

RESOLUTION NO. 11-091

A RESOLUTION OF THE CAROLINE STREET CORRIDOR AND BAHAMA VILLAGE COMMUNITY REDEVELOPMENT AGENCY (CRA) EXTENDING THE CONTRACT BETWEEN THE CRA AND MONROE ASSOCIATION FOR RETARDED CITIZENS, INC. ("MARC") FOR TRASH COLLECTION SERVICES AT KEY WEST BIGHT FOR A PERIOD OF TWO YEARS (AND GARRISON BIGHT - SIMULTANEOUSLY APPROVED IN CITY RESOLUTION NO. 11-077); PROVIDING FOR AN EFFECTIVE DATE

BE IT RESOLVED BY THE CAROLINE STREET CORRIDOR AND BAHAMA VILLAGE COMMUNITY REDEVELOPMENT AGENCY, AS FOLLOWS:

Section 1: That the contract between the CRA and MARC, Inc. for trash removal at the Key West Bight is hereby extended for a period of two years.

Section 2: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Agency.

Passed and adopted by the Caroline Street Corridor and Bahama Village Community Redevelopment Agency at a meeting held this 15 day of March, 2011.

Authenticated by the presiding officer and Clerk of the Agency on March 16, 2011.

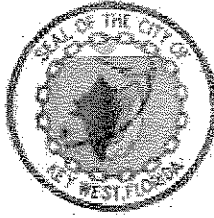
Filed with the Clerk March 16, 2011.

ATTEST:


CHERYL SMITH, CITY CLERK



CRAIG CATES, CHAIRMAN



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

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EXECUTIVE SUMMARY

TO: City Commission
Community Redevelopment Agency

CC: Jim Scholl, City Manager

FROM: Mark Tait, Marina Manager

DATE: February 8, 2011

RE: Approval of a 2-Year Extension to the Key West Bight and City Marina's contract to MARC House for trash removal

ACTION STATEMENT:

This resolution will approve a 2-Year Extension as stipulated within the City's contract with MARC House which is due to expire in March, to provide trash collection services at Key West Bight and the City Marina at Garrison Bight with the same terms and conditions as the current contract.

BACKGROUND:

MARC House has been emptying the common area trash containers and picking up ground litter since 2002. They currently are doing a fine job. In 2007 the common area trash removal services were bid out to the public and MARC House was the lowest responsive bidder (Resolution 08-043). The contract with MARC House allows for a two year extension with the same terms and conditions which MARC House has agreed to.

PURPOSE AND JUSTIFICATION

Trash removal and litter pick up at the marinas requires several hours of work daily and if performed by city employees seven days a week it would require a three man crew. A three man crew of city employees with benefits would cost approximately \$115,000 a year. MARC House is currently charging \$41,580 to provide that service. This is a cost savings of approximately \$73,420.

OPTIONS / ADVANTAGES / DISADVANTAGES:

1. The City Commission can approve this 2-year contract extension with MARC House who are already knowledgeable of the tasks involved.
2. The City can go out for RFP for trash collection services at Key West Bight and the City Marina @ Garrison Bight. This option is not

Key to the Caribbean - Average yearly temperature 77° F.

recommended due to Staff's satisfaction with service provided and the terms of the existing contract. The City would issue a new RFQ in two years once this 2-year extension expires.

FINANCIAL IMPACT:

Monies are budgeted this year to continue with MARC House supplying this service. There may not be enough money budgeted if the contract is re-bid.

RECOMMENDATION:

Staff recommends that the City Commission select option 1, the approval of a 2-year contract extension with MARC House.

RESOLUTION NO. 08-043

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AWARDING THE BID MONROE ASSOCIATION FOR RETARDED CITIZENS, INC. ("MARC") FOR TRASH COLLECTION SERVICES AT GARRISON BIGHT (AND KEY WEST BIGHT - SIMULTANEOUSLY APPROVED IN CRA RESOLUTION NO. 08-051); AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT DOCUMENTS CONTAINED IN THE BID ON BEHALF OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the bid of MARC, Inc for trash removal is hereby awarded.

Section 2: That the City manager is authorized to execute contract documents on behalf of the City upon the advice and consent of the City attorney.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 5th day of February, 2008.

Authenticated by the presiding officer and Clerk of the Commission on February 6, 2008.

Filed with the Clerk February 6, 2008.


MORGAN McPHERSON, MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK



EXECUTIVE SUMMARY

TO: Jim Scholl
FROM: Raymond Archer
CC: Commissioners
DATE: December 6, 2007
SUBJECT: Trash Removal at Key West Bight and City Marina

REQUIREMENT STATEMENT: To provide for trash and litter removal at Key West Bight (CRA) and City Marina (City) 7- days a week in the most beneficial and cost effective manner.

BACKGROUND: An R.F.P. for common area trash removal at Key West Bight and City Marina @ Garrison Bight was publically advertised. Common area trash removal includes emptying all trash cans on the HarborWalk and Fuel Dock at Key West Bight twice daily and public trash cans throughout the City Marina Property once daily. The scope of work also includes picking up all loose litter and animal feces throughout both marinas daily.

Bids were opened on October 3rd 2007. There were two companies who submitted bids. MARC House bid \$3,500 a month and GME out of College Park Georgia bid \$ 2,166.67 per month. GME was considered non-responsive because they failed to fill out the mandatory forms included in the bid document or provide a bid bond.

This item was placed on the October Bight Board agenda however because of a lack of quorum the meeting was cancelled. On November 21st 2007 the Key West Bight Board unanimously recommended the award of this contract to MARC House for a term of three (3) years with the City having an option to renew at the same terms for an additional two (2) years. The contract will effectively begin October 1st 2007.

EFFICIENCIES GAINED & ALTERNATIVE COSTS: Trash removal and litter pick up at the marinas requires several hours of work daily and if performed by city employees seven days a week would have to consist of a three man crew. A three man crew of city employees with benefits would cost approximately \$115,000 per year. MARC House will be charging \$42,000 a year to service both marinas which would be a cost savings of approximately \$73,000 a year.

OPTIONS/ ADVANTAGES/ DISADVANTAGES:

1. The CRA/City Commission can award the trash removal contract to Marc House.

2. The CRA/City Commission can deny the award of trash removal contract to Marc House for budgetary reasons and instruct staff to re-bid the contract.

- While it is possible that a second R.F.P. may result in a lower bidder staff does not feel that a second R.F.P would be justified.

FINANCIAL IMPACT: The amount MARC House is charging for the trash removal is within the amount budgeted for this service in the current budget. The monthly fee for services provided will be split between Key West Bight (CRA) and Garrison Bight (City) with Key West Bight paying 2/3 of the bill or \$2,310 monthly and Garrison Bight paying 1/3 or \$1,155 of the monthly bill.

RECOMMENDATION: Staff recommends that the CRA/City Commission award the trash removal contract to MARC House with a commencement date of October 1st 2007.

ATTACHMENTS: City Clerk Bid Review

INTEROFFICE MEMORANDUM

To: Mark Tait, Marina Manager

CC: Sue Snider, Purchasing

From: Cheri Smith, City Clerk

Date: October 3, 2007

Subject: Routine Grounds Maintenance and/or Trash Removal Key West
Bight/City Marina RFP No. 15-007

Attached for your review are copies of the bids opened Wednesday, October 3, 2007 at 3:00 p.m. in response to the above referenced project.

1.	GME 1561 Virginia Ave. Ste. 103A College Park, GA 30337	Total:	\$ 2,166.67 Base Bid 2
2.	Key West Landscaping Services, Inc. 730 Duval Street Key West, FL 33040	Total:	\$13,520.00 Base Bid 1
3.	Monroe Assoc. for Retarded Citizens P.O. Box 428 Key West, FL 33040	Total:	\$ 3,500.00 Base Bid 2
4.	Neighborhood Maintenance Ser. Corp. P.O. Box 924350 Homestead, FL 33092	Total:	\$ 6,933.00 Base Bid 1

FROM THE DESK OF...
CHERYL SMITH, CMC
CITY CLERK
CITY OF KEY WEST
525 ANGELA STREET
KEY WEST, FL 33040
(305) 809-3835
Fax: 809-3833

Bid RFP 15-007 Routine Grounds Maintenance and/or Trash Removal Key West Bight/City Marina
CS/jlg
Encl.