



THE CITY OF KEY WEST

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MEMORANDUM

TO: Jim Scholl, City Manager

FROM: Rod Delostrinos, Director of Community Services

VIA: Greg Veliz, Assistant City Manager- Operations
Sarah Spurlock, Assistant City Manager- Administration

DATE: December 29, 2015

SUBJECT: Approval of a Month to Month Contract for Uniform Rental Services with ARAMARK Uniform Services.

ACTION STATEMENT: Approval of a Month to Month Contract for Uniform Rental Services with ARAMARK Uniform Services as per the specifications in the original contract based on Resolution 11-031 for a period of time not to exceed April 30, 2016.

BACKGROUND: In accordance with the City of Key West Policies and Procedures Manual and Article 33 of the Collective Bargaining Agreement Between Teamsters Local 769 (Office Clerical and Blue Collar Workers) and the City of Key West, the City of Key West agrees to continue its present practice of providing work uniforms to Employees who require special clothing due to the nature of their job. Clean and properly fitted uniforms help employees project a positive image that best represents the City as a whole.

The City Commission passed Resolution 11-031 for a three-year period for Uniform Rental Services and Resolution 14-008 to exercise the two-year option for Uniform Rental Services with ARAMARK Uniform Services. The current contract expires in January 2016.

PURPOSE AND JUSTIFICATION: On December 10, 2015, the City received no bids in response to the properly advertised ITB # 009-16 Uniform Rental Services. Although the formal solicitation process yielded no bids, the City of Key West still requires uniform rental services. Staff will therefore request quotes for the same scope of work as listed in ITB #009-16 from no fewer than three uniform rental services vendors. This action would ensure the City of Key West still obtains the best competitive price for services. Reinitiating the formal solicitation process would expend additional time and resources with the potential of the same result of "no bids".

Key to the Caribbean – Average yearly temperature 77° F.

ARAMARK Uniform Services have indicated they will honor the specifications in the original contract based on Resolution 11-031 on a month to month basis. Under these conditions the level of service and pricing remain the same.

FINANCIAL IMPACT: Uniforms are listed in various funds as line items under the .34, "Other Contractual Services", accounts of the respective user departments.