

RESOLUTION NO. 09-035

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ADVANCED PUBLIC SAFETY INC. PURSUANT TO CITY OF KEY WEST CODE OF ORDINANCES SECTIONS 2-797(1)AND(3)IN THE AMOUNT OF \$122,152.64 FUNDING TO BE EXPENDED FROM THE DOJ NEW TECHNOLOGY GRANT, 2006CKWX0295, FOR THE PURCHASE OF THE VIRTUAL PARTNER SOFTWARE SUITE OF AUTO-POPULATED TICKETS SOLUTIONS AND THE ASSOCIATED HARDWARE FOR AN ELECTRONIC CITATION SYSTEM; PROVIDING FOR AN EFFECTIVE DATE

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the City Manager, with the advice and consent of the City Attorney, is authorized to enter into a contract with Advanced Public Safety Inc. pursuant to City of Key West Code of Ordinances sections 2-797(1) and (3) in an amount not to exceed \$122,152.64 for the purchase of the Virtual Partner Software suite of Auto Populated Ticket Solutions and associated hardware for an electronic citation system in accordance with the attached proposal dated 1/2/2009.

Section 2: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held  
this 3rd day of February, 2009.

Authenticated by the presiding officer and Clerk of the  
Commission on February 4, 2009.

Filed with the Clerk February 4, 2009.



MORGAN MCPHERSON, MAYOR

ATTEST:



CHERYL SMITH, CITY CLERK

Donald J. Lee, Jr.

Chief of Police



Key West

**POLICE DEPARTMENT**

**TO:** Mr. Jim Scholl, City Manager  
**FROM:** Donald J. Lee, Jr., Chief of Police  
**DATE:** December 8, 2009  
**RE:** Executive Summary – Advance Public Safety Purchase

**Action Statement:** The Department of Justice awarded the Key West Police Department a New Technology Grant. The Law Enforcement field continues to progress at a rapid pace in order to provide the community and the agency with the most effective and efficient crime fighting tools available. These systems enhance both the agencies and the patrol officer's ability to accomplish their objectives. This in turn improves public and officer safety. One such system is an Electronic Citation System. Through the purchase of "The Virtual Partner Suite of Solutions *TM*" from Advanced Public Safety *INC.* (APS), pursuant to Key West City Code of Ordinances purchase exemption Sec-2-797 (1) and exemption Sec.2-797 (3), patrol officers, administrators and records personnel will be able to improve efficiency and productivity. The Virtual Partner technology performs a number of functions for patrol officers issuing citations and writing traffic crash reports electronically at a fraction of the time it currently takes to perform these same tasks. It also greatly reduces our Records Division's time and effort to catalog and manually enter information into existing records management systems.

**Background:** The Key West Police Department currently uses manual methods to write traffic citations and crash reports and then enter all the required data into our records management system. Both of these tasks are time consuming, but necessary to meet departmental, state, and accreditation standards. The acquisition of the Virtual Partner technology will greatly reduce the time required by the officer in the field to write a citation and or a crash report. Reduced time in citation issuance will result in increased productivity. It also enhances officer safety and effectiveness. It further allows the capture of this data by electronic transfer to our existing electronic records management system eliminating manual entry and increasing efficiency.

#### **Advantages/Disadvantages**

##### **1. Advantages:**

**Officer Safety:** The issuance of a traffic citation is among the most dangerous activities for a patrol officer. It exposes them to hazards associated with moving traffic and potentially violent and dangerous individuals. The voice response feature in APS will give the officer critical information necessary to conduct traffic stops without having to look at the computer screen and gives verbal alerts for stolen vehicles and wanted subjects. The auto-population of the forms retrieved from the simple swipe of a driver's license reduces the amount of time the officer's attention and visual observation of

the driver is diverted. This gives the officer an obvious tactical advantage. The officer will also have more time "in service" to devote to other public safety activities and be more productive.

**Increased Efficiency:** As mentioned above, this system saves our records personnel valuable time by not having to manually enter required data from traffic citations and traffic reports. They will be able to devote more time to other key functions within their unit and become more productive.

## **2. Disadvantages:**

**Care and Maintenance:** As with many systems associated with advanced technology, the possibility exists for malfunctions of the hardware or software resulting in down time of the unit and costs associated with their care and maintenance. Once the system is out of warranty it will create recurring costs.

**Recommendation:** We have obtained a current proposal from Advanced Public Safety to provide the software and hardware to implement this new technology that contains a large hardware incentive. There is no doubt that obtaining the above listed product from APS Inc. is in the best interest of The City of Key West and the police department. It will enhance our ability to achieve the goals and objectives of the grant, as awarded. The total cost of the system will be paid for by our third COPS New Technology Grant from the U.S. Department of Justice: The US DOJ has accepted APS Inc. as a sole source provider of this patent protected technology, meeting Key West City Code of Ordinances purchase exemption Sec-2-797 (1). In addition, APS Inc. was also awarded a contract with the 16<sup>th</sup> Judicial Circuit; Kane County Ill. which includes a Cooperative Purchasing Agreement allowing other governmental agencies to use the solicitation rationale in selecting this contractor, meeting Key West City Code purchase exemption Sec.2-797 (3).

**The purchase price is \$122,152.64**



**RESPECT - INTEGRITY - FAIRNESS**

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