



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**TO:** Jim Scholl, City Manager  
Greg Veliz, Asst. City Manager

**FROM:** Marcus Davila, Director of Community Services

**DATE:** November 16, 2017

**SUBJECT:** Authorize the purchase of a replacement backhoe loader for \$122,000 from Kelly Tractor.

**ACTION STATEMENT:** Authorizes the purchase of one (1) Caterpillar 430F2 Backhoe Loader from Kelly Tractor for \$122,000 via the Florida Sheriffs Association and Florida Association of Counties, Cab & Chassis Trucks & Other Fleet Equipment without formal competitive procurement under Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

**BACKGROUND:**

The Community Services Department request for a replacement backhoe loader for \$120,000 was approved by the City Commission for Fiscal Year 17-18.

The terms and conditions of the original contract are extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida.

The backhoe loader listed in the Florida Sheriffs Association and Florida Association of Counties is a 2018 Caterpillar 430F2 Backhoe Loader. There are options listed as add/delete in the bid that allow the end user to configure the equipment according to his/her requirements. The options selected by the City of Key West modifies the model number from 416 to the 430F2.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

**PURPOSE AND JUSTIFICATION:** Backhoe operation is an essential Community Services Department function that allows for right of way improvement/ repair, tree planting, and other earthwork.

*Key to the Caribbean – Average yearly temperature 77° F.*

**OPTIONS:**

1. Approve the purchase of a replacement backhoe loader for \$122,000 from Kelly Tractor.
2. Disapprove the purchase of a replacement backhoe loader for \$122,000 from Kelly Tractor. A potential degradation in right of way improvement/ repair, tree planting, and other earthwork could ensue.

**FINANCIAL IMPACT:**

Purchase of a replacement backhoe loader is funded under the General Fund in Account No. 001-7201-572-64 for the amount of \$122,000.

**RECOMMENDATION:**

Staff recommends approval Option 1; Approve the purchase of a replacement backhoe loader for \$122,000 from Kelly Tractor.