



## **GENERAL SERVICES DEPARTMENT MEMORANDUM**

### **EXECUTIVE SUMMARY**

**TO:** Jim Scholl, City Manager

**FROM:** Annalise Mannix, P.E. Manager of Environmental Programs

**CC:** Doug Bradshaw, Senior Projects Manager

**DATE:** June 21, 2010

**RE:** Sustainability Advisory Board Recommending Modification of the Sustainability Advisory Board Resolution to Change the Status of Student Members

#### **ACTION STATEMENT:**

A resolution of the City of Key West approving the modification of the Sustainability Advisory Board (SAB) resolution changing the status of student members to board member alternates

#### **STRATEGIC PLAN INITIATIVE**

Environmental management seeking to preserve, maintain and when possible enhance the physical environment of Key West and its nearshore waters and is a strategic plan initiative. The work of the SAB helps to preserve, maintain and when possible enhance the physical environment of Key West.

#### **BACKGROUND:**

The City of Key West recognized that local government plays a vital role in fostering sustainability therefore City Commission created a SAB of the City of Key West with the mission to promote the sustainability of the community as a whole, with the definition of "Sustainability" defined as meeting the vital human needs of the present without compromising the ability to meet future needs.

#### **PURPOSE & JUSTIFICATION:**

The SAB recognized that when High School student members were absent due to school activities, the SAB tended to fall short of a quorum for meetings; therefore the SAB recommends a change to the board makeup by deleting the positions of two (2) student members and make the student members alternates to the regular board. This provides for two (2) additional opportunities to meet the quorum requirements when members are not present. The student member would have input at all times and voting privileges when acting as alternates in a voting member's capacity.

#### **OPTIONS:**

1. Approve the resolution as provided.
2. Modify the resolution and approve it as desired.

3. Do not provide any resolution, which will not change the current board configuration.

**FINANCIAL IMPACT:**

The City will not have any cost associated with this resolution.

**RECOMMENDATION:**

SAB recommends approval of this resolution.