



THE CITY OF KEY WEST
201 William Street Key West, FL 33040 (305) 809-3790

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
FROM: Doug Bradshaw, Director of Port and Marine Services
CC: Greg Veliz, Assistant City Manager
DATE: June 18, 2018
SUBJECT: Purchase of Transportation Worker Identification Credential (TWIC) Readers

ACTION STATEMENT

Approving the purchase of three (3) TWIC Readers and accessories from Quality Innovations, Inc. for \$32,528.76 per Key West City Ordinance Section 2-797(3) and making all necessary budget transfers.

PROJECT ISSUE

The United States Coast Guard on August 23, 2016 issued a final rule that requires owners and operators of certain vessels and facilities regulated by the Coast Guard to conduct electronic inspections of Transportation Worker Identification Credentials (TWICs) cards as an access control measure. The TWIC program began in 2002 as part of the post-9/11 Maritime Transportation Security Act. The biometric chip card became mandatory for unescorted access to secure port facilities in 2009, with visual inspection accepted in lieu of card readers. The final rule also implements recordkeeping requirements and security plan amendments that would incorporate these TWIC requirements.

Since the final rule was issued in 2016, ports including Key West had hoped that the requirement for implementing the rule by August 23, 2018 would be delayed. However, even though that effort for delay is ongoing, ports must act now in order to meet the deadline and have the readers in place.

The City of Key West has two (2) facilities, Mallory Square Pier and the Navy Mole Pier, that require TWIC cards for access when a cruise ship is in port. Holders of TWIC cards include conch train and trolley drivers, tour operators, ship vendors, City employees, etc.

Staff researched several TWIC readers as well as discussed with other ports and determined that the SecureGate Ports TWIC mobile card reader by idSoftware and sold by Quality Innovations, Inc. was the best reader to be used at the Port of Key West.

The readers are currently being sold thru a contract approved by the US General Services Administration (GSA), contract number GS-35F-499GA. GSA assists with procurement work for other government agencies. As part of this effort, it maintains the large GSA Schedules, which other agencies can use to buy goods and services. The GSA Schedule can be thought of as a collection of pre-negotiated contracts. Procurement managers from government agencies can view these agreements and make purchases from the GSA Schedule knowing that all legal obligations have been taken care of by GSA. Key West City Ordinance Section 2-797(3), allows purchases and acquisitions under contracts of federal government and the state or its political subdivisions to be exempt from the requirements of the formal competitive procurement.

OPTIONS

There are two options:

1. Purchase the three (3) TWIC Readers and accessories from Quality Innovations, Inc. for \$32,528.76 per Key West City Ordinance Section 2-797(3) and make all necessary budget transfers. This allows for the most expedient purchase of the readers. GSA pricing has been formally bid and meets the requirements of the City purchasing code
2. Deny the purchase. This option would delay the implementation of readers which is required by August 23, 2018.

FINANCIAL ISSUES

The cost for purchase of the three (3) readers is \$32,528.76. This price includes a docking station for each unit, an extra battery for each unit, software installation, and training. While not originally budgeted in the Port budget, staff has identified currently unused funds in several accounts that will be used for the purchase (see attached).

RECOMMENDATION

Staff recommends approving the purchase of three (3) TWIC Readers and accessories from Quality Innovations, Inc. for \$32,528.76 per Key West City Ordinance Section 2-797(3) and making all necessary budget transfers.