



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: Jim Scholl, City Manager
Greg Veliz, Asst. City Manager

FROM: Michael Turner, Community Services Deputy Director

DATE: July 22, 2019

SUBJECT: Approval of the Bulk Sale and removal of 54 Vehicles.

ACTION STATEMENT: Pursuant to Sec2-771(3)(c) The city manager shall have the authority to sell, trade or otherwise dispose of surplus and obsolete personal property belonging to the city either by sale, barter or exchange or by sealed bid, public auction, cannibalization, trade-in or any other means of disposal as may be appropriate and in the best interests of the city. Disposal of surplus or obsolete personal property with acquisition prices in excess of \$20,000.00 per item shall be made only after approval by the city commission. In addition, the city manager is directed to promulgate procedures for disposal of items with acquisition prices of less than \$20,000.00.

BACKGROUND:

The Department of Environmental Protection (DEP) has required the removal of the vehicles located at the landfill. The vehicles have been out of use with the City for some time and are either unable to be repaired or too expensive to repair. There are other vehicles stored in other parts of the City that are in the same condition. Some of the vehicles have an acquisition value over \$20k and some do not. The entire list of vehicles is attached.

Since the DEP is requiring the removal of the vehicles, and the time it takes to advertise and receive bids the City needs to start the process as soon as possible to ensure compliance.

The City plans to do a bulk sale for all these vehicles. The bulk sale will be advertised, and bids will be taken to ensure the City receives the most revenue from the bulk sale. There will be a timeframe included in the bids, so the vehicles will be removed in a timely fashion and we will satisfy the DEP requirements.

Key to the Caribbean - Average yearly temperature 77° F.

PURPOSE AND JUSTIFICATION:

Mitigate identified hazards to public safety.

FINANCIAL IMPACT:

The City will be taking bids for the sale of all 54 vehicles. The highest bidder will be awarded the purchase of the vehicles and be responsible for removing them.

RECOMMENDATION:

Staff recommends Approval of the bulk sale and removal of 54 vehicles.