

CITY OF KEY WEST

APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) The Rotary Club of Key West FL Inc

Address of Applicant(s) 1107 Key Plaza Box 294, KW FL 33040 Email: ccranekw@gmail.com

Phone Number of Applicant(s) and emergency number Cathy Crane 305-797-8578

Name of Non-Profit(s) The Rotary Club of Key West FL Inc

Address of Non-Profit(s) 1107 Key Plaza Box 294, KW FL 33040

Phone Number of Non-Profit(s) 305-797-8578

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 100%

Date(s) of Event July 4th 2019

Hours of Operation 11:00am to 10:00pm

Estimated anticipated number of persons per day 10 for set up/5000 for event

Location of Event White Street/Ed Knight Pier (Atlantic & White)

Street Closed In the past White St. has been closed at the discretion of KWPD&KWFD

Detailed Description of Event: 4th of July Fireworks Display
Drink and Cooking stations beginning at 1:00pm to 10:00pm

List of Businesses that will participate in Alcohol Exemption:

Noise exemption required: Yes No Does not fall w/in 100 ft of location except City Property - July 4th Indigenous Park

Alcoholic beverages sold served at event: Yes No

Recycle Deposit \$1000.00 Yes No

Cooking oil recycled Yes n/a No

Recycled containers Yes No

The applicant does ac knowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permitee agrees to assume full responsibility and liability for and indemnify, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, their agents or employees.

CL RACE

Applicant(s) Signature

5/30/2019

Date

sign a petition of no objection to the street closure.

Sponsor's Signature GAACU

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature GAACU

7. Applicant(s) wishing to sell consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature GAACU

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature GAACU

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature GAACU

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature GAACU

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature GAACU

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature GAACU

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.

Sponsor's Signature GAACU

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability. *caan*
Sponsor's Signature _____
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.
Sponsor's Signature *caan* _____
16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.
Sponsor's Signature _____
17. Special Events organizers must submit an adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.
Sponsor's Signature *caan* _____
18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.
Sponsor's Signature *caan* _____

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS: AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.
- (b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.
- (c) The city commission may grant special exceptions to this section for cause shown upon the public record.
- (d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.
- (e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: FaneyFantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at Mango's Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. Have a non-profit applicant ot to provide a percentage of revenues to a charitable cause.

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature



Complete Checklist for Event Recycling City of Key West

- o Identify contact person at the festival responsible for working with recycling.
Name of person: Jill Cranney-Gage Phone number: 305-747-0395
- o Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass #1 Plastic #2 Plastic Steel
Corrugated Cardboard Other
- o Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 2 @ White + Atlantic C. 7/4/2019
2 @ White St. Pier 7/2-7/4/2019
- o Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: Annual agreement with Waste Management
- o Capacity of containers on grounds:
Contact person for containers: Jill Cranney-Gage Phone #: 305-747-0395
- o Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- o Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- o Arrange for emptying of recycling containers during the event - from the containers on the grounds to the large container.
Arrangements made: Rotary volunteers will monitor & empty as needed
- o Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: Yes, Waste management
- o Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- o Oversee the delivery of containers and placement of signs.
- o Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems

- o Monitor recycling containers for correct usage during the event and take actions to solve problems

Problems: _____

Actions taken: Rotary volunteers will monitor

- o View trash barrels and note any recyclables in the trash. Take actions to solve problems.

Problems: _____

Actions taken: Rotary volunteers will monitor

- o Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program

Comments: _____

Rotary volunteers will monitor

- o Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.

- o At the end of the event, remove signs and arrange for their return to owners

- o Place recycling containers in the pick-up location, as arranged with the providers of the containers.

- o Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.

Amount of material: will supply post event

Contamination: _____

- o Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.

- o Share the results with event organizers.

- o Security deposit of \$1000.00 must be submitted prior to the event.

- o Security deposit returned: _____

For more information about event recycling and waste reduction, contact Waste Management at 303 296-2825



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying and recycle cans on a regular basis for the duration of the event.

Jill Cranney-Gage, President

Print Name:

Key to the Caribbean - Average yearly temperature 77° F.

Financials for July 4, 2018

Revenue

Basket Raffle	\$ 1,340.00
GA Cash	\$ 5,519.00
Silent Auction Cash	\$ 745.00
Silent Auction CC	\$ 1,262.00
Silent Auction CC	\$ 370.00
Silent Auction CC	\$ 635.00
Silent Auction Delivery Collection	\$ 1,010.00
Event Credit Card Transaction 4th	\$ 23,180.54
HTA (4 VIP tables)	\$ 10,000.00
Hospital VIP table	\$ 2,500.00
Margaritaville VIP tables	\$ 2,500.00
Angelina Pizza VIP table	\$ 2,000.00
Angelina Pizza additonal VIP tickets	\$ 400.00
George Fernandez (4) VIP tickets	\$ 1,000.00
Beachside VIP Table	\$ 2,500.00
Credit from VIP ticket cancellation	\$ (500.00)
Keys Tix Sales	\$ 11,599.60
White Street Pier Booth	\$ 1,959.00
1st mailing	\$ 2,828.00
2nd mailing	\$ 5,728.00
Casa & Reach donations	\$ 3,500.00

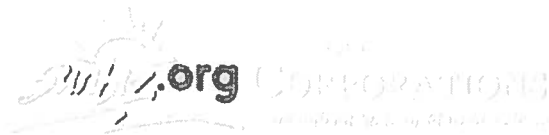
Firework Total Revenue \$ 80,076.14

Expenses

CASA VIP Banquet Order Price	\$ 21,457.15
Face painter	\$ 225.00
Four Star	\$ 1,100.12
Art of Sound	\$ 2,500.00
PSAV	\$ 612.75
Skipper	\$ 750.00
Entertainment	\$ 525.00
Supplies (stamps, mailings, amazon)	\$ 500.00
Event shirts	\$ 1,326.37
Police	\$ 2,450.00
Beer expense	\$ 559.00
Janie expenses	\$ 50.00
Total Expenses	\$ 32,055.39

Net proceeds

\$ 48,020.75

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Detail by Entity Name

Florida Not For Profit Corporation
 ROTARY CLUB OF KEY WEST, FLORIDA, INC.

Filing Information

Document Number	N00000005436
FEI/EIN Number	59-6152300
Date Filed	08/14/2000
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	12/05/2016
Event Effective Date	NONE

Principal Address

1107 KEY PLAZA
 #294
 KEY WEST, FL 33040

Changed: 03/06/2016

Mailing Address

1107 KEY PLAZA
 #294
 KEY WEST, FL 33040

Changed: 03/06/2016

Registered Agent Name & Address

KNOWLES, LISA
 1107 KEY PLAZA
 #294
 KEY WEST, FL 33040

Name Changed: 03/06/2016

Address Changed: 03/06/2016

Officer/Director Detail

Name & Address

Title President

GONZALEZ, ALBERT

1107 KEY PLAZA
#294
KEY WEST, FL 33040

Title VP

CRANNEY-GAGE, JILLIAN
1107 KEY PLAZA
#294
KEY WEST, FL 33040

Title Secretary

TORRENCE, STEVE
1107 KEY PLAZA
#294
KEY WEST, FL 33040

Title Treasurer

RUSSIN, LINDA
1107 KEY PLAZA
#294
KEY WEST, FL 33040

Title PAST PRESIDENT

VANLOON, DAVID, Esq
1107 KEY PLAZA
#294
KEY WEST, FL 33040

Annual Reports

Report Year	Filed Date
2016	03/06/2016
2017	01/09/2017
2018	02/23/2018

Document Images

1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2016
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2017
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2018
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2019
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2020
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2021
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2022
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2023
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2024
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2025
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2026
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2027
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2028
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2029
1107 KEY PLAZA #294 KEY WEST, FL 33040	Annual Report 2030

02/22/2010 -- ANNUAL REPORT	View image in PDF format
08/15/2009 -- ANNUAL REPORT	View image in PDF format
02/11/2009 -- ANNUAL REPORT	View image in PDF format
02/19/2008 -- ANNUAL REPORT	View image in PDF format
01/18/2007 -- ANNUAL REPORT	View image in PDF format
05/04/2006 -- ANNUAL REPORT	View image in PDF format
01/18/2005 -- ANNUAL REPORT	View image in PDF format
01/26/2004 -- ANNUAL REPORT	View image in PDF format
01/22/2003 -- ANNUAL REPORT	View image in PDF format
01/28/2002 -- ANNUAL REPORT	View image in PDF format
01/17/2001 -- ANNUAL REPORT	View image in PDF format
08/14/2000 -- Domestic Non-Profit	View image in PDF format



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

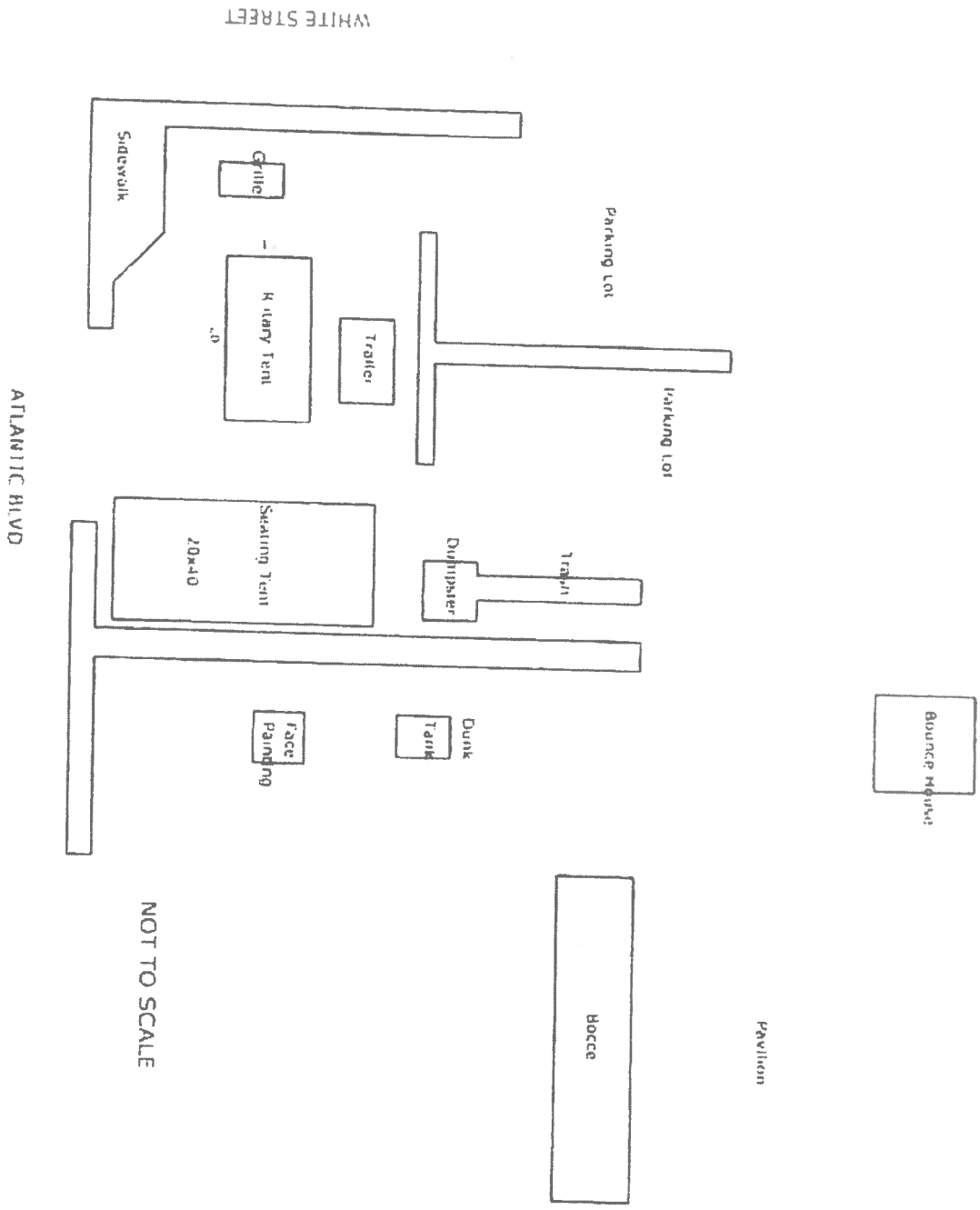
- Flame Resistance Certificate n/a
- Size, Type, Location of Tent(s)

Booths

- Food Booths – Total # 1 and 1 Beverage Booth - Total #2
- Vendor Booths – Total # _____
- Total Number of Booths - _____

Parade

- Floats – Total # _____ n/a _____



NOT TO SCALE

WHITE STREET

ATLANTIC BLVD

Sidewalk

Grille

Heavy Tent

Traflet

Parking Lot

Parking Lot

Bounce House

Pavilion

Booze

Booze

Trash

Dishwasher

Seating Tent
20x40

Dunk Tank

Face Painting

NOT TO SCALE

Special Event Recycling Plan
Rotary Club of Key West – Annual Fireworks Display – July 4, 2019

Recycling Coordinator: *JILL CRANNEY-GAGE*

Recycling Coordinator will:

- Educate and/or train recycling staff/volunteers, vendors, attendees and participants of event policies
- Coordinate recycle bins and the pick-up of recyclables
- Report the volume recycled to the City of Key West
- Ensure food waste containers are adjacent to recycle bins
- Stage volunteers to ensure no commingling of recyclables and trash
- Locate public recycle areas with trash receptacles near drink location
- Confirm delivery and placement of recycle bins by Waste Management
- Monitor recycle bins for overflow during event
- Confirm pickup of recycle bins and waste containers by Waste Management after the event

Minimum City Requirements

- **Recycle bins for cans and bottles within 50 feet of all drink/drink sales locations.**
Rotary will have one drink sales location and a minimum of 2 recycle bins at the Sonny McCoy Indigenous Park area and 2 recycle bins for bottles and cans plus 1 large recycle bin for cardboard on White Street Pier.
- **Recycle bins for cans and bottles will be placed behind each drink/drink sales location.**
Rotary will have 2 recycle bins and 2 waste bin located in the Sonny McCoy Indigenous Park parking area. Cans, bottles and food waste will be carried from the pier to the parking area bins as needed.
- **Delivery of recyclables to the recycle center shall be by the event, by Waste Management or by other licensed vendor.** Rotary has requested pick-up of all recyclables by Waste Management.
- **Place recycle bins throughout event area.** Rotary will place recycle bins around area of White Street and Atlantic Boulevard as needed.



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Rotary Club 4th of July Fireworks
DATES: July 4, 2019

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Saluzzi 5/31/19
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

Rosalie Hernandez 6-3-19
SIGNATURE DATE

No Impact

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN _____ APPROVED _____ DENIED

Maria Ratcliff

From: Joseph Tripp
Sent: Tuesday, June 4, 2019 9:53 AM
To: Maria Ratcliff
Subject: RE: Rotary Club 4th of July

We are good.

From: Maria Ratcliff
Sent: Monday, June 3, 2019 12:01 PM
To: Richard Sarver <rsarver@cityofkeywest-fl.gov>; Joseph Tripp <jtripp@cityofkeywest-fl.gov>; Danny Blanco <dblanco@cityofkeywest-fl.gov>; Rod Delostrinos <rdeostrinos@cityofkeywest-fl.gov>; Regina Scott <rscott@cityofkeywest-fl.gov>; Jim J. Young <jjyoung@cityofkeywest-fl.gov>
Subject: Rotary Club 4th of July

Respectfully

*Maria Ratcliff
Executive Administrator to the City Manager
& Special Events Coordinator
City of Key West
1300 White Street
Key West, Florida 33040
(305) 809-3881
mrattcliff@cityofkeywest-fl.gov*



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: <u>Rotary Club 4th of July Fireworks</u>
DATES: <u>July 4, 2019</u>

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

<u>Maria Sateruff</u>	<u>5/31/19</u>	
SIGNATURE	DATE	

COMMUNITY SERVICES

SIGNATURE	DATE	
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POLICE DEPARTMENT

SIGNATURE	DATE	
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FIRE DEPARTMENT

SIGNATURE	DATE	
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KWDOT

SIGNATURE	DATE	
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PORT AND MARINE SERVICES

SIGNATURE	DATE	<u>N/A</u>
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CODE COMPLIANCE

SIGNATURE	DATE	
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ENGINEERING

SIGNATURE	DATE	
-----------	------	--

UTILITIES

SIGNATURE	DATE	
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SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED