



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Parks & Recreation Advisory Board

Thursday, January 23, 2025

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 5:00 P.M.

Roll Call

Absent 1 - Ms. Pellicier

Present 6 - Mr. Castillo, Mr. Esquinaldo, Ms. Ring, Ms. Roberts, Mr. Russell, and Chair Nulisch

Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was unanimously approved as presented.

Public Comments

Approval of Minutes

1 December 16, 2024

Attachments: [Minutes](#)

A motion was made by Mr. Russell, seconded by Ms. Roberts, and the Minutes were unanimously approved as presented.

Reports

2 Director's Report

Attachments: [Facility Reservation by Facility](#)
 [Facility Usage Report](#)
 [Q1 FY25 Budget to Actual - Parks Rec](#)

Received and Filed

Action Items

- 3 Approving an Ordinance of the City of Key West, Florida, amending Chapter 6 ("Amusements and Entertainment") of the Code of Ordinances, by creating Article V entitled "Use of City Recreational Fields and Athletic Coach Requirements"; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Attachments: [Ordinance](#)
 [Cover Memo](#)
 [Athletic Field Use Agreement](#)

A motion was made by Mr. Russell, seconded by Mr. Esquinaldo, to grant the Parks and Recreation Advisory Board's approval of the ordinance. The motion carried by the following vote:

Absent: 1 - Ms. Pellicier

Yes: 6 - Mr. Castillo, Mr. Esquinaldo, Ms. Ring, Ms. Roberts, Mr. Russell, and Chair Nulisch

- 4 Change Parks and Recreation regular meeting time to ~~1pm~~
 4pm

A motion was made by Mr. Russell, seconded by Ms. Roberts, to approve the meeting time change from 5 p.m. to 4 p.m. The motion failed by the following vote:

Absent - Ms. Pellicier

Yes - Mr. Castillo, Mr. Esquinaldo, and Mr. Russell

No - Ms. Ring, Ms. Roberts, and Chair Nulisch

A motion was made by Mr. Russell, seconded by Chair Nulisch, to deny the meeting time change from 5 p.m. to 4 p.m. and to keep the meeting time at 5 p.m. The motion carried by the following vote:

Absent: 1 - Ms. Pellicier

Yes: 6 - Mr. Castillo, Mr. Esquinaldo, Ms. Ring, Ms. Roberts, Mr. Russell, and
Chair Nulisch

Discussion Items

5 Goals and Objectives

Attachments: [PRAB Goals Objectives 2023 \(003\)](#)
[Resolution](#)
[CHAPTER 7 RECREATION AND OPEN SPACE ELEMENT](#)

Discussed

Board Member Comments

Adjournment - 5:57 P.M.