

Florida Department of Highway Safety and Motor Vehicles

Law Enforcement Application for E-Crash Hardware





FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

Law Enforcement Application for E-Crash Hardware

The Florida Department of Highway Safety and Motor Vehicles (DHSMV) was awarded a Federal Motor Carrier Safety Administration Grant which allows for the dissemination of laptops and mounting hardware to state law enforcement agencies to be used for the purpose of electronically reporting Commercial Motor Vehicle (CMV) crashes. Applications will be scored based on agency need, the volume of CMV crashes reported by an agency, agency size, and the agency's plan for implementing an e-crash program.

The deadline to submit applications is **Friday, June 29, 2012**. Applications can be submitted electronically via email to E-Crash@flhsmv.gov or mailed to the Department at:

Department of Highway Safety and Motor Vehicles
Attn: Bonnie Scott-Walls
2900 Apalachee Parkway, MS 89
Tallahassee, FL 32399

APPLICANT INFORMATION

Agency Name	Key West Police Department	Agency Code: FL0440100	Date	June 28 th , 2012
Agency Address	1604 N. Roosevelt Blvd.			
City	Key West	County	Monroe	ZIP 33040
Phone	305-809-1027	Fax	305-809-1092	
Contact Name	James Scholl	Title	City Manager	Phone 305-809-3888
Email Address	jscholl@keywestcity.com			
How does your agency currently report CMV crashes? paper <input type="checkbox"/> electronically <input checked="" type="checkbox"/> We currently submit both electronic and paper CMV crash reports <input type="checkbox"/>				
How many crash reports does your agency submit to DHSMV, on average, annually? less than 300 <input type="checkbox"/> 301-500 <input type="checkbox"/> 501-750 <input type="checkbox"/> 751-1,000 <input type="checkbox"/> 1,001- 2,000 <input checked="" type="checkbox"/> 2,001- 5,000 <input type="checkbox"/> more than 5,000 <input type="checkbox"/>				
How many short-form crash reports does your agency complete, on average, annually? less than 300 <input type="checkbox"/> 301-500 <input checked="" type="checkbox"/> 501-750 <input type="checkbox"/> 751-1,000 <input type="checkbox"/> 1,001- 2,000 <input type="checkbox"/> 2,001- 5,000 <input type="checkbox"/> more than 5,000 <input type="checkbox"/>				
How many CMV crash reports does your agency submit to DHSMV, on average, annually? less than 25 <input checked="" type="checkbox"/> 26-50 <input type="checkbox"/> 51-75 <input type="checkbox"/> 76-100 <input type="checkbox"/> 101-200 <input type="checkbox"/> 201-500 <input type="checkbox"/> 501-750 <input type="checkbox"/> more than 750 <input type="checkbox"/>				

FUNDING REQUEST

Amount your agency is requesting	\$25,000.00	How many units (laptops and mounting hardware) will these funds enable your agency to purchase?	4 or 5
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Note: Funding requests will be awarded based on the quantity of CMV crashes reported annually by an agency. Agencies reporting less than 100 CMV crashes annually can apply for funding up to, but not exceeding, \$25,000. Agencies reporting more than 100 CMV crashes annually can apply for funds up to, but not exceeding, \$50,000.

My agency is aware that the Department of Highway Safety and Motor Vehicles will reimburse qualifying agencies for the agreed upon purchase price of e-crash hardware upon completion of a Memorandum of Agreement between the qualifying agency and the DHSMV. The DHSMV will not be paying for hardware directly. YES NO

PLAN FOR IMPLEMENTATION

Please describe, in detail, your agency's e-crash program. If your agency does not currently have an e-crash program, describe your agency's plan for implementing such a program. In your plan, please include a target date for implementation.

The Key west Police Department's (KWPD) patrol officers have all been equipped with mobile laptop computers for "crime reporting" for the past several years. However the Traffic Unit within the KWPD did not have mobile laptops permanently assigned to them since their primary mission was "traffic enforcement and traffic crash investigations". In January 1, 2012 the KWPD implemented electronic submission of all traffic crashes using the TraCS software, which is an approved vendor of Florida Department of Highway Safety and Motor Vehicles(DHSMV). So when the Department implemented TraCS and began submitting traffic crash reports electronically, the patrol officer's had the ability to complete a traffic crash report in the field and submit the report to their supervisor for review followed by submission to DHSMV. However sinc the Traffic Unit and Supervisor do not have laptop computers they are unable to complete the traffic crash reports in the field. They must come back to the police station and complete the report using a communal computer terminal in the station.

Describe the impact receiving funding for e-crash hardware will have on your agency's ability to increase the electronic submission of CMV crash reports. Be specific. What percentage improvement in the electronic reporting of CMV crash reports does your agency foresee? Will the hardware your agency is requesting allow your agency to submit all CMV crash reports written by your agency electronically?

This Funding would allow the Department to more efficiently and effectively manage and deploy resources. It would ensure continued compliance that all KWPD traffic crashes would be submitted electronically including Commercial Motor Vehicle (CMV) traffic crashes. Any approved funding would be dedicated toward properly equipping KWPD's Traffic Unit personnel with the necessary computer hardware and mounting brackets so the officers could complete their traffic crashes in the field using mobile computers.

Describe your agency's plan for training those officers who will receive the e-crash hardware purchased through this program. Does your agency plan to provide formal training in the use of the hardware and how to complete electronic citations/crash reports?

The KWPD has already conducted department-wide training on the use of TraCS which is the Department's electronic crash report software and the hardware on which it is installed. If additional hardware training is necessary the KWPD would conduct that training within 90 days of hardware purchase. The KWPD also insures that all new employees that need to be trained receive training during their field training program/probationary period by their training supervisor.

Describe how your agency will target those officers to receive hardware which will have the greatest impact on reporting CMV crashes. Does your agency have a designated group of officers responsible for reporting crashes?

All funding received through this grant opportunity would be used to improve and enhance the KWPD's Traffic Unit. The Traffic Unit currently consists of four patrol officers and a sergeant. The Traffic Unit personnel are the primary officers dispatched to any traffic crash to include those crashes involving CMV's. This funding would greatly assist the Department in properly equipping those officers and supervisors who are the first responders not only during criminal incidents but now all traffic crashes.

DISCLAIMER AND SIGNATURE

By submitting an application, applicants agree to and understand the following guidelines:

- Agencies receiving hardware must agree to the terms and conditions set forth by the Department of Highway Safety and Motor vehicles regarding the usage of that equipment for a period of 2 years.
- Agencies must be aware that the use of hardware funded through the Department of Highway Safety and Motor Vehicles can be audited to ensure the receiving agency is in compliance with terms and conditions set forth by Department.
- The Department of Highway Safety and Motor Vehicles reserves the right to have returned to it any and all hardware provided to agencies who are found to have violated the agreed upon terms of usage, or to be reimbursed for the purchase price of said hardware.
- Agencies receiving hardware will be required to show a minimum increase of 5% in the number of CMV crashes reported electronically by their agency to the DHSMV over a 1 year period. If this increase is not met, the Department of Highway Safety and Motor Vehicles reserves the right to have returned to it any and all hardware provided to the agency or be reimbursed for the purchase price of said hardware.
- Agencies are not permitted to use any portion of funds received by the DHSMV to purchase software.

Signature

J. K. Scholl

Date 27 JUNE 2012