

# CITY OF KEY WEST APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) Lorie A Rouse

Address of Applicant(s) 719 Chapman Lane NW #1 Email: lorie.rouse@att.net  
33540

Phone Number of Applicant(s) and emergency number 315-509-7407 908-334-4533-cell

Name of Non-Profit(s) \_\_\_\_\_

Address of Non-Profit(s) \_\_\_\_\_

Phone Number of Non-Profit(s) \_\_\_\_\_

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 0

Date(s) of Event Feb 22, 2020

Hours of Operation (5:30 PM - 10:00 PM) event 12pm - 3pm - setup  
10pm - 11pm - Breakdown

Estimated anticipated number of persons per day 75

Location of Event Green @ Truman Waterfront Waterpark

Street Closed NO

Detailed Description of Event: Wedding & Reception

List of Businesses that will participate in Alcohol Exemption:

Noise exemption required: Yes  No

Alcoholic beverages sold served at event: Yes  No   
(served NOT SOBA) - yes

Recycle Deposit \$1000.00 Yes  No

Cooking oil recycled Yes  No

Recycled containers Yes  No

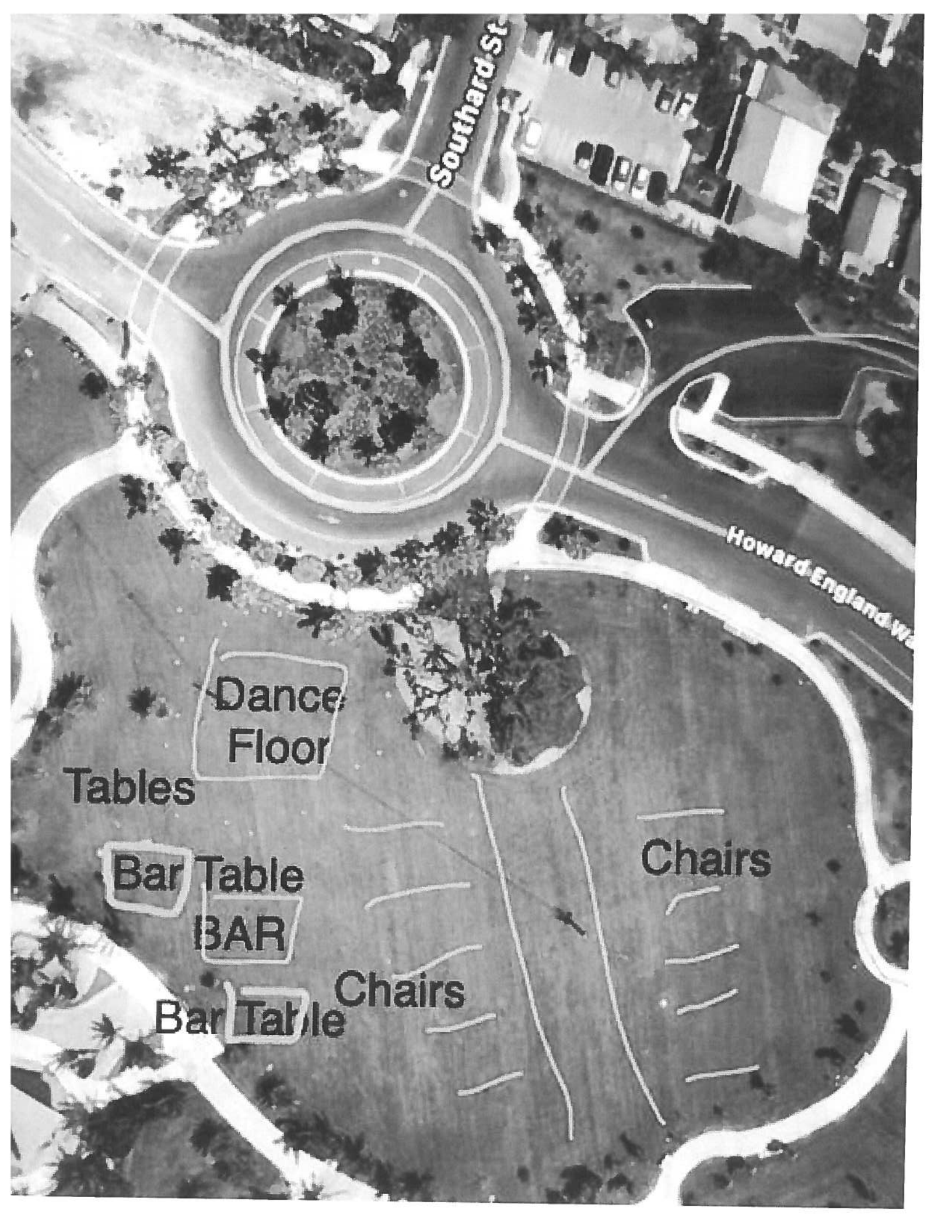
The applicant does ac knowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, their agents or employees.

*Ami A. Vance*  
Applicant(s) Signature

5/23/2019  
Date







Southard St

Howard England Way

Dance Floor

Tables

Bar Table  
BAR  
Bar Table

Chairs

Chairs



## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

**EVENT:** Wedding at the Truman Waterfront Green Lawn  
**DATES:** 2/22/2020

<u>DEPARTMENTS</u>	<u>COMMENTS</u>
<b>EVENTS (INITIAL SIGNOFF)</b> <u>Marie Patuzzi</u> 2/15/19 SIGNATURE DATE	
<b>COMMUNITY SERVICES</b> SIGNATURE DATE	
<b>POLICE DEPARTMENT</b> SIGNATURE DATE	
<b>FIRE DEPARTMENT</b> SIGNATURE DATE	
<b>KWDOT</b> <u>Rogelio Hernandez</u> / RD 8-5-19 SIGNATURE DATE	No Impact
<b>PORT AND MARINE SERVICES</b> SIGNATURE DATE	
<b>CODE COMPLIANCE</b> SIGNATURE DATE	
<b>ENGINEERING</b> SIGNATURE DATE	
<b>UTILITIES</b> SIGNATURE DATE	

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Wedding at the Truman Waterfront Green Lawn  
DATES: 2/22/2020

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Patino 8/15/19  
SIGNATURE DATE

[Empty comment box for Events Department]

COMMUNITY SERVICES

SIGNATURE DATE

[Empty comment box for Community Services]

POLICE DEPARTMENT

SIGNATURE DATE

[Empty comment box for Police Department]

FIRE DEPARTMENT

SIGNATURE DATE

[Empty comment box for Fire Department]

KWDOT

SIGNATURE DATE

[Empty comment box for KWDOT]

PORT AND MARINE SERVICES

SIGNATURE DATE

[Empty comment box for Port and Marine Services]

CODE COMPLIANCE

Ji Yang 5 Aug 19  
SIGNATURE DATE

[Empty comment box for Code Compliance]

ENGINEERING

SIGNATURE DATE

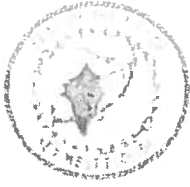
[Empty comment box for Engineering]

UTILITIES

SIGNATURE DATE

[Empty comment box for Utilities]

SPECIAL EVENT PERMIT HAS BEEN \_\_\_ APPROVED \_\_\_ DENIED



**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT  
APPROVALS**

**EVENT:** Wedding at the Truman Waterfront Green Lawn  
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**COMMENTS**

**EVENTS (INITIAL SIGNOFF)**

Maria Patino 8/5/19  
 SIGNATURE DATE

**COMMUNITY SERVICES**

Rach Maje 8/5/19  
 SIGNATURE DATE

**POLICE DEPARTMENT**

SIGNATURE DATE

**FIRE DEPARTMENT**

SIGNATURE DATE

**KWDOT**

SIGNATURE DATE

**PORT AND MARINE SERVICES**

SIGNATURE DATE

**CODE COMPLIANCE**

SIGNATURE DATE

**ENGINEERING**

SIGNATURE DATE

**UTILITIES**

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED



## Maria Ratcliff

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**From:** John Wilkins  
**Sent:** Monday, August 5, 2019 10:59 AM  
**To:** Maria Ratcliff  
**Subject:** RE: Wedding at the Truman Waterfront Green Lawn February 22, 2020

Maria,

Parking does not have any conflict. They have not requested any parking assistance.

Sincerely,

John Wilkins  
Parking Director  
City of Key West

**From:** Maria Ratcliff <[mratcliff@cityofkeywest-fl.gov](mailto:mratcliff@cityofkeywest-fl.gov)>  
**Sent:** Monday, August 05, 2019 10:21 AM  
**To:** Richard Sarver <[rsarver@cityofkeywest-fl.gov](mailto:rsarver@cityofkeywest-fl.gov)>; Ralph Major <[rmajor@cityofkeywest-fl.gov](mailto:rmajor@cityofkeywest-fl.gov)>; Joseph Tripp <[jtripp@cityofkeywest-fl.gov](mailto:jtripp@cityofkeywest-fl.gov)>; Danny Blanco <[dblanco@cityofkeywest-fl.gov](mailto:dblanco@cityofkeywest-fl.gov)>; Doug Bradshaw <[dbradshaw@cityofkeywest-fl.gov](mailto:dbradshaw@cityofkeywest-fl.gov)>; Rod Delostrinos <[rdelostrinos@cityofkeywest-fl.gov](mailto:rdelostrinos@cityofkeywest-fl.gov)>; Rogelio Hernandez <[rhernandez@cityofkeywest-fl.gov](mailto:rhernandez@cityofkeywest-fl.gov)>; Regina Scott <[rscott@cityofkeywest-fl.gov](mailto:rscott@cityofkeywest-fl.gov)>; Jim J. Young <[jjyoung@cityofkeywest-fl.gov](mailto:jjyoung@cityofkeywest-fl.gov)>; John Wilkins <[jwilkins@cityofkeywest-fl.gov](mailto:jwilkins@cityofkeywest-fl.gov)>  
**Subject:** Wedding at the Truman Waterfront Green Lawn February 22, 2020

*Respectfully*

*Maria Ratcliff  
Executive Administrator to the City Manager  
& Special Events Coordinator  
City of Key West  
1300 White Street  
Key West, Florida 33040  
(305) 809-3881  
[mratcliff@cityofkeywest-fl.gov](mailto:mratcliff@cityofkeywest-fl.gov)*

**Maria Ratcliff**

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**From:** Joseph Tripp  
**Sent:** Thursday, August 15, 2019 1:55 PM  
**To:** Maria Ratcliff  
**Subject:** RE: Wedding at the Truman Waterfront Green Lawn February 22, 2020

Ok by police

**From:** Maria Ratcliff <mratcliff@cityofkeywest-fl.gov>  
**Sent:** Monday, August 5, 2019 10:21 AM  
**To:** Richard Sarver <rsarver@cityofkeywest-fl.gov>; Ralph Major <rmajor@cityofkeywest-fl.gov>; Joseph Tripp <jtripp@cityofkeywest-fl.gov>; Danny Blanco <dblanco@cityofkeywest-fl.gov>; Doug Bradshaw <dbradshaw@cityofkeywest-fl.gov>; Rod Delostrinos <rdelostrinos@cityofkeywest-fl.gov>; Rogelio Hernandez <rhernandez@cityofkeywest-fl.gov>; Regina Scott <rscott@cityofkeywest-fl.gov>; Jim J. Young <jjyoung@cityofkeywest-fl.gov>; John Wilkins <jwilkins@cityofkeywest-fl.gov>  
**Subject:** Wedding at the Truman Waterfront Green Lawn February 22, 2020

*Respectfully*

*Maria Ratcliff  
Executive Administrator to the City Manager  
& Special Events Coordinator  
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*Maria Patino* 2/15/19  
SIGNATURE DATE

✓ COMMUNITY SERVICES

SIGNATURE DATE

✓ POLICE DEPARTMENT

SIGNATURE DATE

✓ FIRE DEPARTMENT

SIGNATURE DATE

✓ KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

✓ CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

*Kaheem Bowen*

SPECIAL EVENT PERMIT HAS BEEN  APPROVED  DENIED



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Lourie A Rouse

From: Division Chief/Fire Marshal Danny Blanco

Date: August 28, 2019

Reference: Wedding at the Truman Waterfront Park

This office reviewed the special event application for a Wedding at the Truman Waterfront Park on February 22, 2020. The following conditions apply:

There are currently no fire concerns

If I can be of any further assistance, please contact me.

*Danny Blanco, Fire Marshal*

Key West Fire Department  
1600 N. Roosevelt Boulevard  
Key West, Florida 33040  
305-809-3933 Office  
305-292-8284 Fax

[dblanco@cityofkeywest-fl.gov](mailto:dblanco@cityofkeywest-fl.gov)

*Serving the Southernmost City*

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