

**RESOLUTION NO. 19-045**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING AND AUTHORIZING THE BAHAMA VILLAGE COMMUNITY COALITION INC. TO CONDUCT A GOOMBAY FESTIVAL ON OCTOBER 18 & 19, 2019 FROM 10:00 A.M. TO MIDNIGHT; AUTHORIZING THE CLOSURE OF PETRONIA STREET BETWEEN DUVAL STREET AND FORT STREET INCLUDING THE TRUMAN WATERFRONT RECREATIONAL FIELDS; AUTHORIZING THE CONSUMPTION OF ALCOHOLIC BEVERAGES WITHIN THE BARRICADED AREA OF THE FESTIVAL; GRANTING AN EXEMPTION FROM THE NOISE CONTROL ORDINANCE PURSUANT TO SECTION 6-86 OF THE CODE OF ORDINANCES DURING THE FESTIVAL; PROVIDING FOR AN EFFECTIVE DATE**

**BE IT RESOLVED** by the City Commission of the City of Key West Florida, as follows:

**WHEREAS**, the Bahama Village Community Coalition Inc. wishes to conduct a Goombay Festival on Petronia Street from Duval Street to Fort Street including the Truman Waterfront Recreational Fields on Friday, October 18 & Saturday, October 19, 2019 between the hours of 10:00 a.. to 12:00 midnight.

**SECTION 1.** the Bahama Village Community Coalition Inc. is hereby granted permission to conduct the event during the hours stated above; **PROVIDED** that all trash is adequately collected and contained; that a guarantee indemnifying the city is executed; that the organization meets the terms and conditions set forth by the City Manager.

**SECTION 2.** That the Bahama Village Community Coalition , Inc. is hereby granted permission for the closure of Petronia Street between Duval Street to Fort Street including the Truman Waterfront Recreational Fields on the date and during the hours stated above.

**SECTION 3.** That pursuant to Section 18-86 of the Key West Code Of Ordinances, the

Bahama Village Community Coalition Inc. is hereby granted permission allowing the sale and consumption of alcoholic beverages within an enclosed area.

**SECTION 4.** That the Bahama Village Community Coalition Inc. is hereby granted a Special Event Permit under Section 6-86 of the Key West Code of Ordinances for an event that will take place and time herein described

**SECTION 5.** That the Bahama Village Community Coalition Inc. will adhere to the recycling plan of the City of Key West, that one (1) recycling container for every one (1) trash barrels will be used and that they will be placed side by side.

**SECTION 6.** That the Bahama Village Community Coalition, Inc. request the approval of a three (3) year contract with the City.

**SECTION 7.** That all neighboring property owners and/or tenants shall be notified of the events and the date, time and sound ordinance exemption.

**SECTION 7.** That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signatures of the presiding officer and Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 5th day of February, 2019.

Authenticated by the presiding officer and Clerk of the Commission on February 6, 2019.

Filed with the Clerk on February 6, 2019.

Mayor Teri Johnston	<u>No</u>
Commissioner Gregory Davila	<u>Yes</u>
Commissioner Mary Lou Hoover	<u>Yes</u>
Commissioner Sam Kaufman	<u>No</u>
Commissioner Clayton Lopez	<u>Recused</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>

  
TERI JOHNSTON, MAYOR

ATTEST:

  
CHERYL SMITH, CITY CLERK

# CITY OF KEY WEST

## APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) Bahama Village Community Coalition

Address of Applicant(s) P.O. Box 903 Key West, FL 33040 Email: GlenwoodLebell@earthlink.net

Phone Number of Applicant(s) and emergency number 770-401-7932 G. Lopez 954-513-5163 M. Hernandez

Name of Non-Profit(s) Bahama Village Community Coalition

Address of Non-Profit(s) Same as Above

Phone Number of Non-Profit(s) 770-401-7932

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 100%

Date(s) of Event October 18, 19 2019 (3rd week in October in 2020 + 2021) <sup>Fri-Sat</sup>

Hours of Operation 10am - 12 midnight

Estimated/anticipated number of persons per day 5,000

Location of Event Petrona St. and Side streets from Duval to Parker Fort St.

Street Closed Same as Above

Detailed Description of Event: Annual Celebration/Street Festival/Fair  
celebrating the culture and traditions of the Bahamas and Native Residents, through music and cultural Arts

List of Businesses that will participate in Alcohol Exemption:

Noise exemption required: Yes  No

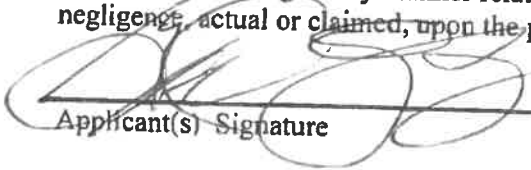
Alcoholic beverages sold/served at event: Yes  No

Recycle Deposit \$1000.00 Yes  No

Cooking oil recycled Yes  No

Recycled containers Yes  No

The applicant does ac knowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permitee agrees to assume full responsibility and liability for and indemnify, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, their agents or employees.

  
Applicant(s) Signature

12-19-18  
Date

**CITY OF KEY WEST**  
**APPLICATION FOR A SPECIAL EVENT PERMIT**  
**NOISE CONTROL EXEMPTION**

**\$50.00**

Date \_\_\_\_\_

Applicant Name Bahama Village Community Coalition

Applicant Address P.O. Box 903

Applicant Phone Number (770) 401-7932

Event Name Goombay Festival

Event Address/Location Petronia Street from Duval St. South

Date of Event October 18-19, 2019

Nature of Event Family Cultural Event

Profit  Non Profit

Time(s) Request for Exemption \_\_\_\_\_

Number of Exemptions at this location this calen \_\_\_\_\_

Date of last exemption \_\_\_\_\_

Date: 12/20/2018 10:36:46 AM  
Receipt Number: 43310  
Amount: \$50.00

FOR DEPOSIT ONLY  
ACCOUNT 010093036  
12/20/2018 10:36:46 AM

Fee Code Version:  
SPECIAL EVENTS PAYMENTS - 55  
Originator Receipt Number:  
0  
Originator Payment Date:

Payment Type:  
ALL CASH RECEIPTS  
Transaction Amount:  
\$50.00  
Additional Comments: BAHAMA VILLAGE GOOMBA  
Y, NOISE EXEMPTION

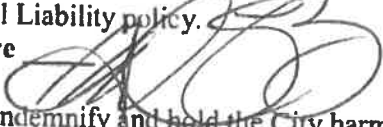
\$50.00


# RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. The Permittee will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000,000  
Business Automobile Liability with minimum limits of \$1,000,000  
Statutory Worker's Compensation Coverage  
Employers Liability with minimum limits of \$1,000,000 injury by Accident,  
\$1,000,000 injury by Disease  
Policy Limits and \$1,000,000 injury by Disease - Each Employee


If alcoholic beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the Permittee will be required to maintain Full liquor liability coverage with minimum limits to \$1,000,000. Host Liquor Liability coverage will not be acceptable. If the Permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that

The City of Key West shall be named as an "Additional Insured" on the Permittees' Commercial General Liability policy.  
Sponsor's Signature 

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.  
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses

sign a petition of no objection to the street closure.  
Sponsor's Signature 

6. *Within 30 days of the event's completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature 


7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature 

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature 

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature 

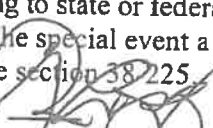
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature 

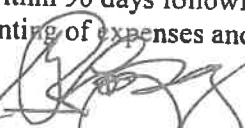
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature 

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38.225.

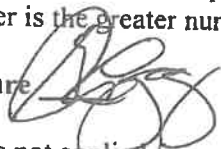
Sponsor's Signature 

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.

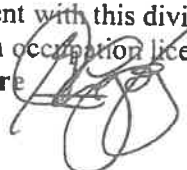
Sponsor's Signature 



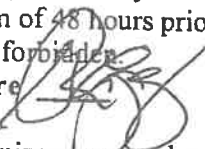
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature 

15. Where a person has not applied for a special event permit and an event at its location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature 

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature 

17. Special Events organizers must submit an adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature 

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature 

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-26. Payment for city services.**

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.
- (b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.
- (c) The city commission may grant special exceptions to this section for cause shown upon the public record.
- (d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.
- (e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

\* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

**Sec. 6-27. Food, beverage and merchandise booths.**

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-56. Application.**

(a) Except as provided in section 6-58. At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-57. Donation of percentage of revenue to nonprofit organization.**

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's Mangoes~~, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. Have a non-profit coapplicant of to provide a percentage of revenues to a charitable cause.

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

**Sec. 6-61. Temporary bathroom facilities.**

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16<sup>th</sup> day of October, 2002.

Read and passed on second reading at a regular meeting held this 6<sup>th</sup> day of November, 2002.

Read and passed on final reading at a regular meeting held this 19<sup>th</sup> day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21<sup>st</sup> day of November,

2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature

A handwritten signature in black ink, appearing to be a stylized set of initials or a name, written over the printed text "Sponsor's Signature".



**THE CITY OF KEY WEST**

P.O. BOX 1409  
KEY WEST, FL 33041-1409

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying and recycle cans on a regular basis for the duration of the event.

Glenwood Lopez  
Print Name:

*Key to the Caribbean - Average yearly temperature 77° F.*

## Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.  
Name of person: Glenwood Lopez Phone number: 770-401-7932
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.  
Aluminum  Glass  #1 Plastic  #2 Plastic  Steel   
Corrugated Cardboard \_\_\_\_\_ Other: \_\_\_\_\_
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).  
Amount of recycling and garbage containers needed: \_\_\_\_\_
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.  
Arrangements made: Waste Management
- Capacity of containers on grounds:  
Contact person for containers: Margaret Lara Phone # (305) 797-3312
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event - from the containers on the grounds to the large container.  
Arrangements made: \_\_\_\_\_
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.  
Arrangements made: \_\_\_\_\_
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.  
Problems: City Public Works Department  
Actions taken: \_\_\_\_\_
- View trash barrels and note any recyclables in the trash. Take actions to solve problems.  
Problems: City Public Works Department  
Actions taken: \_\_\_\_\_
- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program  
Comments: City Public Works Department
- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced. City Public Works Department.
- At the end of the event, remove signs and arrange for their return to owners. BVCC
- Place recycling containers in the pick-up location, as arranged with the providers of the containers. Waste Management
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.  
Amount of material: Waste Management  
Contamination: City Public Works Department
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers. Margaret Lara, Waste Management
- Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: \_\_\_\_\_

*For more information about event recycling and waste reduction, contact Waste Management at 305 296-2825*

BAHAMA VILLAGE COMMUNITY COALITION, INC.

81-275/829

1039

PO BOX 903  
KEY WEST, FL 33040

DATE 12-18-18

PAY TO THE ORDER OF

City of Key West

\$ 1,000.00

One Thousand & 00/100

DOLLARS

Heat Ink



www.my100bank.com

Recycle

*[Handwritten Signature]*

MEMO

LOOK FOR FRAUD-DETERMINING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-SENSITIVE INK (DETAILS ON BACK)

Date: 12/20/2018 10:33:01 AM  
Receipt Number: 43909  
Amount: \$1,000.00

FOR DEPOSIT ONLY  
ACCOUNT 0100903096  
Date: 12/20/2018 10:33:01 AM  
Originator Receipt Number:  
0  
Originator Payment Date:

Payment Type:  
ALL CASH RECEIPTS  
Transaction Amount:  
\$1,000.00  
Additional Comments: RECYCLING, BAHAMA VI  
LAGE COM. SERVCs

\$1,000.00





## THE CITY OF KEY WEST

P.O. BOX 1409  
KEY WEST, FL 33041-1409

### RELEASE AND INDEMNIFICATION Bahama Village Community Coalition, Inc. Goombay 18 & 19, 2019

I **Glenwood Lopez** being authorized to act on behalf of and legally bind **Bahama Village Community Coalition, Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Maria Ratcliff  
Signature of Witness

Maria Ratcliff  
Print Name

12-18-18  
Date

Glenwood Lopez  
Signature of Applicant

Glenwood Lopez  
Print Name

12-18-18  
Date

Key to the Caribbean - Average yearly temperature 77° F.



**Detail by Entity Name**

Florida Not For Profit Corporation  
BAHAMA VILLAGE COMMUNITY COALITION INC

Filing Information

<b>Document Number</b>	N18000005203
<b>FEI/EIN Number</b>	NONE
<b>Date Filed</b>	05/08/2018
<b>Effective Date</b>	05/03/2018
<b>State</b>	FL
<b>Status</b>	ACTIVE

Principal Address

396 BALIDO STREET  
KEY WEST, FL 33040

Mailing Address

396 BALIDO STREET  
KEY WEST, FL 33040

Registered Agent Name & Address

LOPEZ, GLENWOOD  
396 BALIDO STREET  
KEY WEST, FL 33040

Officer/Director Detail

**Name & Address**

Title P

LOPEZ, GLENWOOD  
396 BALIDO STREET  
KEY WEST, FL 33040

Title VP

BARNETT, LAKAY  
920 EMMA STREET, APT. 103  
KEY WEST, FL 33040

Title TREA

CLARK, MONA C

809 ELIZABETH STREET  
KEY WEST, FL 33040

Title SECR

BRYAN WALLACE MONICA  
1010 EMMA STREET, APT 6F  
KEY WEST, FL 33040

Annual Reports

No Annual Reports Filed

Document Images

No Document Images

WE THE UNDERSIGNED RESIDENTS AND BUSINESSES OF KEY WEST, FL/BAHAMA VILLIAGE AGREE AND SUPPOT THE BAHAMA VILLIAGE COMMUNITY COALITION, INC. HOSTING, COORDINATING, AND DIRECTING ALL ASPECTS OF THE GOOMBAY FESTIVAL.

NAME

ADDRESS

Leticia Lopez

828 Whitehead St.

Esther Williams

821 Shaver Ln

Julia Lang

309 Truman Ave

Shakara Brown

828 Whitehead

Gerald Baiyas

828 Whitehead

Maria Jucalov

828 Whitehead

Cynthia Fagan

728 Whitehead St

Consuelo Pinder

720 Whitehead St

Andrey Miller

320 Angela St

Rosemary Locherwood

320 Angles St

Eloy, JEAN

720 WHITEHEAD ST: APT

LAURENT, N.

720 WHITEHEAD ST.

Daino Graine

320 Angela St

Janis A Williams

320 Angles apt 10-H

Robert F Butler

320 Angles apt 10-H

Therese Zafra

320 Angela St apt 9A

Charles Winter

720 Whitehead St

Carman Winter

720 Whitehead St

WE THE UNDERSIGNED RESIDENTS AND BUSINESSES OF KEY WEST, FL/BAHAMA VILLIAGE AGREE AND SUPPOT THE BAHAMA VILLIAGE COMMUNITY COALITION, INC. HOSTING, COORDINATING, AND DIRECTING ALL ASPECTS OF THE GOOMBAY FESTIVAL.

<u>NAME</u>	<u>ADDRESS</u>
<u>Terri Winte</u>	<u>320 Angela St</u>
<u>Aloma Munnings</u>	<u>320 Angela St</u>
<u>Lia Scott</u>	<u>320 Angela St</u>
<u>William Garden</u>	<u>828 Whitehead St</u>
<u>Cam's Hall</u>	<u>720 Angela St</u>
<u>Blue Mccaw</u>	<u>704 Whitehead</u>
<u>Ernest Heminway</u>	<u>907 Whitehead St</u>
<u>Lighthouse Hotel</u>	<u>902 Whitehead St</u>
<u>Court House Deli</u>	<u>1000 Whitehead St</u>
<u>Patrice Mobley</u>	<u>4B Robert Gabriel</u>
<u>Jasmin Scott</u>	<u>4A Robert Gabriel</u>
<u>Pat Jefferson</u>	<u>720 Whitehead St</u>
<u>Castillo, Thurston</u>	<u>328 Truman Ave</u>
<u>Blue Heaven</u>	<u>729 Thomas St.</u>
<u>Johnson's Grocery</u>	<u>800 Thomas St.</u>

**BAHAMA VILLAGE COMMUNITY COALITION**

**GOOMBAY 2018 FINAL REPORT**

**Total Income \$66,212.00**

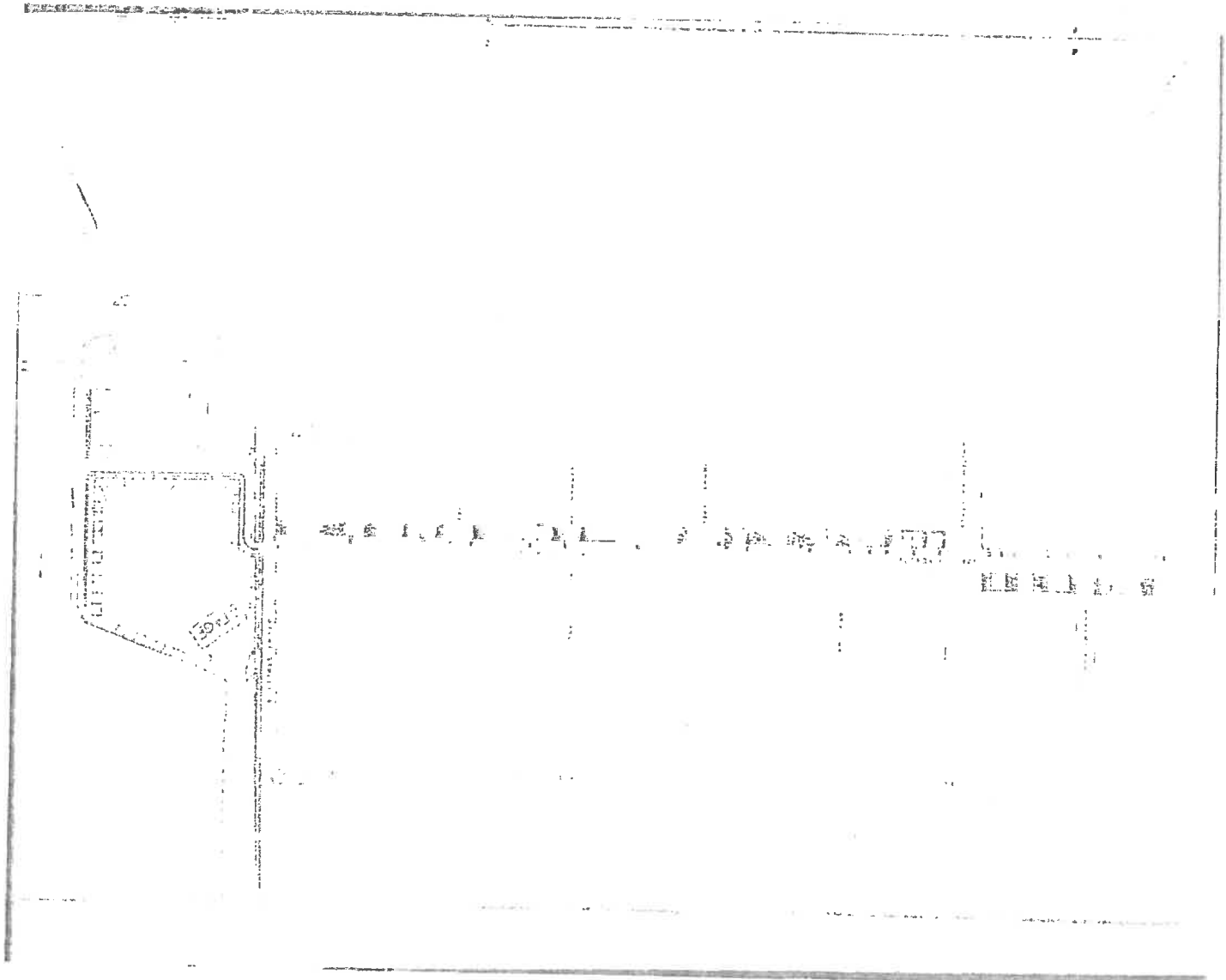
**Total Expenses \$63,126.00**

**Revenue \$\$3,086.00**

**Glenwood Lopez**

**Chairman**

A large, stylized handwritten signature in black ink, overlapping the printed name and title.



# 2018 Goombay Map Terry Ln - Emma St.



open  
10  
open  
11-13  
open  
open  
open  
17-18  
open  
19  
open  
20  
open

TERRY LANE

THOMAS STREET

open  
20  
27  
open

CHAPMAN LANE

PATONE STREET

PETRONIA STREET

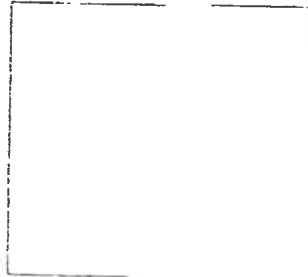
open  
28  
32  
open

EMMA STREET

open  
34  
open  
36



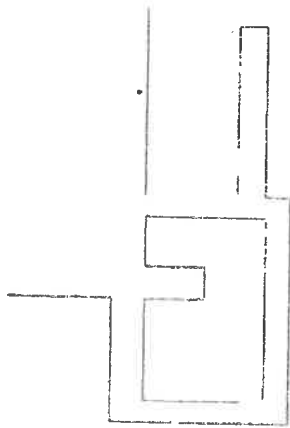
**Exhibit (A)**  
**Goombay Map**  
**2018**



Booth Spaces 1 - 4

Booth Spaces 5 - 9

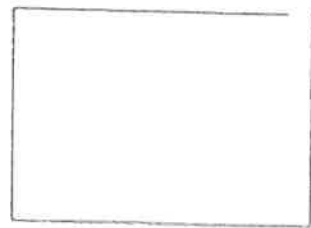
Booth Spaces 10 - 20



Booth Spaces 21 - 28

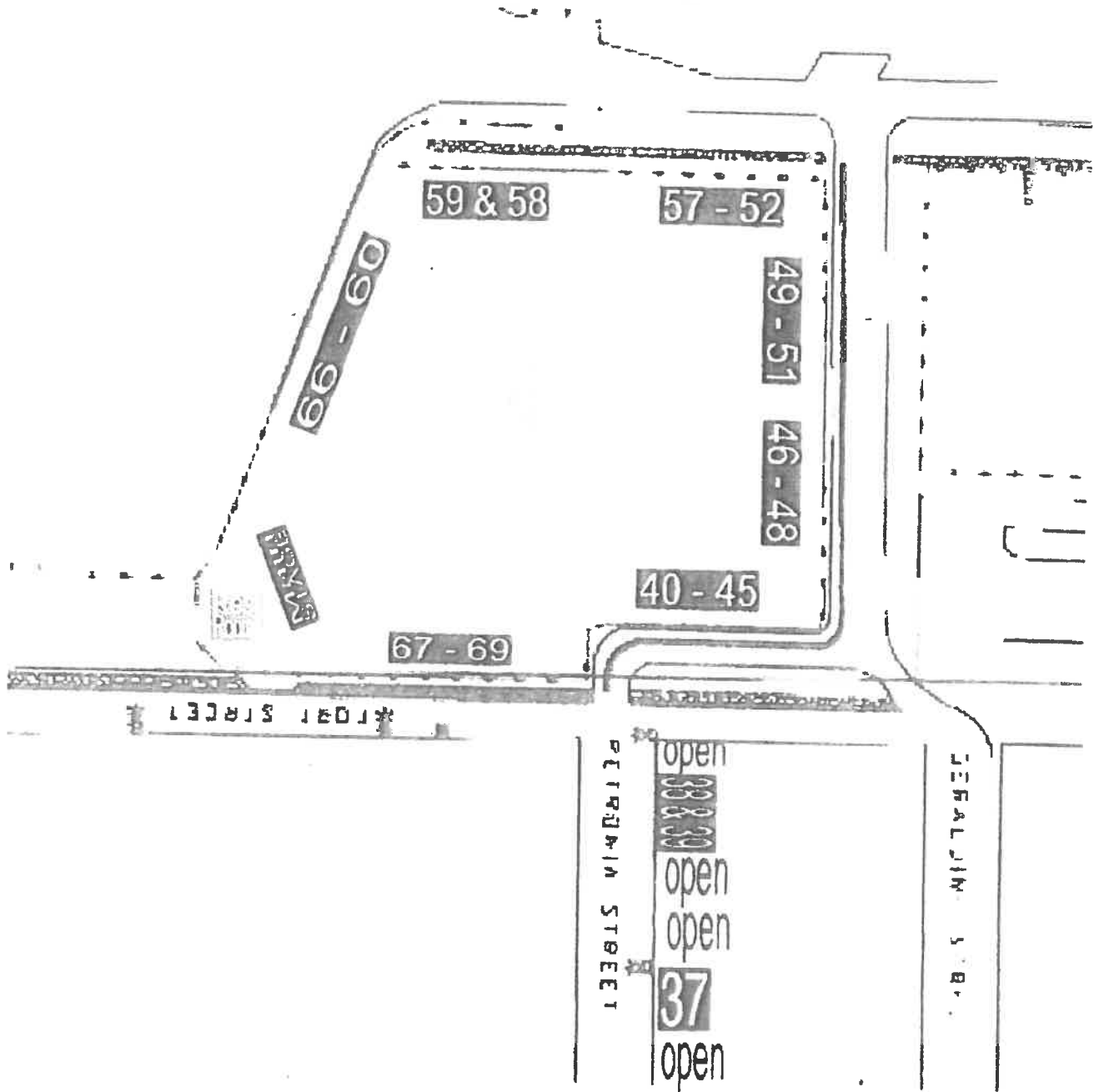
Booth Spaces 29 - 33

Booth Spaces  
34 - 41



**Soccer Field**  
42 - 60

2019  
~~2018~~ Goombay Map  
Inside Goombay Park



Goombay Map  
20



Booth Spaces 1 - 4  
Booth Spaces 5 - 8

Booth Spaces 9 - 12

Booth Spaces 13 - 16

Booth Spaces 17 - 20

Soccer Field  
42 - 70



# THE CITY OF KEY WEST

Parking Division

1300 White Street  
Key West, FL 33040

## Parking Requests or Special Events

Please indicate the Special Event Parking requests below:

We would like to have permission  
for the parking lot on Fort Street  
to be run by the Coalition for  
the two days

Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

Key West Bight Rates: \$3.50 per hour or \$20.00 per day per space

On-Street Meter Rates: \$3.00 per hour or \$20.00 per day per space.

Modification of rates can only be approved by Commission.

If you have any questions, please contact John Wilkins, Parking Director at (305) 809-3855 or email [jwilkins@cityofkeywest-fl.gov](mailto:jwilkins@cityofkeywest-fl.gov)

(305) 809-3855 [jwilkins@cityofkeywest-fl.gov](mailto:jwilkins@cityofkeywest-fl.gov)



KEY WEST FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

Food Booths

- Food Booths - Total # \_\_\_\_\_
- Vendor Booths - Total # \_\_\_\_\_
- Total Number of Booths - \_\_\_\_\_

Parade

- Floats - Total # \_\_\_\_\_

Event Name: Goombay Festival

**Special Event Checklist**  
**Everything must be checked off before**  
**submitting the special event application**

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
✓	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	Working w/ City: Waste Management
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	
✓	Insurance naming the City as additional insured	Insurance comes FROM Fantasy Fest
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map ( where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	they are the non profit



**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT  
APPROVALS**

**EVENT:** Wednesday 21st - Port Antonio Village Comm. Cncl.  
**DATES:** Oct 18, 19, 2017

<u>DEPARTMENTS</u>	<u>COMMENTS</u>
<b>EVENTS (INITIAL SIGNOFF)</b>  _____ SIGNATURE                      DATE	
<b>COMMUNITY SERVICES</b>  _____ SIGNATURE                      DATE	
<b>POLICE DEPARTMENT</b>  _____ SIGNATURE                      DATE	
<b>FIRE DEPARTMENT</b>  _____ SIGNATURE                      DATE	
<b>KWDOT</b>  _____ SIGNATURE                      DATE	
<b>PORT AND MARINE SERVICES</b>  _____ SIGNATURE                      DATE	
<b>CODE COMPLIANCE</b>  _____ SIGNATURE                      DATE	
<b>ENGINEERING</b>  _____ SIGNATURE                      DATE	
<b>UTILITIES</b>  _____ SIGNATURE                      DATE	

SPECIAL EVENT PERMIT HAS BEEN \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED



**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT  
APPROVALS**

**EVENT:** Yoox Day 2019 - Bahama Village Comm. Collection  
**DATES:** Oct 18, 19, 2019

<u>DEPARTMENTS</u>	<u>COMMENTS</u>
EVENTS (INITIAL SIGNOFF) _____ SIGNATURE                      DATE <i>M. M. ...</i>	
COMMUNITY SERVICES _____ SIGNATURE                      DATE	
POLICE DEPARTMENT _____ SIGNATURE                      DATE	
FIRE DEPARTMENT _____ SIGNATURE                      DATE	
KWDOT _____ SIGNATURE                      DATE <i>R. ...</i>	<i>Requires bus collection</i>
PORT AND MARINE SERVICES _____ SIGNATURE                      DATE	
CODE COMPLIANCE _____ SIGNATURE                      DATE	
ENGINEERING _____ SIGNATURE                      DATE	
UTILITIES _____ SIGNATURE                      DATE	

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED





### CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Goombay 2019 - Bahama Village Comm. Collector  
 DATES: OCT 18-19, 2019

<u>DEPARTMENTS</u>		<u>COMMENTS</u>
EVENTS (INITIAL SIGNOFF)		
<i>Maria Ruffini</i>		
SIGNATURE	DATE	
COMMUNITY SERVICES		
SIGNATURE	DATE	
POLICE DEPARTMENT		
Steve Torrence	1/15/19	Requires extra duty officers
SIGNATURE	DATE	
FIRE DEPARTMENT		
SIGNATURE	DATE	
KWDOT		
SIGNATURE	DATE	
PORT AND MARINE SERVICES		
SIGNATURE	DATE	
CODE COMPLIANCE		
SIGNATURE	DATE	
ENGINEERING		
SIGNATURE	DATE	
UTILITIES		
SIGNATURE	DATE	

SPECIAL EVENT PERMIT HAS BEEN        APPROVED        DENIED



# CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Goombay 2019 - Bahama Village Comm. Celebration  
DATES: Oct 18, 19, 2019

DEPARTMENTS	COMMENTS
EVENTS (INITIAL SIGNOFF) <u>Maria Ratzliff</u> SIGNATURE                      DATE	
COMMUNITY SERVICES SIGNATURE                      DATE	
POLICE DEPARTMENT SIGNATURE                      DATE	
FIRE DEPARTMENT SIGNATURE                      DATE	
KWDOT SIGNATURE                      DATE	
PQRT AND MARINE SERVICES SIGNATURE                      DATE	
CODE COMPLIANCE <u>Luis Hernandez</u> <u>1/15/19</u> <u>[Signature]</u> SIGNATURE                      DATE	
ENGINEERING SIGNATURE                      DATE	
UTILITIES SIGNATURE                      DATE	

SPECIAL EVENT PERMIT HAS BEEN      APPROVED      DENIED



**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT  
APPROVALS**

**EVENT:** Goombay 2019 - Bahama Village Comm. Celebration  
**DATES:** OCT 18-19, 2019

**DEPARTMENTS**

**COMMENTS**

**EVENTS (INITIAL SIGNOFF)**

*Maria Latuff*

SIGNATURE DATE

**COMMUNITY SERVICES**

SIGNATURE DATE

✓ **POLICE DEPARTMENT**

SIGNATURE DATE

**FIRE DEPARTMENT**

SIGNATURE DATE

✓ **KWDOT**

SIGNATURE DATE

✓ **PORT AND MARINE SERVICES**

SIGNATURE DATE

N/A

✓ **CODE COMPLIANCE**

SIGNATURE DATE

**ENGINEERING**

SIGNATURE DATE

**UTILITIES**

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN \_\_\_ APPROVED \_\_\_ DENIED



**THE CITY OF KEY WEST**  
P.O. BOX 1000, KEY WEST, FLORIDA 34092-1000

**SPECIAL EVENT  
(Exemption from Noise Ordinance)**

**The following application for an Event  
which will be considered at the city commission  
Meeting of February 5, 2018 @ 6:00 p.m. @ Old City Hall**

**A copy of each application is on file at the City Clerk's Office for  
public inspection.**

**Marques Butler Memorial Scholarship, Inc.  
Softball Tournament  
At Wickers Field  
Friday, February 22<sup>nd</sup> through  
Sunday, February 24, 2019  
7:00 a.m. to 11:00 p.m.  
Nicole Butler 305-393-7471**

**Key West Carnival Corp  
Goombay 2019  
Noise Exemption  
Petronia Street from Duval Street to Fort Street  
Including the Multi Use Fields  
October 17<sup>th</sup> through October 20<sup>th</sup>, 2019  
Noon to Midnight  
Contact: Veronica Stafford at 305 834-2143**

**Bahama Village Community Coalition, Inc.  
Goombay 2019  
Noise Exemption  
Petronia Steet from Duval Street to Fort Street  
Including the Multi Use Fields  
October 18 & 19, 2019  
10:00 a.m. to Midnight  
Contact: Glynwood Lopez 954-513-5163**