



MEMORANDUM

Date: June 4, 2025

To: Honorable Mayor and Commissioners

Via: Brian L Barroso
City Manager

Cc: Todd Stoughton, Asst. City Manager
Christina Bervaldi, Finance Director

From: Matt Willman
Utilities Director

Subject: **Approve additional out-of-scope services from Operations Management International, Inc (OMI/Jacobs) to engage the City to implement a Condition Assessment of the Wastewater Treatment Plant and strengthen the current Asset Management System, in the amount of \$274,350.08 and authorize any necessary budget transfers.**
(File id 3827)

Introduction

Staff encourage approval by resolution, additional out-of-scope services from Operations Management International, Inc (OMI/Jacobs) to engage the City to implement a Condition Assessment of the Richard A Heyman Environmental Pollution Control Facility (WWTP) and strengthen the current Asset Management System, in the amount of \$274,350.08 and authorize any necessary budget transfers.

Background

The City of Key West (City) owns the Richard A. Heyman Wastewater Treatment Plant (WWTP) on Fleming Key as well as the 27 lift stations and approximately 75 miles of collection system piping (main line and lateral collection). The City has made significant investments in these wastewater facilities over the last 20+ years.

Over the years, investments include capital improvements to rebuild the collection system, upgrades to an Advanced Wastewater Treatment facility and deep injection wells for plant effluent to decommission the ocean outfall. These improvements have benefited the community and the surrounding environment. To protect this investment and to maintain the integrity of the collection system, treatment facilities as well

as proactively plan for future improvements the need for formal asset management program was identified.

The City contracts with Operations Management International, Inc. (OMI) for the operations and maintenance of the sanitary sewer system and WWTP.

To facilitate the design and implementation of Condition Assessment, staff approached OMI to inquire if their in-house staff could perform the work. OMI indicated they were able; however, per the contract for operations and maintenance services at RAHEPF, this work is out of scope and considered an additional service. The contract allows for out-of-scope work to be performed as an additional service per Section 3.2.5 of the contract. OMI issued a scope and fee proposal for the additional work to initiate the Condition Assessment & Asset Management Program Deployment in the amount of \$274,350.08.

Procurement

The Asset Management Plan and Building Renovations Project are both planned projects with combined remaining budgets totaling \$452,204. This balance is within the FY2025 Treatment Plant Ops account (4013504-5356500).

Recommendation

The City Manager's Office recommends the Mayor and Commission approve the additional out of scope proposal from Operations Management International, Inc. (OMI/Jacobs) in the amount of \$274,350.08, authorizing the City Manager to enter into the agreement, execute documents, and authorize any necessary budget transfers, upon the review of the City Attorney's Office.

Exhibits:

Exhibit A – Wastewater Asset Management Program Deployment