



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Meeting Agenda Full Detail

City Commission

Tuesday, April 13, 2021

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS (POWER POINT ONLY) FOR AGENDA ITEMS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

You may attend/participate virtually via Zoom by telephoning 1-301-715-8592 Meeting ID 884 8185 6366 Passcode: 619008 or online at <https://zoom.us/j/88481856366> Passcode: 619008

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA

PROCLAMATIONS

- 1 World Autism Month
Sponsors: Mayor Johnston
Attachments: [Proclamation](#)

- 2 Arbor Day
Sponsors: Mayor Johnston
Attachments: [Proclamation](#)

- 3 Sexual Assault Awareness Month
Sponsors: Mayor Johnston
Attachments: [Proclamation](#)

PRESENTATIONS

- 4 State Legislation Update - Anchoring Limitations Proposed by HB 639 - Joseph Salzverg of Gray Robinson, P.A.

Sponsors: Vice Mayor Kaufman

- 5 FDOT Presentation - Rodolfo Roman
Bertha Street to Smathers Street
Go Lane to SR 5/US 1/ N. Roosevelt Blvd.

Attachments: [Fact Sheet](#)

[Presentation](#)

- 6 Strategic Plan - City Cleanliness - Elisa Levy

- 7 Annual Multimodal Report

Sponsors: City Manager Veliz

Attachments: [Transportation Report 2021](#)

City Attorney's Report

City Manager's Report

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

MINUTES

- 8 *March 31, 2021 (Special Meeting)

Attachments: [Minutes](#)

RESOLUTIONS

- 9 *Terminating the Agreement between the City of Key West and KCI Technologies, Inc. for Duval Street Revitalization Plan, pursuant to Section 7.2 of the Agreement; Authorizing final payment for services rendered, upon provision of project documents specified in Section 7.1 of the Agreement.

Sponsors: Mayor Johnston

Attachments: [Resolution](#)

[Agreement KCI Duval St Revitalization](#)

[Res 20-164](#)

- 10 *Designating the signatures of certain City personnel for the withdrawal of City funds from First State Bank and other authorized depositories of City funds.

Sponsors: Mayor Johnston

Attachments: [Resolution](#)

[Executive Summary](#)

- 11 *Opposing HB 639/SB1086 which, if passed, would in part impose anchoring limitations on certain vessels within the waters surrounding Key West; Directing the City Clerk to provide copies of this Resolution to members of the Florida Legislature.

Sponsors: Vice Mayor Kaufman

Attachments: [Resolution](#)

[HB 639 - Draft as of 4-1-21](#)

[Supporting Information](#)

- 12 *Authorizing a \$35,000.00 expenditure to A Positive Step of Monroe County, Inc. for the "Idle Hands Summer Youth Employment Program"; Authorizing necessary budget transfers and adjustments from General Funds Reserves.

Sponsors: Vice Mayor Kaufman

Attachments: [Resolution](#)

[Supporting Info](#)

Legislative History

1/5/21	City Commission	Postponed
3/31/21	City Commission	Postponed

- 17 *Approving the submission of an appeal to FEMA of its December 27, 2019 preliminary flood insurance rate maps based upon the scientific engineering and data conducted and gathered by the Flood Map Task Force formed by Fair Insurance Rates in Monroe (FIRM), approve \$85,000 in appeal defense funding and publicly recognize this non-profit organization's continuing efforts to help our community combat excessive insurance costs.

Sponsors: City Manager Veliz

Attachments: [Resolution](#)

[Executive Summary](#)

[Video Presentation](#)

[Interactive Appeal Comparison Maps](#)

- 18 *Approving Task Order #2 for the "Final Mile" Project between the City and KCI Technologies, Inc. in the amount of \$135,175.00 for the preparation of certain plans and specifications for the project; Authorizing funding from the Transportation Alternative Fund Reserves Account 111-4903-549.3100 and any necessary budget amendments and adjustments; Authorizing the City Manager to execute any necessary documents.

Sponsors: City Manager Veliz

Attachments: [Resolution](#)

[Executive Summary](#)

[KCI Scope and Fee](#)

[Resolution 17-207](#)

[Resolution 20-142](#)

[Keith & Schnars \(KCI\) Agreement](#)

- 19 *Ratifying an emergency expenditure totaling \$109,334.00, to The United Way of Collier and the Keys (UWCK) for community rental assistance pursuant to the MOU, the "Stop-Gap Measure Covid-19 Support Proposal", and pursuant to Section 2-797(2) of the Code of Ordinances; Ratifying an emergency expenditure totaling \$67,661.26 to the Florida Keys Area Health Education Center (AHEC) for the Free Rapid Testing Program pursuant to the MOU, the "Stop-Gap Measure Covid -19 Support Proposal", and pursuant to Section 2-797(2) of the Code of Ordinances; Authorizing any necessary budget transfers and adjustments.

Sponsors: City Manager Veliz

Attachments: [Resolution](#)

[Executive Summary](#)

[Resolution 21-017](#)

[Stop-Gap Measure COVID Support Proposal](#)

[AHEC & CKW MOU](#)

[UWCK & CKW MOU](#)

[AHEC Invoice #1837](#)

[UWCK Invoice, Dated Feb 22, 2021](#)

[UWCK Invoice, Dated Mar 8, 2021](#)

- 20 *Ratifying the attached "Amendment (2nd Amendment) to Agreement" ID #2287 to extend the termination date to March 31, 2022 for the Rest Beach Enhancements Project; Authorizing the City Manager to execute any necessary documents upon consent of the City Attorney.

Sponsors: City Manager Veliz

Attachments: [Resolution](#)

[Executive Summary](#)

[2nd Amendment](#)

[Resolution 19-010](#)

[Resolution 20-055](#)

- 21 *Ratifying an emergency change order to the procurement from Minutemen Security Technologies for additional equipment for the City Marina Access Control Systems at Garrison Bight Dinghy Dock and Liveboard Bathhouse Facilities in an amount not to exceed \$6,364.65, pursuant to Section 2-845(a) of the Code of Ordinances; Authorizing necessary budget transfers and adjustments.

Sponsors: City Manager Veliz

Attachments: [Resolution](#)

[Executive Summary](#)

[Executed ACM Change Order](#)

[Quote](#)

[Res #21-016](#)

- 22 *Approving the attached "Interlocal Agreement for Construction Services for Whitehead and Front Street Improvements" (ILA) between the Florida Keys Aqueduct Authority and the City of Key West; Authorizing any necessary budget adjustments and transfers.

Attachments: [Resolution](#)

[Executive Summary](#)

[FKAA ILA](#)

[Res 19-366 CH2M Design Task Order](#)

- 23 *Approving the attached 'Sovereignty Submerged Lands Lease Renewal' between the City and Board of Trustees of the Internal Improvement Trust Fund of the State of Florida for the submerged lands located out from 0 Duval Street (BOT File No. 440026265).

Sponsors: City Manager Veliz

Attachments: [Resolution](#)

[Exec Summary](#)

[Letter from FDEP](#)

[0 Duval Submerged Lands Lease](#)

[Email re submerged land lease](#)

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*Authorizing a sole source purchasing exception, pursuant to Key West Code of Ordinances Sec. 2-843 (a) and 2-844(a) (Brand Name), and 2-797(1)(c) (Sole Source), for the procurement of nineteen (19) 10-Footer Finger Pier Extensions for Tarpon Pier at City Marina at Garrison Bight from CMI Limited Co. (Gator Dock) in a total amount not to exceed \$74,160.00.

Sponsors: City Manager Veliz

Attachments: [Resolution](#)

[Executive Summary](#)

[Gator Dock Quote](#)

[CMI Limited Subsidiary](#)

[Purchase Agent Review](#)

[FDEP Permit](#)

[FKNMS Approval](#)

[Proposed Plans](#)

[Original Gator Dock Shop Drawings](#)

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*Approving a two-year extension to the agreements for professional surveying services approved and authorized in Resolution 18-044 with Aviom & Associates, Florida Keys Land Surveying, LLC and Manuel G. Vera & Associates; Authorizing the City Manager to execute necessary documents to effectuate the agreement extensions, upon consent of the City Attorney.

Sponsors: City Manager Veliz

Attachments: [Resolution](#)

[Res 18-144 Approve Survey Svcs](#)

[Executive Summary](#)

[Aviom Agreement](#)

[FKLS Agreement](#)

[MG Vera Agreement](#)

[RFQ 18-002 Prof Surveying Svcs](#)

- 26 *Amending the contract for general traffic engineering services with Keith & Schnars by consenting to assign the contract to KCI Technologies, Inc.
- Sponsors:** City Manager Veliz
- Attachments:** [Resolution](#)
[Executive Summary](#)
[Res 19-111 Approve K&S to KCI](#)
[KCI/K&S Assignment and Assumption Agreement](#)
[Res 18-143 Approve Staff Ranking_Short](#)
- 27 *Renewing for two years the General Traffic Engineering Services Agreements with three (3) firms, originally awarded in Resolution 18-143 to Calvin Giordano & Associates, Inc., Choice Engineering Consultants, Inc. and KCI Technologies, Inc. (formerly Keith & Schnars); Authorizing the City manager to execute any necessary documents upon consent of the City Attorney.
- Sponsors:** City Manager Veliz
- Attachments:** [Resolution](#)
[Executive Summary](#)
[Res 18-143 Approve Traffic Eng Svcs](#)
[CGA Agreement](#)
[Choice Agreement](#)
[K&S Agreement \(Now KCI\)](#)
[RFQ 18-001 Traffic Eng Svcs](#)
- 28 Authorizing a search for the position of City Manager pursuant to Section 2-143 of the Code of Ordinances; Approving the job description and minimum qualifications for the position; approving an application form; directing a professional process for the search; authorizing necessary budget transfers.
- Sponsors:** Vice Mayor Kaufman
- Attachments:** [Resolution](#)
[City Manager Job Description](#)
[Job Application Form](#)
[Code of Ordinances Sec 2-143](#)
- Legislative History**
- | | | |
|---------|-----------------|-----------|
| 3/31/21 | City Commission | Postponed |
|---------|-----------------|-----------|

- 29 Authorizing the establishment of a City Charter and District Boundary Review Committee; Providing for duties; providing for subsequent appointment of members by Resolution.

Sponsors: Commissioner Weekley and Mayor Johnston

Attachments: [Resolution](#)

[Charter Section 8.01](#)

[Code Section 2-61](#)

[Uniform Procedures for Advisory Boards](#)

- 30 Appointing members to an Advisory Screening Committee for a new City Manager; providing duties and for sunset.

Sponsors: Commissioner Davila

Attachments: [Resolution](#)

- 31 **Quasi-Judicial Hearing: Easement - 210-216 Duval Street**

Approving an Easement Agreement in order to reconstruct three (3) second-story balconies that extend approximately a total of 403.53 square feet, more or less, onto the Duval Street right-of-way located within the Historical Residential Commercial Core Duval Street Gulfside (HRCC-1) Zoning District at 210-216 Duval Street, Key West Florida (RE#00001420-000000); Pursuant to Section 2-938(b)(3) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida; Providing fees and conditions.

Attachments: [Resolution](#)

[Executive Summary](#)

[Easement Agreement](#)

[HARC Approval Letter with conditions](#)

[Package](#)

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Quasi-Judicial Hearing: Easement - 524 Southard Street
Approving and Easement Agreement in order to maintain .55 feet of exterior front elevation and 18.4 feet linear length which includes a portion of the wall with a flashing cap, molding, and storefront windows that extend approximately 10.12 square feet, more or less, onto the Southard Street right-of-way located within the Duval Street Oceanside (HRCC-1) Zoning District at 524 Southard Street, Key West, Florida (RE#00012250-000000); Pursuant to Section 2-938(b)(1) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida; Providing for fees and conditions.

Attachments: [Resolution](#)
[Executive Summary](#)
[Agreement](#)
[Package](#)

ORDINANCES- First Reading

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An Ordinance of the City of Key West, Florida, amending Chapter 2 of the Code of Ordinances entitled "Administration" by amending Article VIII entitled "City Property"; Amending Section 2-939 titled "Licenses" to include signage, to require insurance, to provide to fees, to substitute the licensing official for the building official to administer licensing; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: City Manager Veliz
Attachments: [Ordinance](#)
[Executive Summary](#)

CITIZEN COMMENTS

COMMISSION COMMENTS

ADJOURNMENT