase was anticipated in this year's budget.

RECOMMENDATION

City Marina staff recommends awarding the additional two- year extension to Seamar Divers. Seamar Divers has provided a professional service over the past 8 years. Staff feels that putting the contract out for bid at this time would most likely cost more than accepting the two- year extension proposal.