

XAVIER Z. BISHOP

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Public Management

Charismatic leader with expertise in meeting the challenges of public administration in growing communities. Extensive knowledge of all facets of public administration including finance, economic development, planning, community engagement, grants, emergency management, staff development and intergovernmental relations. Twenty-seven years combined management experience in government, private sector, and corporate environments. Articulate orator with prolific communication skills.

Core Competencies

- ✓ Community Development
- ✓ Results-Driven Manager
- ✓ Visionary Planner
- ✓ Energetic Team Builder
- ✓ Eloquent Communicator

Career Achievements

- Replaced 15% of city's aging infrastructure through effective planning and fiscal responsibility.
- Pioneered public-private partnerships to create 50 new housing units.
- Routinely used a range of citizen participation activities to gain project support.
- Organized a merchants association and developed a comprehensive plan for downtown revitalization utilizing open markets, business incubators, tourism and infrastructure improvements.
- Initiated grant applications that produced more than \$30 million in state and federal funds.
- Oversaw project development planning, construction and closeout of more than 430 community development and economic development projects.
- Forged nonprofit alliance to deliver transportation services to the underserved.
- Designed framework for first-ever capital improvement plan and capital budget.
- Advanced area-wide tourism and environmental goals through regionalism and intergovernmental relations.
- Outsourced the repair and maintenance of public facilities to improve customer service and lower cost.
- Oversaw design and implementation of 5-year comprehensive plan.
- Advanced New Urbanist and Smart Growth strategies for Gulf Coast rebuilding. Promoted environmental preservation policies.
- Introduced zero-based budgeting in response to fiscal constraints.
- Initiated corporate sponsorships for creation of city's staff development program.

Work History

CITY OF BOWLING GREEN
City Administrator

Bowling Green, MO • 2010 – 2011

Oversaw daily operations. Developed strategic plans to fulfill the Board's vision for the city, including first-ever capital improvement plan and community development plan; wrote grants that produced more than \$10M in infrastructure funding.

CITY OF MOSS POINT
Mayor / Administrator/ CAO

Moss Point, MS • 2005 - 2009

CAO: Oversaw operation of 8 departments and 200 employees. Lead strategist for all phases of recovery and rebuilding from Hurricane Katrina. Spearheaded public-private alliances that reduced government cost while improving customer service.

BISHOP CONSTRUCTION
Business Owner/Contractor

Moss Point, MS • 2000 - 2005
Chicago, IL • 1990 - 2000

Owner-operator of residential-commercial construction company employing 15 fulltime and 25 part-time employees. Major contractor for municipal projects ranging in cost from \$50,000 to \$800,000.

Illinois Bell/AT&T

Chicago, IL • 1976 - 1990

- **Plant and Materials Manager**
- **Project Development Coordinator**
- **Governmental Affairs Director**

Quickly rose through the ranks of corporate management by introducing innovative solutions and always – always, watching the financial bottom line. I brought efficiency, cost savings and enhanced customer service to each of my assignments. I attained expertise in labor relations, government affairs, Human Resources, corporate safety, customer service and community relations.

Education

Norwich University
• Master Public Administration - Candidate

Northfield, VT • 2013

St. Xavier University
• BA, Political Science

Chicago, IL • 1973 - 1977

