

CITY OF KEY WEST
BUDGET FOR FISCAL YEAR 12/13
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 09/10 ACTUAL	FY 10/11 ACTUAL	FY 11/12 AMENDED BUDGET	FY 12/13 CITY MGR PROPOSED	ACCOUNT DETAIL
Solid Waste Fund						
Solid Waste Services						
General Administration						
Physical Environment						
Solid Waste Control Svcs						
403-3401-534-1200	Salaries	220,634	181,539	188,300	211,550	
403-3401-534-1400	Overtime	1,617	727	4,500	4,500	
403-3401-534-1500	Special Pay	4,782	4,649	4,500	4,480	
403-3401-534-2100	FICA	15,606	14,031	14,900	16,870	
403-3401-534-2200	Retirement	21,785	21,426	17,500	19,580	
403-3401-534-2300	Life & Health Insurance	34,770	35,708	35,600	47,430	
403-3401-534-2400	Workers Compensation	18,800	63,100	56,800	63,130	
403-3401-534-2500	Unemployment Comp.	4,400	6,875	0	0	
		-----	-----	-----	-----	-----
*	Personal Services	322,394	328,055	322,100	367,540	
403-3401-534-3100	Professional Services	21,405	208,207	278,828	142,600	
						LEVEL TEXT TEXT AMT
						CMR LIEN PREPARATION 2,500
						RATE STUDY 20,000
						SPECIAL MAG FOR CODE CASES 3,100
						OTHER SOLID WASTE CONSULTING SERVICES 105,000
						IMPACT FEES STUDY 12,000
						142,600
403-3401-534-3200	Accounting & Auditing	15,962	16,374	11,700	11,700	
						LEVEL TEXT TEXT AMT
						CMR SHARE OF ANNUAL CITY AUDIT 11,700
						11,700
403-3401-534-3400	Other Contractual Service	5,233	25,401	5,400	9,500	
						LEVEL TEXT TEXT AMT
						CMR ARMORED CAR SERVICES 9,500
						9,500
403-3401-534-4000	Travel & Per Diem	117	0	1,400	2,200	
						LEVEL TEXT TEXT AMT
						CMR CODE INSPECTOR CERTIFICATION 1,700
						OTHER TRAVEL 500
						2,200
403-3401-534-4100	Communications/Postage	18,870	22,600	21,600	37,960	
						LEVEL TEXT TEXT AMT
						CMR FED EX 300
						POSTAGE FOR UTILITY BILLS 37,660
						37,960
403-3401-534-4500	Insurance	86,390	84,900	76,400	76,400	
403-3401-534-4700	Printing & Binding	9,617	11,065	12,200	20,760	
						LEVEL TEXT TEXT AMT
						CMR BUSINESS CARDS 100
						OTHER MISC PRINTING 200
						MONTHLY DEINQUENT NOTICES 300
						UTILITY BILLING STOCK 8,610
						UTILITY BILLING OUTSOURCING 11,550

CITY OF KEY WEST
BUDGET FOR FISCAL YEAR 12/13
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 09/10 ACTUAL	FY 10/11 ACTUAL	FY 11/12 AMENDED BUDGET	FY 12/13 CITY MGR PROPOSED	ACCOUNT DETAIL
Solid Waste Fund						
Solid Waste Services						
General Administration						
Physical Environment						
Solid Waste Control Svcs						
						20,760
403-3401-534-4900	Other Current Charges	15,959	14,982	25,000	33,170	
	LEVEL	TEXT				TEXT AMT
	CMR	QUARTERLY ADVERTISING (1/4 PAGE ADS)				500
		CREDIT CARD FEES				30,170
		ADVERTISING INVITATIONS TO BID				500
		EPA/DEP APPLICATION FEES				2,000
						33,170
403-3401-534-5100	Office Supplies	162	624	1,800	500	
403-3401-534-5200	Operating Supplies	86	0	100	100	
	LEVEL	TEXT				TEXT AMT
	CMR	T-SHIRTS FOR CODE OFFICERS				100
						100
403-3401-534-5400	Books,Subscrip,Membership	125	0	200	200	
	LEVEL	TEXT				TEXT AMT
	CMR	RECYCLE FLORIDA TODAY				200
						200
403-3401-534-5500	Training	180,236	0	500	0	
403-3401-534-5701	Bad Debt	0	103,904	0	0	
403-3401-534-5900	Depreciation	544,330	501,094	0	0	
		-----	-----	-----	-----	-----
*	Operating Expenditures	898,492	989,151	435,128	335,090	
403-3401-534-6400	Machinery & Equipment	0	0	0	4,000	
	LEVEL	TEXT				TEXT AMT
	CMR	SERVER FOR RECORDS				4,000
						4,000
		-----	-----	-----	-----	-----
*	Capital Outlay	0	0	0	4,000	
403-3401-534-9100	Transfers	1,589,190	1,589,200	1,444,310	1,386,891	
	LEVEL	TEXT				TEXT AMT
	CMR	PILOT				1,386,891
						1,386,891
		-----	-----	-----	-----	-----
*	Transfers	1,589,190	1,589,200	1,444,310	1,386,891	
403-3401-534-9700	Reserve-Cashflow	0	0	0	2,392,865	
403-3401-534-9800	Operating Contingency	0	0	1,950,820	0	
403-3401-534-9900	Other Uses	0	0	1,713,940	1,955,234	
		-----	-----	-----	-----	-----
*	Reserves	0	0	3,664,760	4,348,099	
		-----	-----	-----	-----	-----
****	General Administration	2,810,076	2,906,406	5,866,298	6,441,620	

**SALARY BUDGET
FY 12/13 POSITION CONTROL**

As of 6/15/12

SS Cap (does not incl Med)
110,100 CY 2012

7.65%

\$10,311 PY \$9,300

<u>COST CENTER/ POSITION TITLE</u>	<u>GRD/ STEP</u>	<u>FY 11/12 Apprvd FTEs</u>	<u>FY 12/13 Proposed FTEs</u>	<u>Health Insurance FTEs</u>	<u>Change in FTEs</u>	<u>12 FY 12/13 Salary</u>	<u>12 Longevity</u>	<u>14 Over time</u>	<u>15 Special Pay</u>	<u>21 FICA Medicare</u>	<u>22 Retire Contrib</u>	<u>23 Health Life Ins</u>	<u>TOTAL</u>
403 SOLID WASTE FUND													
GENERAL ADMINISTRATION 3401													
ADMINISTRATIVE AIDE/UTILS	N 24		1.00	1.00		32,241					2,902		
CODE COMPLIANCE INSPECTOR	G 24		1.00	1.00		42,305			4,000		3,807		
COLLECT/CUST SERVICE REP	G 16		0.40	0.40		11,026					992		
COLLECT/CUST SERVICE REP	G 16		0.40	0.40		15,916					1,432		
CONTRACT & PERMIT ENGINEER	N 45		0.40	0.40		25,225					2,270		
REVENUE COLLECTIONS MGR	U DP		0.40	0.40		21,770					1,959		
UTILITIES MANAGER	N 45		1.00	1.00		63,062			480		5,676		
		4.00	4.60	4.60		211,550	0	4,500	4,480	16,870	19,580	47,430	304,410

CITY OF KEY WEST
BUDGET FOR FISCAL YEAR 12/13
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 09/10 ACTUAL	FY 10/11 ACTUAL	FY 11/12 AMENDED BUDGET	FY 12/13 CITY MGR PROPOSED	ACCOUNT DETAIL
Solid Waste Fund						
Solid Waste Services						
Transfer Station Opers						
Physical Environment						
Solid Waste Control Svcs						
403-3402-534-1200	Salaries	247,280	249,450	247,800	254,170	
403-3402-534-1400	Overtime	33,560	32,478	32,000	32,000	
403-3402-534-1500	Special Pay	337	360	400	360	
403-3402-534-2100	FICA	21,211	21,334	21,400	21,920	
403-3402-534-2200	Retirement	32,902	33,754	26,100	26,720	
403-3402-534-2300	Life & Health Insurance	54,117	60,443	55,800	61,870	
		-----	-----	-----	-----	-----
*	Personal Services	389,407	397,819	383,500	397,040	
403-3402-534-3100	Professional Services	550	0	200	200	
						LEVEL TEXT TEXT AMT
						CMR DRUG TESTING/PRE EMPLOYMENT 5 X \$40.00 200
						200
403-3402-534-3400	Other Contractual Service	56,855	44,324	57,600	57,600	
						LEVEL TEXT TEXT AMT
						CMR UNIFORMS 6 EMPLOYEES 3,200
						ANNUAL EASEMENT FEE 27,200
						PORTA POTTIE 1,700
						SIS WEB SOFTWARE FOR LOADER 1,200
						WASTE WATER TESTING 1,000
						VECTOR CONTROL 6,800
						LEACHATE HAULING & WASTE WATER DISPOSAL 15,000
						ALARM SYSTEM SERVICE 1,500
						57,600
403-3402-534-4000	Travel & Per Diem	0	1,163	0	2,000	
						LEVEL TEXT TEXT AMT
						CMR SCHOOL SPOTTER 2,000
						2,000
403-3402-534-4100	Communications/Postage	0	0	1,000	4,700	
						LEVEL TEXT TEXT AMT
						CMR TRANSPORTATION AND POSTAGE/SHIPPING 500
						T1 LINE CONNECTIVITY 4,200
						4,700
403-3402-534-4300	Utility Services	0	0	0	76,200	
403-3402-534-4302	Electricity	79,710	75,868	60,000	73,000	
						LEVEL TEXT TEXT AMT
						CMR TRANSFER FACILITY ELECTRIC 73,000
						73,000
403-3402-534-4304	Water	2,535	2,709	3,200	3,200	
						LEVEL TEXT TEXT AMT
						CMR WATER 3,200
						3,200
403-3402-534-4400	Rentals & Leases	5,464	5,575	1,800	1,800	
						LEVEL TEXT TEXT AMT

CITY OF KEY WEST
 BUDGET FOR FISCAL YEAR 12/13
 EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 09/10 ACTUAL	FY 10/11 ACTUAL	FY 11/12 AMENDED BUDGET	FY 12/13 CITY MGR PROPOSED	ACCOUNT DETAIL
Solid Waste Fund						
Solid Waste Services						
Transfer Station Opers						
Physical Environment						
Solid Waste Control Svcs						
403-3402-534-5500	Training	0	0	3,200	0	
		-----	-----	-----	-----	-----
*	Operating Expenditures	221,940	217,282	265,000	332,200	
403-3402-534-6300	Infrastructure	0	0	0	140,000	
						LEVEL
						CMR
						TEXT
						PUSH WALL FOR RECYCLE BUILDING
						(NEW CIP PROJECT REQUEST)
						100,000
						IMPROVEMENTS TO RECYCLE BUILDING DOOR
						15,000
						SEWER TIE IN TO FKA
						25,000
						140,000
403-3402-534-6400	Machinery & Equipment	0	0	25,413	50,000	
						LEVEL
						CMR
						TEXT
						BOBCAT
						50,000
						50,000
		-----	-----	-----	-----	-----
*	Capital Outlay	0	0	25,413	190,000	
		-----	-----	-----	-----	-----
****	Transfer Station Opers	611,347	615,101	673,913	919,240	

**SALARY BUDGET
FY 12/13 POSITION CONTROL**

As of 6/15/12

SS Cap (does not incl Med)
110,100 CY 2012

7.65%

\$10,311 PY \$9,300

<u>COST CENTER/ POSITION TITLE</u>	<u>GRD/ STEP</u>	<u>FY 11/12 Apprvd FTEs</u>	<u>FY 12/13 Proposed FTEs</u>	<u>Health Insurance FTEs</u>	<u>Change in FTEs</u>	<u>12 FY 12/13 Salary</u>	<u>12 Longevity</u>	<u>14 Over time</u>	<u>15 Special Pay</u>	<u>21 FICA Medicare</u>	<u>22 Retire Contrib</u>	<u>23 Health Life Ins</u>	<u>TOTAL</u>
403 SOLID WASTE FUND													
TRANSFER STATION OPS 3402													
SCALE/TIPPING FLOOR ATNDT	G 21		1.00	1.00		37,135					3,342		
SCALE/TIPPING FLOOR ATNDT	G 21		1.00	1.00		34,161					3,075		
TRANSFER STATION MECHANIC	G 27		1.00	1.00		51,490					4,634		
TRANSFER STATION OPER	G 21		1.00	1.00		39,730					3,576		
TRANSFER STATION OPER	G 21		1.00	1.00		31,558					2,840		
TRANSFER STATION SUPERVSR	N 29		1.00	1.00		60,095			360		5,409		
		6.00	6.00	6.00	0.00	254,170		32,000	360	21,920	26,720	61,870	397,040

City of Key West
FY 12/13 Budget
Capital Outlay Worksheet
Capital Items Over \$1,000 (see definitions)

Fund	403
Cost Center	3402

Quantity and Item Description	A or R (Add or Replace)	Total Item(s) Cost	Purpose/Justification	Operating Impact (List additional expenses or savings)
Recycle Building Door Improvements	R	\$15,000		
Sewer Tie-in to FKAA	A	\$25,000		
Bobcat for Transfer Station	A	\$50,000	For use in retrofitted cardboard room at Transfer Station	\$10,000 (estimated)

CIP PROJECT DETAIL

Project No: TBA
Project Name: Push Wall for Transfer Station
Location: Transfer Station
Department: General Services - Utilities - Solid Waste
Account No: 403-3402-534-63

Date: 5/23/2012
Contact:
Project Start: 10/1/2012
Project Complete: 9/30/2013
Project Estimate: 100,000
Project Funding to Date: 0
Anticipate Carry Forward FY13: No

Project Description/Justification:

Construct a push wall for the transfer station so cardboard room could be used for materials from tipping floor, such as metals

Reasons for Modification:

Preparation for 1-1-1 Collection System

Operating Impact:

Related Projects:

Project Phase Summary

Phase	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Planning/Design		10,000				
Permitting						
Construction		90,000				
Machine or Equip						
Other						
Total	0	100,000	0	0	0	0

100,000

Funding Source Summary

Source	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
City Funds		100,000				
Total	0	100,000	0	0	0	0

100,000

Carry Forward 0

CITY OF KEY WEST
 BUDGET FOR FISCAL YEAR 12/13
 EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 09/10 ACTUAL	FY 10/11 ACTUAL	FY 11/12 AMENDED BUDGET	FY 12/13 CITY MGR PROPOSED	ACCOUNT DETAIL
Solid Waste Fund						
Solid Waste Services						
Collections						
Physical Environment						
Solid Waste Control Svcs						
403-3404-534-3400	Other Contractual Service	1,972,898	1,961,278	2,080,900	2,174,474	
		-----	-----	-----	-----	-----
*	Operating Expenditures	1,972,898	1,961,278	2,080,900	2,174,474	
		-----	-----	-----	-----	-----
****	Collections	1,972,898	1,961,278	2,080,900	2,174,474	

CITY OF KEY WEST
 BUDGET FOR FISCAL YEAR 12/13
 EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 09/10 ACTUAL	FY 10/11 ACTUAL	FY 11/12 AMENDED BUDGET	FY 12/13 CITY MGR PROPOSED	ACCOUNT DETAIL
Solid Waste Fund						
Solid Waste Services						
Hauling & Disposal						
Physical Environment						
Solid Waste Control Svcs						
403-3405-534-3400	Other Contractual Service	2,910,804	3,044,167	3,628,000	3,681,500	

LEVEL	TEXT	TEXT AMT
CMR	HAULING & DISPOSAL 49,500 TONS X \$74	3,663,000
	C&D HAULING 50 TONS X \$74	3,700
	METAL RECOVERY & HAULING 200 TONS X \$74	14,800
		3,681,500

*	Operating Expenditures	2,910,804	3,044,167	3,628,000	3,681,500	
****	Hauling & Disposal	2,910,804	3,044,167	3,628,000	3,681,500	

CITY OF KEY WEST
BUDGET FOR FISCAL YEAR 12/13
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 09/10 ACTUAL	FY 10/11 ACTUAL	FY 11/12 AMENDED BUDGET	FY 12/13 CITY MGR PROPOSED	ACCOUNT DETAIL
Solid Waste Fund						
Solid Waste Services						
Recycling Operations						
Physical Environment						
Solid Waste Control Svcs						
403-3406-534-3400	Other Contractual Service	386,840	390,691	421,900	428,299	
	LEVEL					TEXT AMT
	CMR					USED OIL REMOVAL 1,500
						RESIDENTIAL CURBSIDE RECYCLING 14,333X\$2.339X12MO 402,299
						SENIOR CITIZEN PLAZA (YEARLY) 4,500
						E-WASTE 20,000
						428,299
403-3406-534-4800	Promotional Expenses	4,742	0	50,000	50,000	
	LEVEL					TEXT AMT
	CMR					RECYCLE ADVERTISING 50,000
						50,000
403-3406-534-5200	Operating Supplies	0	0	750,000	0	
*	Operating Expenditures	----- 391,582	----- 390,691	----- 1,221,900	----- 478,299	-----
****	Recycling Operations	----- 391,582	----- 390,691	----- 1,221,900	----- 478,299	-----

CITY OF KEY WEST
 BUDGET FOR FISCAL YEAR 12/13
 EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 09/10 ACTUAL	FY 10/11 ACTUAL	FY 11/12 AMENDED BUDGET	FY 12/13 CITY MGR PROPOSED	ACCOUNT DETAIL
Solid Waste Fund						
Solid Waste Services						
Post Closure O&M						
Physical Environment						
Solid Waste Control Svcs						
403-3407-534-3400	Other Contractual Service	33,400	20,488	48,100	48,100	
	LEVEL					TEXT AMT
	CMR					MONITOR WELLS/STORMWATER PONDS 6,000
						LANDSCAPE SERVICES AT LANDFILL 20,000
						IGUANA CONTROL \$425 WEEK X 52 22,100
						48,100
403-3407-534-4300	Utility Services	28,092	34,682	34,000	35,000	
	LEVEL					TEXT AMT
	CMR					STORMWATER 5701 COLLEGE ROAD 35,000
						35,000
403-3407-534-4600	Repairs and Maintenance	31,452-	40,000-	80,900	80,900	
	LEVEL					TEXT AMT
	CMR					MOWER BLADES AND BELTS 500
						TILT MOWER PARTS 400
						SOD, SAND, FERTILIZER & SEED PLACEMENT 25,000
						SINK HOLE REPAIR 55,000
						80,900
403-3407-534-4900	Other Current Charges	500	0	0	0	
*	Operating Expenditures	----- 30,540	----- 15,170	----- 163,000	----- 164,000	-----
****	Post Closure O&M	----- 30,540	----- 15,170	----- 163,000	----- 164,000	-----

CITY OF KEY WEST
 BUDGET FOR FISCAL YEAR 12/13
 EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 09/10 ACTUAL	FY 10/11 ACTUAL	FY 11/12 AMENDED BUDGET	FY 12/13 CITY MGR PROPOSED	ACCOUNT DETAIL
Solid Waste Fund						
Solid Waste Services						
Renewal & Replacement						
Physical Environment						
Solid Waste Control Svcs						
403-3408-534-4600	Repairs and Maintenance	199,101	82,203	0	72,500	
	LEVEL	TEXT				TEXT AMT
	CMR	REPLACEMENT AND NEW CANS 50 @ \$1,150.00				57,500
		TRASH CANS/RECYCLE BINS FOR CITY PARKS				15,000
						72,500
403-3408-534-5200	Operating Supplies	0	18,402	144,900	0	

*	Operating Expenditures	199,101	100,605	144,900	72,500	

403-3408-534-6300	Infrastructure	0	0	1,044,575	1,200,000	
	LEVEL	TEXT				TEXT AMT
	CMR	DEMO FOR SWTE PLAN CLOSURE PLAN				1,200,000
						1,200,000

*	Capital Outlay	0	0	1,044,575	1,200,000	

****	Renewal & Replacement	199,101	100,605	1,189,475	1,272,500	

*****	Solid Waste Fund	8,926,348	9,033,418	14,823,486	15,131,633	

LONG TERM OUTLOOK

<u>No.</u>	<u>Department</u>	<u>Project</u>	<u>Cost</u>
1	Solid Waste	<u>Tipping Room Renovations</u> 2019/20 - Replace floor	\$400,000
2	Solid Waste	<u>Tipping Floor Door Upgrade</u> 2018	\$100,000