



MEMORANDUM

Date: June 4, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Keith W. Hernandez
EMS Chief, KWFD

Subject: Resolution to authorize an increase in total purchase costs of new Demers Ambulance by \$18,343.00

Introduction

Staff requests the City Commission authorize a change order for an increase of \$18,343.00 to the purchase cost of the new 2023 Demers MXP170 Ambulance on the 2024 Ford chassis previously authorized by Resolution 22-140, from \$245,737.00 to \$264,080.00 to update the original 2022 specifications, and authorize any necessary budget transfers and adjustments.

Background

On June 21, 2022, via Resolution 22-140, the City of Key West was authorized to purchase a new 2023 Demers ambulance. Resolution 22-140 states an amount not to exceed \$245,737.00.

Due to national manufacturing and chassis delays and shortages, the production time from build to delivery exceeded thirty months. During the extended delivery window, equipment design options became available to update the original 2022 apparatus design, and allowed KWFD to have the ambulance painted and graphics installed that match the current fleet.

Procurement

The \$18,343.00 requested will be paid using the EMS Department's Machinery and Equipment account in the Infrastructure Surtax Fund, account number 101-2601-526-6400, for the Fiscal Year 2024-25.

Recommendation

Staff requests the City Commission authorize a change order for an increase of \$18,343.00 to the purchase cost of the new 2023 Demers MXP170 Ambulance on the 2024 Ford chassis previously authorized by Resolution 22-140, from \$245,737.00 to \$264,080.00 to update the original 2022 specifications, and authorize any necessary budget transfers and adjustments.